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Monday, September 30, 2024- Friday, October 11, 2024

6:00 AM- 6:00 PM

Gender Neutral Bathrooms

McCormick Place

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Logistics

Setup - McCormick Place

Ready By:

Monday, September 30, 2024 @ 8:00 AM

Note

Please convert the women's restroom near Room S400 to a gender neutral restroom.

We will also use the gender neutral bathroom near the former McDonald's location.

Monday, September 30, 2024- Friday, October 11, 2024

6:00 AM- 5:00 PM

Wireless Internet Buyout

McCormick Place

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Contacts

Contact: Paula Kara

Logistics

Telecom - McCormick Place

Ready By:

Monday, September 30, 2024 @ 6:00 AM

Note

Wireless Internet Buyout in all Meeting Rooms and Public Areas of North and South Buildings and in Exhibit Halls A and B (entire building)

SSID: Neuroscience

Additional requirements: Local landing (redirect) page

5 Separate VLANs:

-Wireless Buyout - All North and South Buildings

-Convention Data Services (CDS) for registration

-SfN Staff - Headquarters/Neurojobs/SfN Booth/Staff Work Room

-Session Moderator Wireless Network – no more than 30 connections; not broadcasting the SSID

-Sales/Membership

Daily Reports for each VLAN detailing hourly concurrent users, unique devices and bandwidth consumption.

Frequencies for Public Space/Meeting Rooms – 5.0 GHz 802.11 a/g/n

Exhibit Halls – 5.0 GHz only

Speed - Unthrottled up/down (throughout both buildings)

Access Points Connections - 200 Concurrent Connections per Access Point

DHCP lease at 12 hours and will be adjusted according to load on system.

Wireless buyout to include Exhibit Halls A & B, all Meeting Rooms and Public Space in North and South Buildings, per discussions with McCormick Place.

NOTE: Scott Moore and Harjit Jathoul have the authority to request restarts of the VLAN in the event we need to do so. No changes to the wireless buyout that have a financial consequence may be made without approval of Paula Kara

Monday, September 30, 2024- Thursday, October 10, 2024

7:00 AM- 10:00 PM

The Expo Group

McCormick Place: SA1B

Function Type: Office

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Contacts

Contact: Chris Balak

Logistics

Setup - McCormick Place

Ready By:

Monday, September 30, 2024 @ 7:00 AM

Note

Clean and clear room

Monday, September 30, 2024- Thursday, October 10, 2024

8:00 AM- 5:00 PM

AIS Storage Room #4

McCormick Place: N429

Function Type: Other
Room Set: See Diagram

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: No
Cost Center: A-MO200-A201

Contacts

Contact: Eric Berry

Logistics

Setup - McCormick Place

Ready By:
Monday, September 30, 2024 @ 6:00 AM

Note
(9) 6' tables - not skirted
(5) chairs

****Remain as set through Thursday, October 10 at 5:00pm****

Electrical - The Expo Group (TEG)

Ready By:
Monday, September 30, 2024 @ 8:00 AM

Note
(2) Electric - 110V 20amp

****Remain as set through Thursday, October 10 at 5:00pm****

Monday, September 30, 2024- Friday, October 11, 2024

8:00 AM- 5:00 PM

First Aid Station

McCormick Place: First Aid Station - Level 2.5 S

Function Type: Other

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A202

Contacts

Contact: Sharon Bowles

Logistics

General Notes - McCormick Place

Ready By:

Monday, September 30, 2024 @ 6:00 AM

Note

The permanent First Aid room is equipped with furniture, AED and supplies.

SfN has been provided with the following phone number for the Main Security line: 312-791-6060.

House Phone: 6060

Protocol is to call Security and they will contact EMT on-site.

**See attachment for the First Aid daily schedule.

(1) EMT will be scheduled from September 30 - October 11, and an additional (1) EMT will be scheduled October 5-9, when attendee capacity is greatest.

Monday, September 30, 2024- Thursday, October 10, 2024

8:00 AM- 5:00 PM

Freight/Shipping Room

McCormick Place: S400B

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Contacts

Contact: Paul Troxell

Logistics

Setup - McCormick Place

Ready By:

Monday, September 30, 2024 @ 7:00 AM

Note

- (2) 6' tables w/ skirts
- (3) 8' tables - no skirts
- (5) chairs

****Remain as set through Thursday, October 10 at 7:00pm****

Monday, September 30, 2024- Thursday, October 10, 2024

8:00 AM- 5:00 PM

Security Office

McCormick Place: S400C

Function Type: Office

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Contacts

Contact:

Alt Contact: John Krivulka

Logistics

Setup - McCormick Place

Ready By:

Monday, September 30, 2024 @ 6:00 AM

Note

SET PER DIAGRAM

(8) 6ft. Skirted tables are the around the perimeter of the room

(1) 6ft. Round and (10) chairs in the center

****Remain as set through Thursday, October 10 at 5:00 pm ****

Electrical - McCormick Place

Ready By:

Monday, September 30, 2024 @ 7:00 AM

Note

(1) 120v 20 amp drop

****Remain as set through Thursday, October 10 at 5:00 pm ****

Telecom - McCormick Place

Ready By:

Monday, September 30, 2024 @ 8:00 AM

Note

(1) Single phone line and hand set, number per Telephone Roster at table in front of room. Calls for local and 800 calls only.

****Remain as set through Thursday, October 10 at 5:00 pm ****

Monday, September 30, 2024- Saturday, October 5, 2024

9:00 AM- 6:00 PM

Exhibit Hall Move In

McCormick Place: Hall A

Function Type: Exhibits

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Logistics

General Notes - SfN

Ready By:

Wednesday, October 2, 2024 @ 8:00 AM

Note

DECORATOR MOVE-IN

Mon., Sept. 30 - Sat., Oct. 5

EXHIBITOR MOVE-IN

Wed, Oct. 2 - Sat, Oct. 5, 8:00 a.m. - 6:00 p.m.

Setup - The Expo Group (TEG)

Ready By:

Tuesday, October 1, 2024 @ 5:00 PM

Note

(7) Business Suites (Ste. 1, Ste. 2, Ste. 3, Ste. 4, Ste. 5, Ste 6. and Ste. 7 on the exhibit floor with white hard walls and locked door.

Each suites comes with 10 x 10 grey carpet and (1) 22" x 28" door sign.

Note: exhibitor will order all furnishings, electrical and internet (if needed) for their suite at exhibitor cost.

General Contractor - The Expo Group (TEG)

Ready By:

Monday, September 30, 2024 @ 12:00 PM

Note

(5) Electric Carts

(5) 8" x 5" signs with show logo for electric carts (signs are not on Paula's order) – Signs to read:

SfN Allison

SfN #1

SfN #2

SfN #3

SfN Floor Manager

Ready By:

Tuesday, October 1, 2024 @ 5:00 PM

Note

NOTE: Prepare exhibit floor for exhibitor move-in and distribute freight to exhibit booths.

CARPET:

Black carpet in exhibit aisles

Rainforest carpet in power aisles

Bluejay carpet in poster area

Black in Graduate School Fair area

Black - Front of Hall A

BOOTHS

Set 10 X 10 booths as follows:

White Back drape

White Side rail

SIGNS:

Hang double-sided aisle signs per drawing (on Paula's Banner order).

(1) Double-sided sign to read: INSTITUTES/NONPROFITS (on Paula's Banner order).

CAUTION TAPE:

Please cordon off the aisles into two sections (see diagram). Aisles 100-800 and Aisles 900 - 1800.

Saturday at 11:00 a.m., put caution tape around the exhibit area sections and remove the caution tape beginning at 9:20 a.m. (Sunday, Monday, Tuesday, and Wednesday). After the exhibit hall closes at 5:00 p.m. (Sunday, Monday, and Tuesday) put caution tape around the exhibit.

****Remain as set through Wednesday, October 9 at 5:00 pm****

Ready By:

Saturday, October 5, 2024 @ 9:30 PM

Note

Vacuum all booths.

NOTE: Please do not vacuum until after the Saturday night poster session ends at 9:30pm.

Monday, September 30, 2024- Thursday, October 10, 2024

9:00 AM- 5:00 PM

Exhibit Management Office

McCormick Place: Exhibit Management Office - Hall A

Function Type: Office

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: MO-200-A705

Logistics

General Notes - SfN

Ready By:

Tuesday, October 1, 2024 @ 12:00 PM

Note

Exhibit Management Office Hours:

Wed., Oct. 2 - Sat., Oct. 5, 8:00 a.m. - 6:00 p.m.

Sun., Oct. 6 - Tue., Oct. 8, 7:00 am - 6:00 p.m.

Wed., Oct. 9, 7:00 am - 8:00 p.m.

General Contractor - The Expo Group (TEG)

Ready By:

Tuesday, October 1, 2024 @ 12:00 PM

Note

Set per diagram

(6) 6' x 30" skirted tables with white drape

(1) 4' x 30" skirted table with white drape - (1) Reception

(4) Executive Swivel Chairs

(5) Wastebaskets

(12) Armchairs

****Remain as set through Thursday, October 10 at 6:00 am****

Audio/Visual - McCormick Place

Ready By:

Tuesday, October 1, 2024 @ 12:00 PM

Note

See diagram for location

(1) Standing Microphone to make daily announcements in the exhibit hall (Halls A1 and A2).

****Remain as set through Thursday, October 10 at 6:00 am****

Electrical - The Expo Group (TEG)

Ready By:

Tuesday, October 1, 2024 @ 12:00 PM

Note

(5) 1000 Watt Outlet with 25 ft. Multi Strip/each -

(1) Allison's Desk, (1) Jen's desk, (1) Jim's desk (1) Reception Desk and (1) printer table

NOTE: Will plug in (1) small heater at Allison's Desk, will need enough power for that as well.

****Remain as set through Thursday, October 10 at 6:00 am****

Telecom - McCormick Place

Ready By:
Tuesday, October 1, 2024 @ 4:00 PM

Note

Telecom - Smart City - WCC

(1) Internet drop on SfN Staff VLAN with 2 dhcp addresses. Place internet drop at 6' table with printer.

SfN staff to network laptop computers and printer, including SfN (Allison and Jen) laptops.

(3) Multi Lines, unrestricted, with instrument rollover feature. Extensions per Telephone Roster for Receptionist, Jennifer and Allison.

****Remain as set through Thursday, October 10 at 6:00 am****

Computer - Atlantic Images & Sound

Ready By:
Tuesday, October 1, 2024 @ 2:00 PM

Note

(2) 22" Monitors to connect to Jen and Allison's laptop

(1) Printer (b/w) - network laptops to this printer.

(1) iPad for Receptionist (please deliver to Exhibit Management, when the printer is delivered).

SfN staff to network laptop computers and printer.

****Remain as set through Wednesday, October 10 at 5:00 pm****

Monday, September 30, 2024- Wednesday, October 9, 2024

10:00 AM- 5:00 PM

Push to Talk Microphones

McCormick Place

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Contacts

Contact: DawnKeane

Logistics

Audio/Visual - Atlantic Images & Sound

Ready By:

Monday, September 30, 2024 @ 10:00 AM

Note

Please ensure that all the push to talk microphones set to “push to talk, push to turn off” not “hold to talk”.

Audio/Visual - McCormick Place

Ready By:

Monday, September 30, 2024 @ 10:00 AM

Note

Please ensure that all the push to talk microphones set to “push to talk, push to turn off” not “hold to talk”.

Monday, September 30, 2024- Thursday, October 10, 2024

12:00 PM- 2:00 PM

AIS - Hall A

McCormick Place

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: No

Logistics

General Contractor - The Expo Group (TEG)

Ready By:

Wednesday, October 2, 2024 @ 5:00 PM

Note

(2) 6ft tables skirted tables

(2) Chairs

****Remain as set through Wednesday, October 9 at 5:00 pm. ****

Monday, September 30, 2024- Thursday, October 10, 2024

12:00 PM- 6:30 PM

Lincoln Security Cameras

McCormick Place

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: No

Logistics

General Notes - Lincoln Security

Ready By:

Wednesday, October 2, 2024 @ 12:00 PM

Note

EXACT LOCATIONS IN THE BELOW AREAS TBD ONSITE

- (1) Hall B1 (AV Back)
- (1) Grand Concourse Area (Registration)
- (1) Hall A (Hall A - front or near SfN Booth)
- (1) Hall A (Exhibitor Lounge and Exhibitor Service Area)
- (1) West Transportation Area

*Remain as set through Wednesday, October 9 at 5:00 pm**

Electrical - The Expo Group (TEG)

Ready By:

Wednesday, October 2, 2024 @ 12:00 PM

Note

(5) 110v/20amp drops at the below locations

- (1) Hall B1 (AV Back)
- (1) Grand Concourse Area (Registration)
- (1) Hall A (Hall A - front or near SfN Booth)
- (1) Hall A (Exhibitor Lounge and Exhibitor Service Area)
- (1) West Transportation Area

See John S. Krivulka or Rosby Jones for exact locations

*Remain as set through Wednesday, October 9 at 5:00 pm**

Tuesday, October 1, 2024- Wednesday, October 9, 2024

8:00 AM- 5:00 PM

CDS Office

McCormick Place: CDS Office - Grand Concourse Lobby

Function Type: Registration

Estimated Attendance: 5

Set For: 5

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Stephanie Embrey

Post: No

Cost Center: A-MO200-A708

Contacts

Contact: Stephanie Embrey

Logistics

General Contractor - The Expo Group (TEG)

Ready By:

Monday, September 30, 2024 @ 5:00 PM

Note

Build office as diagrammed
Door needs to lock - (3) keys
(6) 6'x30" skirted tables
(6) Chairs
(3) Wastebaskets

Remain as set through Wednesday, October 9 at 7:00 pm

Electrical - The Expo Group (TEG)

Ready By:

Monday, September 30, 2024 @ 5:00 PM

Note

(1) 20-amp circuits with Quad box

Remain as set through Wednesday, October 9 at 7:00 pm

Telecom - McCormick Place

Ready By:

Monday, September 30, 2024 @ 5:00 PM

Note

(2) Internet drops on the CDS VLAN
(3) IP Addresses to run Registration Area
CDS will create local network for registration

Remain as set through Wednesday, October 9 at 7:00 pm

Wednesday, October 2, 2024- Wednesday, October 9, 2024

6:00 AM- 9:00 PM

AIS Storage Room #1

McCormick Place: N230B

Function Type: Other

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Contacts

Contact: Eric Berry

Logistics

Setup - McCormick Place

Ready By:

Wednesday, October 2, 2024 @ 6:00 AM

Note

(3) 6' tables skirted

(10) 6' tables - not skirted

(6) chairs

****Remain as set through Thursday, October 10 at 5:00pm****

Electrical - The Expo Group (TEG)

Ready By:

Wednesday, October 2, 2024 @ 8:00 AM

Note

(3) Electric - 110V 20amp

****Remain as set through Thursday, October 10 at 5:00pm****

Wednesday, October 2, 2024- Wednesday, October 9, 2024

6:00 AM- 9:00 PM

AIS Storage Room #3

McCormick Place: S1037

Function Type: Other
Room Set: See Diagram

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: No
Cost Center: A-MO200-A201

Contacts

Contact: Eric Berry

Logistics

Setup - McCormick Place

Ready By:
Wednesday, October 2, 2024 @ 6:00 AM

Note
(8) 6' tables not skirted
(4) chairs

****Remain as set through Wednesday, October 9 at 7:00pm****

Electrical - The Expo Group (TEG)

Ready By:
Wednesday, October 2, 2024 @ 6:00 AM

Note
(2) 110V 20amps

****Remain as set basis through Wednesday, October 9 at 7:00pm****

Wednesday, October 2, 2024- Thursday, October 10, 2024

8:00 AM- 9:00 PM

AIS Storage Room #2

McCormick Place: S4000

Function Type: Other
Room Set: See Diagram

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: No
Cost Center: A-MO200-A201

Logistics

Setup - McCormick Place

Ready By:
Wednesday, October 2, 2024 @ 6:00 AM

Note
(6) 6' tables not skirted
(5) chairs

****Remain as set through Thursday, October 10 at 5:00pm****

Electrical - The Expo Group (TEG)

Ready By:
Wednesday, October 2, 2024 @ 6:00 AM

Note
(2) 110V 20amps

****Remain as set basis through Thursday, October 10 at 7:00pm****

Wednesday, October 2, 2024- Wednesday, October 9, 2024

8:00 AM- 6:00 PM

Exhibitor Lead Retrieval

McCormick Place: Lead Retrieval Desk - Hall A

Function Type: Exhibits

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: MO-200-A705

Logistics

General Notes - SfN

Ready By:

Tuesday, October 1, 2024 @ 5:00 PM

Note

Hours: Thurs., Oct. 2 - Sat, Oct. 5, 8:00 am - 6:00 pm

Sun., Oct. 6, - Tues, Oct. 8, 8:30 am - 5:00 pm

Wed., Oct. 9, 8:30 am - 8:00 pm

General Contractor - The Expo Group (TEG)

Ready By:

Tuesday, October 1, 2024 @ 5:00 PM

Note

Set-up per diagram.

Headers to read: LEAD RETRIEVAL

(3) Counters

(6) Chairs

(3) 6' x 30" draped tables

STORAGE AREA Setup per diagram.

(2) 6' x 30" draped tables

(8) 6' x 30" tables - no drape

(2) Chairs

****Remain as set through Wednesday, October 9 at 9:00 pm****

Electrical - The Expo Group (TEG)

Ready By:

Tuesday, October 1, 2024 @ 5:00 PM

Note

(4) 20 amp drops - (1) inside Storage Room, (1) under each counter

All circuits should be 24-hour dedicated.

****Remain as set through Wednesday, October 9 at 9:00 pm****

Telecom - McCormick Place

Ready By:

Tuesday, October 1, 2024 @ 5:00 PM

Note

(1) Single line with instrument. Restricted and 800 calls only, number per Telephone Roster.

(1) VLAN drop

****Remain as set through Wednesday, October 9 at 9:00 pm****

Wednesday, October 2, 2024- Wednesday, October 9, 2024

9:00 AM- 6:00 PM

Headquarters Office

McCormick Place: Headquarters Office - Hall A

Function Type: Office

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-MO200-A201

Contacts

Contact: Dawn Keane

Logistics

General Contractor - The Expo Group (TEG)

Ready By:

Tuesday, October 1, 2024 @ 12:00 PM

Note

Set Per Diagram

Install walls per attached diagram. The walls on both sides of the center two offices AND the back of offices facing Reception Area are to be smoke plexi on the top half.

Please put low drape around the exterior of the build-outs.

NOTE - Need to lock doors between offices and staff meal room.

NOTE: Need to ensure lock works properly

HEADQUARTERS and LOGISTICS OFFICE:

(33) 6' skirted tables with white drape, (16) to be used as desks

(16) Behind the desks, as drawn on diagram

(16) Executive swivel chairs

(23) Chairs (2) in front of desks and (3) Chairs - along wall for waiting area

(16) Wastebaskets

CONFERENCE ROOM

(1) 6' draped round table to make Conference Table, per diagram

(6) chairs

(1) Wastebasket

TRUNK / SIGN ROOM

Build room w/door per diagram.

(3) 6'x30" Skirted tables with white drape

(1) Wastebasket

(2) Coat Racks with hangers

****Remain as set through Wednesday, October 9 at 7:00 pm****

Electrical - The Expo Group (TEG)

Ready By:
Tuesday, October 1, 2024 @ 5:00 PM

Note
(16) 120v/15 amp drops, see diagram for placement
(2) Power Strips per Diagram.

NOTE: If possible, please don't install breaker boxes in offices.

****Remain as set through Wednesday, October 9 at 7:00 pm****

Telecom - McCormick Place

Ready By:
Tuesday, October 1, 2024 @ 5:00 PM

Note
(1) VLAN with (2) static drop locations per diagram in Paula's area and table behind Allison M. on the SfN Staff VLAN
(15) additional dhcp IP addresses
(1) CDS VLAN drop at Stephanie's area

NOTE: SfN staff will create a secured wireless network and network all computers and printers

(4) Multi-lines, unrestricted, with instruments and rollover, numbers per attached Telephone Roster. See diagram for placements.

****Remain as set through Wednesday, October 9 at 7:00 pm****

Computer - Atlantic Images & Sound

Ready By:
Tuesday, October 1, 2024 @ 5:00 PM

Note
(1) iPad (please deliver to Headquarters, when computers are delivered).
(1) Black & White Printer behind Allison M. desk
(1) Color Printer on the corner of Paula's desk

NOTE:
SfN staff to network all computers to printers.
iPad for Tim

****Remain as set through Wednesday, October 9 at 7:00 pm****

Wednesday, October 2, 2024- Friday, October 4, 2024

11:00 AM- 5:00 PM

Press Room Set Up

McCormick Place: S501A, S501BC

Function Type: Other

Estimated Attendance: 60

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-NL200-P150

Contacts

Contact: Dina Radtke

Logistics

Setup - McCormick Place

Ready By:

Wednesday, October 2, 2024 @ 10:00 AM

Note

(19) 6'x30" tables as diagrammed

(20) Chairs as diagrammed.

(7) Banquet Rounds, with (8) chairs at each, spread evenly throughout the room.

(2) Easels

(8) Wastebaskets

(5) Keys

(1) Water cooler w/disposable cups. Refresh throughout the week.

****Remain as set through Wednesday, October 9 at 5:00pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 10:00 AM

Note

(1) Poster Board with push pins

(5) Task Chairs

(2) Coat Racks

****Remain as set through Wednesday, October 9 at 5:00pm****

Electrical - The Expo Group (TEG)

Ready By:

Wednesday, October 2, 2024 @ 2:00 PM

Note

(3) 110 V AC drops; (1) under each table with computers and at the U shaped staff area.

Power at each of the round tables with a power strip.

(2) Extra power strips to staff - please give to staff.

****Remain as set through Wednesday, October 9 at 5:00pm****

Telecom - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 10:00 AM

Note

(1) VLAN with (2) drops. See diagram for locations. On the SfN Staff VLAN. SfN staff to provide secured wireless network and to network computers and printers.

(1) Single line with instrument, unrestricted, at staff area. Phone numbers per Telephone Roster, see diagram for placement

****Remain as set through Wednesday, October 9 at 5:00pm****

Computer - Atlantic Images & Sound

Ready By:
Thursday, October 3, 2024 @ 4:00 PM

Note

(3) Laptops with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

(1) Black & White Printer

(1) Color Printer in staff area

SfN staff to provide secured wireless network and network computers and printers.

****Remain as set through Wednesday, October 9 at 5:00pm****

Wednesday, October 2, 2024- Saturday, October 5, 2024

12:00 PM- 5:00 PM

Press Conference Set Up

McCormick Place: S501D

Function Type: Other

Estimated Attendance: 40

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-NL200-P150

Contacts

Contact: Dina Radtke

Logistics

Setup - McCormick Place

Ready By:

Wednesday, October 2, 2024 @ 12:00 PM

Note

Set room theater style with center aisle for (40)

Stage per diagram

Head table for (6) - (2) 8' Tables with 3 chairs each

(1) Standing Lectern

(1) cocktail round at the back of the riser for live stream gear

(1) 8' skirted table and (3) chairs for materials and staff

(1) 8' skirted table with (1) chair for audio tech

(1) 6' skirted table and (2) chairs for Multiview (web casting vendor)

(1) Easel

(1) Wastebasket

(3) Keys

Water service at the head table for each press conference. A schedule will be provided closer to the meeting.

(1) Water Cooler with cups in rear of room. Refill as needed.

Preset room lights out over screen

8' x 6' x 24" riser in the back of the room so cameraman is level with the speakers in front.

****Remain as set through Tuesday, October 8 at 3:00pm****

Audio/Visual - Atlantic Images & Sound

Ready By:

Thursday, October 3, 2024 @ 3:30 PM

Note

(1) Screen

(1) Data Video Projector

(1) Laser pointer

(1) Remote to advance slides

(1) Speaker Timer

(2) Light trees (additional room lighting for filming).

Preset Room Lights out over Screen

NOTE: PLEASE HAVE A TECH NEAR BY IN CASE ONE IS NEEDED DURING THE RECORDING TIMES.

NOTE: Video recording will be done by MultiView.

****Remain as set through Tuesday, October 8 at 3:00pm****

Audio/Visual - McCormick Place

Ready By:
Friday, October 4, 2024 @ 12:00 PM

Note

- (1) Lectern Microphone
- (1) Lavalier Microphone (at lectern)
- (6) Table Microphones, push to talk
- (1) Floor Microphone in center aisle
- (1) Mult box (6 channel)
- Audio DI for computer playback at lectern.

Sound operator will be required, times TBD.

****Remain as set through Tuesday, October 8 at 3:00pm.****

Electrical - The Expo Group (TEG)

Ready By:
Wednesday, October 2, 2024 @ 5:00 PM

Note

- (1) 110v, 20amp drop at camera platform
- (1) 110v, 20amp drop at Lt trees
- (1) 110V, 20amp drop at audio table
- (1) 110V, 20amp drop at Stage
- (1) 110V, 20amp drop at projector
- (1) Power strip - leave at SfN table

****Remain as set through Tuesday, October 8 at 8:00pm****

Telecom - McCormick Place

Ready By:
Friday, October 4, 2024 @ 10:00 AM

Note

- (5) additional IP addresses

(1) Wired connection at crew table.
g NetDedicated (Dedicated 10 Mbps w/5 IP addresses) - for web casting.

****Remain as set through Tuesday, October 8 at 8:00pm.****

Computer - Atlantic Images & Sound

Ready By:
Saturday, October 5, 2024 @ 9:00 AM

Note

(1) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

Please ensure that the laptop has Zoom on it

****Remain as set through Tuesday, October 8 at 8:00 pm****

Thursday, October 3, 2024

6:00 AM- 5:00 PM

Committee Conference Room #2 Set Up

McCormick Place: N131

Function Type: Meeting

Set For: 16

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 8:00 AM

Note

Hollow Square set for 16 ppl, no more than 2 ppl per 6' table

(1) Easel

(1) Wastebasket

****Remain as set through Wednesday, October 9 at 5:00pm****

Electrical - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 1:00 PM

Note

(5) Power strips around the hollow square for attendee laptops

****Remain as set through Wednesday, October 9 at 5:00pm****

Thursday, October 3, 2024- Thursday, October 10, 2024

8:00 AM- 5:00 PM

Charging Stations

McCormick Place

Function Type: Other

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Logistics

General Notes - SfN

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

Alcon

General Notes - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 1:00 PM

Note

SEE DIAGRAM FOR LOCATION

(1) Charging Station (tower) in Hall A

(1) Charging Station (tower) in Level 2.5

****Remain as set through Wednesday, Oct. 9 at 5:00pm****

Electrical - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 3:00 PM

Note

(1) 110V 20 amp drops at each tower charging station.

****Remain as set through Wednesday, Oct. 9 at 5:00pm****

Thursday, October 3, 2024

8:00 AM- 5:00 PM

Committee Conference Room #1 Set Up

McCormick Place: N126

Function Type: Meeting

Set For: 16

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Contacts

Contact: Dawn Keane

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 8:00 AM

Note

Hollow Square for 16 ppl, no more than 2 ppl per 6' table

(1) Easel

(1) Wastebasket

****Remain as set through Wednesday, October 9 at 5:00pm****

Electrical - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 1:00 PM

Note

(5) Power strips around the u-shape set-up for attendees to use for laptops

****Remain as set through Wednesday, October 9 at 5:00pm****

Thursday, October 3, 2024

8:00 AM- 5:00 PM

Committee Room #1 Standard Set Up

McCormick Place: S502B

Function Type: Meeting

Set For: 36

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-MO200-A201

Contacts

Contact: Dawn Keane

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 8:00 AM

Note

U-Shape set for 36, 3 per 6'

(1) Easel

(1) Wastebasket

****Remain as set through Wednesday, October 9 at 5:00pm****

Electrical - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 10:00 AM

Note

(12) Power strips around the u-shape for attendees to use for laptops.

(2) 110V 20amp drops per floor plan

****Remain as set through Wednesday, October 9 at 5:00pm****

Thursday, October 3, 2024

8:00 AM- 5:00 PM

Committee Room #2 Standard Set Up

McCormick Place: S503A

Function Type: Meeting

Set For: 30

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Contacts

Contact: Dawn Keane

Logistics

Electrical - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 8:00 AM

Note

U-Shape set for 30, 2 per 6'

(1) Easel

(1) Wastebasket

****Remain as set through Wednesday, October 9 at 5:00pm****

Ready By:

Thursday, October 3, 2024 @ 10:00 AM

Note

(10) Power strips around the u-shape for attendees to use for laptops.

(2) 110V 20amp drops per floor plan

****Remain as set through Wednesday, October 9 at 5:00pm****

Thursday, October 3, 2024

8:00 AM- 5:00 PM

Committee Room #3 Standard Set Up

McCormick Place: S503B

Function Type: Meeting

Set For: 30

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-MO200-A201

Contacts

Contact: Dawn Keane

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 7:00 AM

Note

U-Shape set for 30, 2 per 6'

(1) Easel

(1) Wastebasket

****Remain as set through Wednesday, October 9 at 5:00pm****

Ready By:

Thursday, October 3, 2024 @ 10:00 AM

Note

(10) Power strips around the u-shape for attendees to use for laptops.

(2) 110V 20amp drops per floor plan

****Remain as set through Wednesday, October 9 at 5:00pm****

Thursday, October 3, 2024- Wednesday, October 9, 2024

8:00 AM- 5:00 PM

Shuttle Office

McCormick Place: Shuttle Office - West Trans Lobby

Function Type: Office

Billing Group: SfN Master

Meeting Planner: Jennifer Gross

Post: Yes

Cost Center: A-MO200-A201

Contacts

Contact: Jennifer Gross

Logistics

Setup - The Expo Group (TEG)

Ready By:

Wednesday, October 2, 2024 @ 12:00 PM

Note

Build Shuttle Office per diagram

(4) Keys for door

(Contact: Jenni Sanders, Production Transport)

(3) 6'x30" Tables

(4) Chairs

(1) Wastebasket

****Remain as set through Wednesday, October 9 at 7:00pm****

Electrical - The Expo Group (TEG)

Ready By:

Wednesday, October 2, 2024 @ 12:00 PM

Note

(1) 120v/15 amp drop

****Remain as set through Wednesday, October 9 at 5:00 pm****

Thursday, October 3, 2024

11:30 AM- 2:00 PM

Staff Meal Room

McCormick Place: Staff Meal Room - Hall A

Function Type: Other

Estimated Attendance: 50

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Logistics

Setup - McCormick Place

Ready By:

Wednesday, October 2, 2024 @ 2:00 PM

Note

Max room with banquet rounds and chairs, leaving room for buffets.

****Remain as set through Wednesday, October 9 at 7:00pm****

General Contractor - The Expo Group (TEG)

Ready By:

Wednesday, October 2, 2024 @ 12:00 PM

Note

Build staff meal room per diagram.

Food And Beverage - OVG - Catering

Ready By:

Thursday, October 3, 2024 @ 11:15 AM

Note

Lunch Service from 11:30am – 2:00 pm:

STAFF LUNCH, Boxed Lunches @ \$28.80++ each

Each Box Includes Individual Bag Of Chips, Whole Seasonal Fruit And Cookie.

GRILLED CHICKEN PESTO

Grilled Chicken Breast, Fresh Mozzarella, Oven Dried Tomato, Arugula, Basil Pesto, Ciabatta Roll

HAM & SMOKED GOUDA

Smoked Ham, Smoked Gouda, Dijon Mustard-Aioli, Arugula, Flaky Croissant

ROASTED VEGETABLE V

Roasted Bell Peppers, Zucchini, Eggplant, Red Onion, Fresh Mozzarella, Basil Pesto, Focaccia Bread

Assorted Canned Soda @ \$4.00++ each, charged on consumption.

Please have Coke products available

Plus 21.50% service charge and 13% sales taxes.

Thursday, October 3, 2024 - Wednesday, October 9, 2024

12:00 PM- 6:00 PM

Business Office

McCormick Place: Business Office - Hall A

Function Type: Office

Set For: 35

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Stephanie Embrey

Post: Yes

Cost Center: A-MO200-A708

Contacts

Contact: Cori Spencer

Logistics

General Notes - SfN

Ready By:

Thursday, October 3, 2024 @ 8:00 AM

Note

Hours: Sat., October 5 - Wednesday, October 9, 7:30 am - 6:00 pm

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 8:00 AM

Note

Install walls with locking door per diagram.

(3) Keys required

(4) 6'X30" skirted tables

(8) Chairs

(2) Wastebaskets

Remain as set through Wednesday, October 9 at 6:00 pm

Electrical - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 8:00 AM

Note

Electrical at the 6' tables for staff laptops

Remain as set through Wednesday, October 9 at 6:00 pm

Computer - Atlantic Images & Sound

Ready By:

Thursday, October 3, 2024 @ 8:00 AM

Note

(4) Computer monitors

Remain as set through Wednesday, October 9 at 6:00 pm

Thursday, October 3, 2024- Wednesday, October 9, 2024

12:00 PM- 5:00 PM

DLM Storage/Green/Studio Interview Room

McCormick Place: SA1C

Function Type: Office

Estimated Attendance: 10

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: G-DL200-P205

Contacts

Contact: Taylor Johnson

Logistics

Setup - McCormick Place

Ready By:

Wednesday, October 2, 2024 @ 12:00 PM

Note

- (4) 6' tables
- (12) chairs
- (2) low cocktail rounds
- (7) Easels
- (1) Wastebasket

Need 6 keys

****Remain as set through Wednesday, October 9 at 7:00 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Wednesday, October 2, 2024 @ 2:00 PM

Note

Pipe and Drape to create a small area for equipment storage.

Electrical - The Expo Group (TEG)

Ready By:

Wednesday, October 2, 2024 @ 2:00 PM

Note

- (3) Power Strips

****Remain as set through Wednesday, October 9 at 7:00 pm****

Computer - Atlantic Images & Sound

Ready By:

Wednesday, October 2, 2024 @ 3:00 PM

Note

- (1) Monitor and connection cables

Thursday, October 3, 2024- Wednesday, October 9, 2024

12:00 PM- 5:00 PM

Staff Work Room

McCormick Place: Staff Work Room - Hall A

Function Type: Office

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: No

Cost Center: A-MO200-A201

Contacts

Contact: Dawn Keane

Logistics

General Contractor - The Expo Group (TEG)

Ready By:

Tuesday, October 1, 2024 @ 5:00 PM

Note

Set Per Diagram

(8) 6'x30" Skirted Tables

(10) Chairs

(4) Wastebaskets

(9) Two Way Radios on Repeater

Remain as set through Wednesday, Oct. 9 at 6:00pm

Electrical - The Expo Group (TEG)

Ready By:

Tuesday, October 1, 2024 @ 5:00 PM

Note

(6) Quad Boxes, see floor plan for placement.

NOTE: (1) is for copier, need to ensure we have enough power.

Please provide five power strips for charging devices.

Remain as set through Wednesday, Oct. 9 at 6:00pm

Telecom - McCormick Place

Ready By:

Tuesday, October 1, 2024 @ 5:00 PM

Note

(2) SfN Staff VLAN drops - (1) for computers/printer and (1) at copier location (with SMTP capability allowing port 25 and 587 for copier drop)
(10) additional DHCP IP addresses

Remain as set through Wednesday, Oct. 9 at 6:00pm

Computer - Atlantic Images & Sound

Ready By:
Wednesday, October 2, 2024 @ 5:00 PM

Note

(2) Computers with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date. The USB ports must be located in the front of the CPU.

(2) Monitors

(1) iMAC computer w/Adobe Creative Cloud for Teams NOTE:: Please ensure software is loaded in advance of delivery (trial license is okay)

(1) Printer - SfN staff to network all computers in the workroom to this printer.

NOTE: Please be sure to add Dreamweaver software to order for all computers in this room.

****Remain as set through Wednesday, Oct. 9 at 6:00pm****

Thursday, October 3, 2024

2:00 PM- 3:00 PM

Citywide Hotel Pre-Con

McCormick Place: S402A, S402B

Function Type: Meeting

Estimated Attendance: 60

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Logistics

General Notes - SfN

Ready By:

Thursday, October 3, 2024 @ 1:00 PM

Note

As set on Saturday, October 5 at noon

Audio/Visual - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 1:00 PM

Note

(1) Lectern microphone

Food And Beverage

Ready By:

Thursday, October 3, 2024 @ 1:00 PM

Note

Assorted Soft Drinks @ \$4.00++ each, charged on consumption
(3) Gallons of Citrus Mint Fruit Waters @ \$158++ per 3 gallons

All prices are subject to 21.5% service charge and 13% sales taxes.

Thursday, October 3, 2024- Wednesday, October 9, 2024

2:00 PM- 5:00 PM

Lead Retrieval Rentals

McCormick Place

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Stephanie Embrey

Post: No

Contacts

Contact: Stephanie Embrey

Logistics

General Notes - Convention Data Services (CDS)

Ready By:

Thursday, October 3, 2024 @ 3:30 PM

Note

Please provide a short training in Headquarters on how to use the scanners for staff picking them up.

Other - Convention Data Services (CDS)

Ready By:

Thursday, October 3, 2024 @ 3:30 PM

Note

(10) Scanners for the events below from 10/4 to 10/9 at 5:00 pm.
Please contact Eiman Abdelgadir at eabdelgadir@sfn.org & Cashen Almstead at calmstead@sfn.org. Please program all devices for the following Scientific Training events.

Cost Center: A-AT200-5405-A168

PDW: Neuroscience Beyond the Classroom

PDW: Working With and Working for AI

PDW: NIH: Improving the Review of Research

PDW: Team-Based Learning in Neuroscience Education

PDW: Demystifying the Scholarship of Teaching

PDW: International Partnerships in Neuroscience

PDW: Plan for Enhancing Diverse Perspectives

PDW: Building Bridges

PDW: Career Advancement

PDW: NIH Funding Support

PDW: "Building Up the Nerve" to Develop an Effective Career Roadmap

PDW: Opening the File Drawer

PDW: Community for Rigor

NDP: NDP Workshop

RCR Short Course

Neurojobs Career Center

CWIN

Career Development Topics

Animals in Research Panel

Advocacy Forum

Grass Leadership Development

Early Career Poster Session
Diversity Reception
NSP Mentoring Event

Ask Anything: The NeuroBioBank
Ask Anything: How to Navigate Graduate School Applications
Ask Anything: How NIH Encourages Entrepreneurship
Ask Anything: Neuroscience Opportunities at NPRC
Ask Anything: Rampant Retractions
Ask Anything: The Past, Present, and Future of Dementia Research

Ready By:
Thursday, October 3, 2024 @ 3:45 PM

Note
(4) Scanners for the events below from 10/5 to 10/9 at 5:00 pm.
Please contact Bria Ward at bward@sfn.org. Please program all devices for the SfN Booth.

Cost Center: A-MK200-5405-A108-UR

SfN Booth

Ready By:
Thursday, October 3, 2024 @ 3:45 PM

Note
(2) Scanners for the events below from 10/7 to 10/9 at 5:00 pm.
Please contact Katie Collins at kcollins@sfn.org. Please program all devices for the Donor and Volunteer Breakfast

Cost Center: A-DV200-5405-A150-UR

Donor and Volunteer Breakfast

Ready By:
Thursday, October 3, 2024 @ 3:45 PM

Note
(2) Scanners for the event below from 10/5 to 10/9 at 5:00 pm.
Please contact Tristan Rivera at trivera@sfn.org or Cyrenna Cooper at ccooper@sfn.org. Please program all devices for the BACE event.

Cost Center: A-NL200-5405-A106-UR

BACE

Ready By:
Tuesday, October 8, 2024 @ 4:00 PM

Note
PRESIDENTIAL RECEPTION
(8) Scanners for the Presidential Reception on Tuesday, October 8.

We will use the access control option to record who attends. Please deliver scanners to the Headquarters Office @4:45 pm on Tuesday. At this time, we would also like for CDS to hold a short training on how to use the scanners with the staff working the reception.

For questions, contact Paula.

Thursday, October 3, 2024- Wednesday, October 9, 2024

3:00 PM- 5:00 PM

Digital Signs

McCormick Place

Function Type: Other

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Paula Kara

Post: Yes

Cost Center: A-MK200-A108

Contacts

Contact: Cynthia Fischer

Logistics

General Notes - SfN

Ready By:

Friday, October 4, 2024 @ 10:00 AM

Ends On:

Wednesday, October 9, 2024 @ 5:00 PM

Note

(4) meter-board size digital signs will be provided by a company contracted by SfN.

SEE DIAGRAM FOR EXACT LOCATIONS

Electrical - The Expo Group (TEG)

Ready By:

Friday, October 4, 2024 @ 9:00 AM

Ends On:

Wednesday, October 9, 2024 @ 5:00 PM

Note

SEE DIAGRAM FOR EXACT LOCATIONS

(4) 120 v 20 amp drops, as diagrammed

#1 - Hall A by Exhibit Hall Directory

#2 - Hall A at far right banner arch

#3 - Hall B to the left of badge pickup

#4 - Grand concourse between Info Desk & Exhibit Directory

Thursday, October 3, 2024

4:00 PM- 5:30 PM

Staff Tours

McCormick Place

Function Type: Other

Estimated Attendance: 100

Billing Group: SfN Master

Meeting Planner: Paula Kara

Post: No

Cost Center: A-MO200-A201

Logistics

General Notes - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 3:30 PM

Note

Staff tours will be conducted at the following times:

Thursday, 4:00 pm

Friday, 10:00 am

Please ensure all escalators are turned on.

Friday, October 4, 2024- Wednesday, October 9, 2024

7:00 AM- 6:00 PM

KiddieCorp Child Care

McCormick Place: S504A, S504BC

Function Type: Other
Estimated Attendance: 20

Billing Group: SfN Master
Meeting Planner: Sharon Bowles
Post: Yes
Cost Center: A-MA200-A202

Contacts

Contact: Sharon Bowles

Alt Contact: Lesley Medina
Organizer Email: lesley@kiddiecorp.com

Logistics

Setup - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 5:00 PM

Note

Registration area - right outside the entrance of S504A:

- (1) 6'x30" skirted table (no pins) with (2) chairs
- (1) Small trash can next to table

Rear of Room S504A : (ages 6 months-2 years old)

- (1) Covered diaper pail or lined trash can with cover, with extra trash bags
- (1) Large trash can
- (4) 6'x30" skirted tables (no pins) placed against the wall
- (5) Chairs
- Empty diaper pail every 2-3 hours

Front of Room S504A: (ages 3-12 years old)

- (3) 5' round tables (covered with taped down plastic)
- (8) Chairs around each table
- (4) 6'x30" skirted tables (no pins) placed against the wall
- (2) Large trash cans
- Check trash twice a day. Vacuum each evening.
- Please keep air wall between S504 A and B 1/2 open

Active Room - S504BC:

- (1) 6'x30" skirted table (no pins) placed against the wall
- (1) Large trash can

****Remain as set through Wednesday, October 9 at 6:00 p.m.****

Setup - Vendor - Other

Ready By:
Friday, October 4, 2024 @ 5:00 PM

Note

Items provided by KiddieCorp:

- Rear of Room S504A: (ages 6 months-2 years old)
- (2) Cribs with bedding
- (2) High chairs
- (5) Large sheets

Bottle warmers

Remain as set through Wednesday, October 9 at 6:00 p.m.

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

Cover the (3) 5' round tables with taped down plastic

Rear of Room S504A:

(2) Mini-refrigerators

Remain as set through Wednesday, October 9 at 6:00 p.m.

Audio/Visual - Atlantic Images & Sound

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

Room S504BC:

(1) Flip chart with paper and marking pens

(1) TV/DVD Player

Remain as set through Wednesday, October 9 at 6:00 p.m.

Electrical - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

Front of Room S504A:

(4) power strips, one placed on each 6' table against the wall to charge devices

Remain as set through Wednesday, October 9 at 6:00 p.m.

Telecom - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

(1) Single line telephone

Call hold and transfer service required. Local and 800 calls only.

S504BC= 312/791-6612

Remain as set through Wednesday, October 9 at 6:00 p.m.

Food And Beverage - OVG - Catering

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

Rear of Room S504A:

(1) Water station (ice, water, napkins, and paper cups)

Front Room S504A

(3) Tablecloths (5' round)

Remain as set through Wednesday, October 9 at 6:00 p.m.

Friday, October 4, 2024- Wednesday, October 9, 2024

7:00 AM- 5:00 PM

S100 Lobby Seating Area

McCormick Place

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 1:00 PM

Note

Please provide banquet rounds with chairs and linens.

****Remain as set through Wednesday, October 10 at 5:00pm****

Friday, October 4, 2024- Wednesday, October 9, 2024

7:00 AM- 7:00 PM

Sky Bridge Hours

McCormick Place

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Logistics

General Notes - McCormick Place

Ready By:

Monday, September 30, 2024 @ 7:00 AM

Note

Please have the sky bridges and connectors open during the following hours:

Monday, September 30 - 7 am to 6 pm

Tuesday, October 1 - 7 am to 6 pm

Wednesday, October 2 - 7 am to 6 pm

Thursday, October 3 - 7 am to 7 pm

Friday, October 4 - 7 am to 9:30 pm

Saturday, October 5 - 7 am to 10 pm

Sunday, October 6 - 7 am to 9:30 pm

Monday, October 7 - 7 am to 9:30 pm

Tuesday, October 8 - 7 am to 9:30 pm

Wednesday, October 9 - 7 am to 7 pm

Thursday, October 10 - 7 am to 6 pm

Friday, October 4, 2024

8:00 AM- 5:00 PM

Molecular and Cellular Cognition Society (MCCS) Symposium

McCormick Place: S102A, S102BC, S102D

Function Type: Satellite

Estimated Attendance: 400

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A701

Contacts

Contact: Sharon Bowles

Alt Contact: Karen Frick

Organizer Email: frickk@uwm.edu

Logistics

Setup - McCormick Place

Ready By:

Friday, October 4, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 2 p.m.

Satellite organizer also requests the following items:

- (2) 6' Skirted registration tables with (4) chairs at the entrance to the room.
 - (1) Easel
-

Audio/Visual - Atlantic Images & Sound

Ready By:

Friday, October 4, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 2 p.m.

Satellite organizer will use the following existing items:

- (1) Screen, set per diagram
 - (1) Data/video projector w/cart
 - (1) 4x1 Switcher
-

Audio/Visual - McCormick Place

Ready By:

Friday, October 4, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 2 p.m.

Satellite organizer will use the following existing items:

- (1) Lectern microphone
 - (3) Head table microphones
 - (1) DI under 6' table for computer
-

Food And Beverage - OVG - Catering

Ready By:

Friday, October 4, 2024 @ 7:00 AM

Note

Please contact the organizer directly for food and beverage requirements. Organizer will pay OVG-Catering directly for all f/b costs.

Friday, October 4, 2024- Wednesday, October 9, 2024

8:00 AM- 5:00 PM

Registration Temporary Staff Lounge

McCormick Place: Reg Temp Lounge - Grand Concourse Lobby

Function Type: Registration

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Stephanie Embrey

Post: Yes

Cost Center: A-MO200-A708

Contacts

Contact: Stephanie Embrey

Logistics

General Notes - SfN

Ready By:

Thursday, October 3, 2024 @ 8:00 AM

Note

Hours: Friday, October 4, 8:00 am - 5:00 pm

Saturday, October 5 - Wednesday, October 9, 7:00 am - 5:00 pm

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 1:00 PM

Note

(2) Banquet rounds with tablecloths and chairs

(2) 6' tables, one for beverage service and one for phone/work area

(2) Chairs

(1) Large trashcan

Remain as set through Wednesday, October 9 at 6:00 pm

General Contractor - The Expo Group (TEG)

Ready By:

Tuesday, October 1, 2024 @ 5:00 PM

Note

Build room as diagrammed

(1) Coat rack with hangers

Remain as set through Wednesday, October 9 at 6:00 pm

Electrical - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

Place one electrical drop at 6' table with telephone per diagram.

Remain as set through Wednesday, October 9 at 6:00 pm

Telecom - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 2:00 PM

Note
(1) Single line with instrument, restricted and 800 calls only, number per telephone roster

****Remain as set through Wednesday, October 9 at 6:00 pm****

Food And Beverage - OVG - Catering

Ready By:
Saturday, October 5, 2024 @ 7:00 AM

Note
Saturday through Wednesday: Serve coffee from 7:00 am - 8:00 am.
Freshly Brewed Coffee & Decaffeinated Coffee @\$70.00++ per gallon

All prices are subject to 21.5% service charge and 13% taxes

****Remain as set through Wednesday, October 9 at 6:00 pm****

Friday, October 4, 2024

9:00 AM- 3:00 PM

Production Transport Staff Training Meeting

McCormick Place: S502B

Function Type: Meeting

Billing Group: SfN Master

Meeting Planner: Jennifer Gross

Post: Yes

Contacts

Contact: Jennifer Gross

Logistics

General Notes - SfN

Ready By:

Friday, October 4, 2024 @ 8:00 AM

Note

As Set on Thursday, October 3.

Electrical - McCormick Place

Ready By:

Friday, October 4, 2024 @ 8:00 AM

Note

Will not use AV as set.

Friday, October 4, 2024

9:00 AM- 1:00 PM

Temporary Personnel Training

McCormick Place: S402A, S402B

Function Type: Meeting

Estimated Attendance: 100

Set For: 100

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Stephanie Embrey

Post: Yes

Cost Center: A-MO200-A708

Contacts

Contact: Stephanie Embrey

Logistics

General Notes - SfN

Ready By:

Friday, October 4, 2024 @ 8:00 AM

Note

As set on Saturday, October 5 at noon

Audio/Visual - McCormick Place

Ready By:

Friday, October 4, 2024 @ 8:00 AM

Note

(1) Lectern microphone

Friday, October 4, 2024- Wednesday, October 9, 2024

10:00 AM- 6:30 PM

Infant Care Room

McCormick Place: S504D

Function Type: Other

Estimated Attendance: 10

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A202

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Friday, October 4, 2024 @ 9:00 AM

Note

Infant Care Room Hours:

Friday, October 4: 10 a.m.- 6:30 p.m.

Saturday, October 5 - Wednesday, October 9: 7:00 a.m. - 6:30 p.m.

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 2:00 PM

Note

****See Diagram****

(3) Large Trash Cans with Liners

(1) Water Cooler with Cups -Do not plug in - water cannot be cold
Refill as needed

Tape or cover electrical outlets except in the 3 cubicles

Empty diaper pails every 2-3 hours

Check trash twice a day. Vacuum each evening.

****Remain as set through Wednesday, October 9 at 6:00 p.m.****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 12:00 PM

Note

(3) 10'x10' Hard-walled cubicles (lockable from inside)

(1) Trash Can in common area

(7) Arm Chairs – 1 placed inside each cubicle, and 4 in the common area

(7) Vibe cubes – 1 placed inside each cubicle, and 4 in the common area

(4) Large diaper pails– (1) placed next to changing table in common
area, (1) in each cubicle

(3) 6'x36" skirted tables in common area, see diagram for placement

(4) 6'x36" skirted tables. Install padding (extra padding) under white
plastic tops before topping. Please be sure there are no staples, etc.

anywhere near the top or sides of the tables. Place one (1) padded table in
each cubicle, and one (1) padded table in the common area next to the
diaper pail.

(4) Changing pads - place one (1) pad on top of table in each cubicle, and

one (1) pad on top of the table in the common area next to the diaper pail.
Keyed lockers - placed along wall in common area

****See Diagram****

****Remain as set through Wednesday, October 9 at 6:00 p.m.****

Electrical - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 7:00 AM

Note

(3) Electrical outlets - place one (1) in each cubicle

(3) Power cords - place one (1) in each cubicle

****Remain as set through Wednesday, October 9 at 6:00 p.m.****

Friday, October 4, 2024

10:00 AM- 11:30 AM

Staff Tours

McCormick Place

Function Type: Other

Estimated Attendance: 25

Billing Group: SfN Master

Meeting Planner: Paula Kara

Post: No

Cost Center: A-MO200-A201

Logistics

General Notes - McCormick Place

Ready By:

Friday, October 4, 2024 @ 9:30 AM

Note

Staff tours will be conducted at the following times:

Thursday, 4:00 pm

Friday, 10:00 am

Please ensure all escalators are turned on.

Friday, October 4, 2024

11:30 AM- 2:00 PM

Staff Meal Room

McCormick Place: Staff Meal Room - Hall A

Function Type: Other

Estimated Attendance: 70

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Logistics

Food And Beverage - OVG - Catering

Ready By:

Friday, October 4, 2024 @ 11:15 AM

Note

Morning Service from 7:00am - 9:00am

Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas @
\$70 per gallon
Refresh as needed until 9:00am

(1) Water cooler with disposable cups and replenish as needed.

Lunch Service from 11:30am – 2:00 pm:

STAFF LUNCH, Pizza Buffet \$40.00++

Tomato-Orzo Pasta Soup

SALAD BAR Mixed Greens, Grape Tomatoes, Shredded Carrots, Broccoli

Florets, Green Peas, Shredded Cheddar, Crumbled Bleu Cheese Chopped

Applewood Bacon and House Made Croutons

Oil & Vinegar, Ranch Dressing, Bleu Cheese Dressing and Balsamic

Vinaigrette

Italian Marinated Tomato Salad

Chicago Style Pizza--Cheese Pizza, Sausage Pizza and Pepperoni Pizza

Eggplant and Ricotta Roll Ups with Tomato Sauce

Tiramisu

Sugar Cookies

Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas @
\$70 per gallon

Assorted Canned Soda @ \$4.00++ each, charged on consumption.

Please have Coke products available

Plus 21.50% service charge and 13% sales taxes.

Friday, October 4, 2024

12:00 PM- 7:00 PM

Advances in Motor Learning and Motor Control

McCormick Place: S104A, S104B

Function Type: Satellite

Estimated Attendance: 200

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A701

Contacts

Contact: Sharon Bowles

Alt Contact: Maurice Smith

Organizer Email: mas@seas.harvard.edu

Logistics

Setup - McCormick Place

Ready By:

Friday, October 4, 2024 @ 11:00 AM

Note

As set Saturday, October 5 at 1:30 p.m.

Satellite organizer also requests the following items:

- (2) 6' Skirted registration tables with (4) chairs at the entrance to the room.
 - (1) Easel
-

Audio/Visual - Atlantic Images & Sound

Ready By:

Friday, October 4, 2024 @ 11:00 AM

Note

As set Saturday, October 5 at 1:30 p.m.

Satellite organizer will use the following existing items:

- (1) Screen, set per diagram
 - (1) Data/video projector w/cart
 - (1) 4x1 Switcher
-

Audio/Visual - McCormick Place

Ready By:

Friday, October 4, 2024 @ 11:00 AM

Note

As set Saturday, October 5 at 1:30 p.m.

Satellite organizer will use the following existing items:

- (1) Lectern microphone
 - (3) Head table microphones
 - (1) DI under 6' table for computer
-

Food And Beverage - OVG - Catering

Ready By:

Friday, October 4, 2024 @ 11:00 AM

Note

Please contact the organizer directly for food and beverage requirements. Organizer will pay OVG-Catering directly for all f/b costs.

Friday, October 4, 2024- Wednesday, October 9, 2024

12:00 PM- 5:00 PM

Badge Pick Up

McCormick Place: Badge Pick-up - Grand Lobby Concourse

Function Type: Registration

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Stephanie Embrey

Post: Yes

Cost Center: A-MO200-A708

Contacts

Contact: Stephanie Embrey

Logistics

General Notes - SfN

Ready By:

Tuesday, October 1, 2024 @ 5:00 PM

Note

Hours for Badge Pick-Up

Fri., Oct. 4 - 12:00 pm - 5:00 pm

Sat., Oct. 5 - Wed., Oct 9 - 7:30 am - 5:00 pm

****Note:** Please have three counters with scanner/printers and one Customer Services kiosk open for Exhibitor Badge Pick-Up on Wednesday 10/2 & Thursday 10/3, 8 am - 6 pm each day. Must be ready ready to print badges at 8 am Wednesday morning**

**** Note:** Please have four counters and two Customer Service Kiosks open for Short Course participants and exhibitors on the morning of 10/4.**

****NOTE:** PLEASE KEEP ONE COUNTER OPEN FOR THE SATURDAY NIGHT 10/5 POSTER SESSION UNTIL 8:00 PM. AREA WILL BE MANNED BY A TEMP.**

General Contractor - The Expo Group (TEG)

Ready By:

Monday, September 30, 2024 @ 2:00 PM

Note

Grand Lobby Concourse

Counters 1-5

Signage on Structural Rendering: BADGE PICK-UP

Scan & Go Counters

(5) Counters to accommodate five printers, facing outward

3' high black pipe and drape or rope to create lines in front of counters

Rope and stanchion to create serpentine waiting line

(1) High stool for line monitor

(2) High stools, one at each end of counter

Counters 6-15

Signage on Structural Rendering: BADGE PICK-UP

(10) Counters to accommodate two laptops, one printer and two orbital scanners

3' high black pipe and drape or rope to create lines in front of counters

Rope and stanchion to create serpentine waiting line
(2) High stool for line monitor
(4) High stools, one at each end of counters

Counters 16-19

Signage on Structural Rendering: CUSTOMER SERVICE

(4) Counters to accommodate three computers and one printer facing inward each

(8) Task chairs, (2) Behind each counter

(4) Tables behind the kiosks for admin laptops and printers

3' high black pipe and drape or rope to create lines in front of counters

Rope and stanchion to create serpentine waiting line

(1) High stool for line monitor

(2) High stools, one at each end of counters

Attendee Look Up Counter

(1) 6' Skirted table

**** Please place several trash cans/recycle bins in this area.****

****Remain as set through Wednesday, October 9 at 5:00 pm.****

Ready By:

Wednesday, October 2, 2024 @ 12:00 PM

Note

SET PER DIAGRAM

(1) Pronoun Sticker Counter with one ADA side

(2) Acrylic holders back-to-back on each counter

Meeting Associate will monitor and replace stickers as needed

****Remain as set through Wednesday, October 9 at 5:00 pm.****

Electrical - The Expo Group (TEG)

Ready By:

Monday, September 30, 2024 @ 5:00 PM

Note

Badge Pick Up - Total AMPS (150)

2 AMPS = 60 and 6 AMPS = 90

Total Quad Boxes: 15

Place quad boxes with power strips under each counter

Customer Service - Total AMPS (20)

2 AMPS = 8 and 6 AMPS = 12

Total Quad Boxes: 4

Place quad boxes with power strips under each counter and back table

****Remain as set through Wednesday, October 9 at 5:00 pm.****

Telecom - McCormick Place

Ready By:

Monday, September 30, 2024 @ 5:00 PM

Note

(3) CDS VLAN drops

****Remain as set through Wednesday, October 9 at 5:00 pm.****

Computer - Convention Data Services (CDS)

Ready By:
Tuesday, October 1, 2024 @ 5:00 PM

Note

Grand Lobby Concourse - Counters 1-15

- (3) CDS Admin Terminals
- (30) CDS Self-Registration Terminals
- (30) Orbital Scanners
- (15) CDS Printers for Badges
- (5) Scan & Go Handheld Scanners

Customer Service - Counters 16-18

- (6) CDS Workstations
- (6) Orbital Scanners
- (1) CDS Admin Terminal
- (3) CDS Printers for Badges
- (1) Receipt Printers
- (1) Abstracts Online Terminal

Attendee Lookup Table

- (1) Workstation
- (1) Orbital Scanner

**Remain as set through Wednesday, October 9 at 5:00 pm."

Friday, October 4, 2024- Wednesday, October 9, 2024

12:00 PM- 5:00 PM

SfN Information Booth

McCormick Place: SfN Info Booth - Grand Concourse Lobby

Function Type: Other
Room Set: See Diagram

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: Yes
Cost Center: A-MO200-A201

Contacts

Contact: Egle Derkintyte

Logistics

General Notes - SfN

Ready By:
Friday, October 4, 2024 @ 12:00 PM

Note
Fri, Oct 4, 12:00pm - 6:00pm
Sat, Oct 5 - Tues, Oct 8, 7:30am - 6:00pm
Wed, Oct 9, 8:00am - 5:00pm

NOTE: There will (2) locations, the 2nd location will be at the Guest Services Desk at the Gate 4 entrance.

General Contractor - The Expo Group (TEG)

Ready By:
Thursday, October 3, 2024 @ 10:00 AM

Note
(1) Information Booth per diagram. Please provide cabinet space for staff personal items.

Header copy: Annual Meeting Information

(4) Stools
(2) Wastebaskets

****Remain as set through Wednesday, October 9 at 5:00pm****

Electrical - The Expo Group (TEG)

Ready By:
Thursday, October 3, 2024 @ 12:00 PM

Note
Electrical for computer and monitor at each location.

(1) Power strip

****Remain as set through Wednesday, October 9 at 5:00pm****

Computer - Atlantic Images & Sound

Ready By:
Friday, October 4, 2024 @ 11:00 AM

Note

(1) Computer with wireless card and monitor set on the counter.

(1) Laptop for the Guest Services Area

****Remain as set through Wednesday, October 9 at 5:00pm****

Friday, October 4, 2024

1:00 PM- 5:30 PM

Short Course: The Responsibility of Being Transparent

McCormick Place: S103A, S103BC, S103D

Function Type: Workshop
Estimated Attendance: 210
Set For: 210
Room Set: Banquet

Billing Group: SfN Master
Meeting Planner: Allison Burns
Post: Yes
Cost Center: A-AT200-A174

Contacts

Contact: Eiman Abdelgadir

Logistics

General Notes - Convention Data Services (CDS)

Ready By: Friday, October 4, 2024 @ 12:30 PM	Note CDS rep for first 15 - 45 mins to allow onsite registration at the entrance.
---	--

Setup - McCormick Place

Ready By: Thursday, October 3, 2024 @ 10:00 AM	Note Set per diagram. Set Crescent rounds of 7 for (210) Stage 30' x 8' x 24" with steps and railing Head Table for (5) (1) Standing Lectern (2) Easels (1) 6'x30" skirted registration tables with (4) chairs outside room (1) 6'x30" skirted AV Tech table with (1) chair (2) Wastebaskets, placed outside room by registration table Water for speakers at head table
---	--

General Contractor - The Expo Group (TEG)

Ready By: Thursday, October 3, 2024 @ 10:00 AM	Note (1) 6'x18" table, white top/black skirt set perpendicular between head table and standing lectern.
---	--

Audio/Visual - Atlantic Images & Sound

Ready By: Thursday, October 3, 2024 @ 2:00 PM	Note (1) Screen (1) Data/Video Projector (1) 4x1 Switcher (1) Digital Timer (1) Laser Pointer Sound Operator 1:00 PM - 5:30 PM
--	--

Audio/Visual - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 10:00 AM

Note

- (1) Audio DI for computer playback
- (1) Lectern Microphone
- (3) Table Microphones (PTT)
- (2) Floor Mics

Lights: preset room lights out over screen

Electrical - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 12:00 PM

Note

- (1) 110v/20amp drop at projector
 - (1) 110v/20amp drop at lectern
-

Computer - Atlantic Images & Sound

Ready By:

Friday, October 4, 2024 @ 12:00 PM

Note

(1) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

Friday, October 4, 2024- Wednesday, October 9, 2024

2:00 PM- 5:00 PM

Attendee Seating Areas & Public Spaces

McCormick Place

Function Type: Other

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 2:00 PM

Note

Please place as many tables and chairs as possible in public areas as seating areas for attendees. Seating should be placed in areas not already utilized and so that they don't interfere with traffic flow.

Place additional tables at entrance and back of Hall A per diagram.

****Remain as set through Wednesday, October 9 at 5:00pm****

Friday, October 4, 2024- Wednesday, October 9, 2024

2:00 PM- 5:00 PM

Exhibitor Directory, Lanyard Pickup and Badge Recycle Locations

McCormick Place

Function Type: Other
Room Set: See Diagram

Billing Group: SfN Master
Meeting Planner: Allison Burns
Post: Yes

Logistics

Setup - McCormick Place

Ready By:
Wednesday, October 2, 2024 @ 5:00 PM

Note
Please provide a large trash can in the below areas next to the Lanyard Bin.
Monitor and empty on a regular basis.

SEE DIAGRAM FOR EXACT LOCATIONS
BADGE LANYARDS BINS
(3) Grand Lobby in the Badge Pickup area

Remain as set through Wednesday, Oct. 9 at 5:00 pm

General Contractor - The Expo Group (TEG)

Ready By:
Wednesday, October 2, 2024 @ 5:00 PM

Note
SEE DIAGRAM FOR EXACT LOCATIONS
LANYARD BINS
(3) Grand Lobby
NOTE: Please fill (1) bin with lanyards by Thursday, Oct. 3, by 7:30 am
with the other (2) bins by Friday, October 4 at noon.

Remain as set through Wednesday, Oct. 9 at 5:00 pm

Ready By:
Friday, October 4, 2024 @ 12:00 PM

Note
SEE DIAGRAM FOR EXACT LOCATIONS
EXHIBIT HALL DIRECTORY PROGRAM and EXHIBIT GUIDE
PICK-UP
(8' H x 10' W with Exhibit Guide bins)
(1) West Transportation
(1) Hall A
(2) Grand Lobby

Remain as set through Wednesday, Oct. 9 at 5:00 pm

Ready By:
Monday, October 7, 2024 @ 7:30 AM

Note
SEE DIAGRAM FOR EXACT LOCATIONS
BADGE RECYCLE BIN (locked)
(2) Grand Lobby Concourse, near Hall A Entrance
(1) Level 2.5
(1) West Transportation Lobby

Remain as set through Wednesday, Oct. 9 at 5:00 pm

Saturday, October 5, 2024- Wednesday, October 9, 2024

7:00 AM- 5:00 PM

Attendee Services

McCormick Place: Attendee Services - Hall A

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-MA200-A202

Contacts

Contact: Allison Morrow

Logistics

General Notes - SfN

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

Hours: Sat, Oct. 15, - Wed., Oct. 9, 7:30 am - 5:00 pm

General Contractor - The Expo Group (TEG)

Ready By:

Wednesday, October 2, 2024 @ 5:00 PM

Note

Attendee Services:

Signage on Structural Rendering

(7) 2M registration counters with headers

(5) 6'x30" skirted tables

(7) wastebaskets

(14) task chairs

3' high pipe and drape on sides

HEADERS:

1. Mobile App / Wifi / Virtual Component Support

2. Housing

3. Certificates of Attendance

4. Certificates of Attendance

5. Certificates of Attendance

6. Membership

7. Lost & Found / Ribbons / Travel Award Check-In

****Remain as set through Wednesday, Oct. 9 at 5:00pm****

Electrical - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

(7) 20 amp circuits with power strips- one under each counter.

****Remain as set through Wednesday, Oct. 9 at 5:00 pm****

Telecom - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 5:00 PM

Note

INTERNET:
CDS VLAN with drops to be located as listed below.
(1) CDS VLAN drop for Certificate of Attendance (counter 3)

SfN Staff VLAN with drops to be located as below:
(1) drop with (5) additional dhcp IP addresses at the Housing Counter
(Counter 2)

(1) Lost & Found / Ribbon / Travel Check-In (Counter 7)

Sales/Membership VLAN
(1) drop at the Membership (Counter 6)

PHONES:
Lost & Found/ Ribbon/ Travel Check-In Counter (Counter 7)
(1) single-line with telephone, unrestricted, number per Telephone Roster.

Housing Counter (Counter 2)
(1) single-line with telephone, unrestricted, number per Telephone Roster.

****Remain as set through Wednesday, Oct. 9 at 5:00 pm****

Computer - Atlantic Images & Sound

Ready By:
Thursday, October 3, 2024 @ 5:00 PM

Note

Certificate of Attendance Counters (3, 4, 5)
(1) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

Membership Counter (6)
(1) laptop w/ mouse and monitor - Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.
(1) Lay Flat Monitor (flat on the counter) – 19” w/ privacy screen Connect each laptop to the monitors for the counter

SfN Staff to network computers and printer

****Remain as set through Wednesday, Oct. 9 at 5:00 pm****

Computer - Convention Data Services (CDS)

Ready By:
Thursday, October 3, 2024 @ 5:00 PM

Note

CERTIFICATE OF ATTENDANCE (Counters 3,4,5)
(3) CDS terminals
(2) CDS printer for Certificate of Attendance
(1) Administrative terminal
(2) Scanners

Located at the Lost & Found / Ribbon / Travel Check-In Counter
(1) CDS terminal

****Remain as set through Wednesday, Oct. 9 at 5:00 pm****

Saturday, October 5, 2024- Wednesday, October 9, 2024

7:00 AM- 6:00 PM

Coat & Luggage Check

McCormick Place: Coat Check - Level 1, Main Entrance, S101A, S101B

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-MO200-A201

Contacts

Contact: DawnKeane

Logistics

General Notes - OVG - Catering

Ready By:

Saturday, October 5, 2024 @ 7:00 AM

Note

Sat, Oct 5 - 7:30 am - 10:00 pm

Sun, Oct 6 7:30am - 7:00pm

Mon, Oct 7 7:30am - 7:00pm

Tues, Oct 8, 7:30am - 7:00pm

Wed, Oct 9, 7:00am - 6:00pm

Cash Coat /Luggage Check Services

CASH COAT CHECK:

Attendees will pay \$4.50 per coat and \$5.50 for luggage

Min Revenue \$27,516 quoted to SfN

Saturday, October 5, 2024- Wednesday, October 9, 2024

7:00 AM- 7:00 PM

Shuttle Drop Off Area

McCormick Place

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Jennifer Gross

Post: Yes

Cost Center: A-MO200-A201

Contacts

Contact: Jennifer Gross

Logistics

Setup - The Expo Group (TEG)

Ready By:

Saturday, October 5, 2024 @ 6:00 AM

Note

Outside Gate 2 on Sidewalk

(5) 8'x24" tables

(10) chairs

****Remain as set through Wednesday, October 9 at 6:00pm****

Saturday, October 5, 2024- Wednesday, October 9, 2024

7:00 AM- 5:00 PM

Shuttle Information

McCormick Place: Shuttle Info - West Trans Lobby

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Jennifer Gross

Post: Yes

Contacts

Contact: Jennifer Gross

Logistics

Setup - The Expo Group (TEG)

Ready By:

Wednesday, October 2, 2024 @ 7:00 AM

Note

- (1) Custom Counter - see structural renderings
- (2) chairs
- (1) wastebasket

Header to read: Shuttle Information

****Remain as set through Wednesday, October 9 at 6:00pm****

Electrical - The Expo Group (TEG)

Ready By:

Wednesday, October 2, 2024 @ 7:00 AM

Note

- (1) 120v/20 amp circuits with power strips

****Remain as set through Wednesday, October 9 at 6:00pm****

Saturday, October 5, 2024- Wednesday, October 9, 2024

7:00 AM- 5:00 PM

Speaker Ready Room

McCormick Place: N230A

Function Type: Other
Room Set: See Diagram

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: Yes
Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:
Saturday, October 5, 2024 @ 6:00 AM

Note
Hours: Sat, Oct 5 - Wed, Oct 9 7:00am - 5:00pm

Setup - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 7:00 AM

Note
(10) 6'x30" skirted tables
(28) Chairs
(4) Keys

****Remain as set through Wednesday, October 9 at 5:00pm****

Electrical - The Expo Group (TEG)

Ready By:
Thursday, October 3, 2024 @ 12:00 PM

Note
10-110V AC 4-outlet drops - (1) under each table

****Remain as set through Wednesday, October 9 at 5:00pm****

Computer - Atlantic Images & Sound

Ready By:
Friday, October 4, 2024 @ 12:00 PM

Note
(8) PC laptops - must be the same as in the session rooms
(1) Mac PC & Monitor - NOTE: Must be a full size Mac

****Remain as set through Wednesday, October 9 at 5:00pm****

Saturday, October 5, 2024- Wednesday, October 9, 2024

7:30 AM- 5:00 PM

SfN Pop-Up Store

McCormick Place

Function Type: Other
Room Set: See Diagram

Billing Group: SfN Master
Meeting Planner: Allison Burns
Post: Yes
Cost Center: MK200-A108

Contacts

Contact: Cynthia Fischer

Logistics

General Contractor - The Expo Group (TEG)

Ready By:
Wednesday, October 2, 2024 @ 5:00 PM

Note
SET PER DIAGRAM

HEADER
SfN Pop-up Store
(2) Glass display counters
(2) Stools
Shelving on the structure
(1) Bookshelf with storage

****Remain as set through Wednesday, October 9 at 5:00pm****

Electrical - The Expo Group (TEG)

Ready By:
Wednesday, October 2, 2024 @ 5:00 PM

Note
(1) 120v 20 amp drop

****Remain as set through Wednesday, October 9 at 5:00pm****

Telecom - McCormick Place

Ready By:
Wednesday, October 2, 2024 @ 5:00 PM

Note
(1) drop on the Sales/Membership VLAN

****Remain as set through Wednesday, October 9 at 5:00 PM****

Saturday, October 5, 2024

8:00 AM- 10:00 AM

CAR Meeting

McCormick Place: S502B

Function Type: Meeting
Estimated Attendance: 32
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: Yes
Cost Center: G-AT200-M604

Contacts

Contact: Rebecca Whitney

Logistics

General Notes - SfN

Ready By: Note
Saturday, October 5, 2024 @ 7:00 AM As set Thursday, October 3

Audio/Visual - Atlantic Images & Sound

Ready By: Note
Saturday, October 5, 2024 @ 7:00 AM (1) Screen
(1) Data Projector with Cart

Audio/Visual - McCormick Place

Ready By: Note
Saturday, October 5, 2024 @ 7:00 AM (16) Push to talk table microphones

Computer - Atlantic Images & Sound

Ready By: Note
Saturday, October 5, 2024 @ 7:00 AM (1) Laptop with Microsoft Windows 10/11 Office365 & Adobe Acrobat Reader. CD/DVD & USB ports. Fully patched Windows OS with latest features, fully patched Office365 suite, & Windows Defender up to date.

Food And Beverage - OVG - Catering

Ready By: Note
Saturday, October 5, 2024 @ 7:30 AM COMFORT EXPERIENCE BREAKFAST @ 41.00 PER PERSON
Freshly Squeezed Orange Juice
Seasonally Influenced Sliced Fruit With An Assortment Of Berries
Assorted Muffins, Breakfast Breads, Pastries, Butter & Preserves V
Scrambled Eggs V | GF
Red Flannel Breakfast Potatoes With Three Pepper Confetti VG | GF | DF
Applewood Smoked Bacon & Pork Sausage
Freshly Brewed Regular And Decaffeinated Coffee, Herbal Tea Selection

All prices are subject to 21.5% service charge and 13% taxes

Saturday, October 5, 2024- Wednesday, October 9, 2024

8:00 AM- 3:00 PM

Neurojobs Career Center

McCormick Place: Neurojobs - Hall A

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: G-AT200-P162

Contacts

Contact: Eiman Abdelgadir

Logistics

General Notes - SfN

Ready By:

Friday, October 4, 2024 @ 8:00 AM

Note

Hours: Sat. Oct. 5 – Tue. Oct. 8, 8:00 am - 5:00 pm

Wed. Oct., 9, 8:00 am - 3:00 pm

Ready By:

Friday, October 4, 2024 @ 5:00 PM

Note

Advocacy team to provide table top sign For Use By Neurojobs Only on the banquet round with chairs.

****Remain as set through Wednesday, Oct. 9, at 5pm****

Setup - McCormick Place

Ready By:

Friday, October 4, 2024 @ 12:00 PM

Note

Set per diagram

(5) Draped cocktail tables

(1) Draped table with (8) chairs

****Remain as set through Wednesday, Oct. 5, at 5:00 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

(4) Computer kiosks. Build (1) kiosk that is wheelchair accessible. (2) Kiosks on both ends for printers

INTERVIEW ROOMS – See diagram.

(5) 10 x 10 Hard wall

(5) 6' x 30" skirted tables – set (1) per interview room

(15) Chairs – (3) per interview room

(1) 2M Registration Counter. Header Copy: NeuroJobs (logo)

(2) Task chairs at counter

(2) Wastebaskets

****Remain as set through Wednesday, Oct. 9 at 5:00 pm****

Ready By:
Thursday, October 3, 2024 @ 5:00 PM

Note
(65) Clear literature pockets mounted on the Neurojobs backwall

Remain as set through Wednesday, Oct. 9 at 5:00 pm

Electrical - The Expo Group (TEG)

Ready By:
Thursday, October 3, 2024 @ 5:00 PM

Note
(3) 20 amp quad boxes – (2) at counters for printers and computers, (1) at the registration counter.

Remain as set through Wednesday, Oct. 9 at 5:00 pm

Telecom - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 5:00 PM

Note
(1) Internet drop on the SfN Staff VLAN

SfN staff to network computers and printers

Remain as set through Wednesday, Oct. 9 at 5:00 pm

Computer - Atlantic Images & Sound

Ready By:
Thursday, October 3, 2024 @ 5:00 PM

Note
(4) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date. – set one at each kiosk.
(2) Printers

Please lockdown laptop computers and if computers will not be locked down, please have in place by 7:00am, Friday - Wednesday.
Note: Friday, SfN Staff to set homepage.

SfN staff to network computers and printers.

Remain as set through Wednesday, Oct. 9, at 5pm

Saturday, October 5, 2024- Wednesday, October 9, 2024

8:00 AM- 5:00 PM

Prayer Room

McCormick Place: N127

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MO200-A201

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Friday, October 4, 2024 @ 2:00 PM

Note

Hours -

Saturday, Oct. 5 - Tuesday, Oct. 8, 8 a.m.-6 p.m.

Wed., Oct. 9, 8 a.m. - 5 p.m.

(4) 6' Skirted tables

(10) Chairs

Saturday, October 5, 2024- Wednesday, October 9, 2024

8:00 AM- 5:00 PM

Press Room

McCormick Place: S501A, S501BC

Function Type: Office

Estimated Attendance: 60

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-NL200-P150

Contacts

Contact: Dina Radtke

Logistics

Food And Beverage - OVG - Catering

Ready By:

Saturday, October 5, 2024 @ 7:45 AM

Note

Beverages to be provided each day Saturday - Wednesday
(70) Assorted Canned Sodas @ \$4.00 each charged on consumption.
(10) gallons @ \$70.00 per gallon Freshly Brewed Coffee, Decaffeinated
Coffee and Selection of Hot Teas

Do NOT refresh once this is depleted

All prices are subject to 21.5% service charge and 13% taxes

Saturday, October 5, 2024- Sunday, October 6, 2024

9:00 AM- 5:00 PM

Donor & Volunteer Lounge

McCormick Place: Level 2.5 Lounge

Function Type: Other
Estimated Attendance: 25
Room Set: See Diagram

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: Yes
Cost Center: A-DV200-A150

Contacts

Contact: Katie Collins

Logistics

General Notes - SfN

Ready By:
Saturday, October 5, 2024 @ 8:00 AM

Note
Hours: Saturday, October 5: 9 am - 5:00 pm
Sunday, October 6 - Wednesday, October 9: 8 am - 5:00 pm

Setup - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 7:00 AM

Note
(2) chairs at the reception desk
(1) 6'x30" skirted table for F&B
(1) 6'x30" skirted table for materials
(2) Wastebaskets
(4) Easels
(2) Keys - on key list

****Remain as set through Wednesday, October 9 at 5:00pm****

General Contractor - The Expo Group (TEG)

Ready By:
Thursday, October 3, 2024 @ 12:00 PM

Note
VIP area so please use nice comfy furniture.

(4) Seating areas with (1) Love Seat and (2) Comfy chairs and (1) Coffee table in each area
(4) Seating areas of (2) Comfy chairs and (1) Coffee table in each area
A mixture of high and low cocktail tables with seating
(1) Wastebasket
(1) Recycling bin
(2) Easels

****Remain as set through Wednesday, Oct. 9 at 5:00pm****

Electrical - The Expo Group (TEG)

Ready By:
Thursday, October 3, 2024 @ 12:00 PM

Note
Power at each of the seating areas with a power strip.
Power at the reception desk.
(2) Extra power strips - please give to staff.

Food And Beverage - OVG - Catering

Ready By:
Saturday, October 5, 2024 @ 8:45 AM

Note
Beverage service required Saturday & Sunday
Beverages to be set all day

NOTE: VIP ROOM - please check room frequently throughout the day to ensure beverages do not run out

Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas @ \$70.00++ per gallon
BOTTLED WATER \$6.70 each, charged on consumption

All prices are subject to 21.5% service charge and 13% taxes.

Saturday, October 5, 2024

9:00 AM- 10:00 AM

International Fellows Orientation

McCormick Place: N139

Function Type: Meeting

Estimated Attendance: 30

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-OV200-P210

Contacts

Contact: Corey Dillon

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 10:00 AM

Note

Set stage per diagram with steps and railings

Head Table for 3

Rounds for (70)

(1) Standing Lectern

(2) Easels

NOTE: Preset room lights out over screen

****Remain as set through Wednesday, October 9 at 5:00pm****

Audio/Visual - Atlantic Images & Sound

Ready By:

Saturday, October 5, 2024 @ 8:00 AM

Note

(2) Screens (6' x 10')

(2) Data Projectors

Audio/Visual - McCormick Place

Ready By:

Saturday, October 5, 2024 @ 8:00 AM

Note

(1) Lectern Microphone

Electrical - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 12:00 PM

Note

(1) 110V, 20 amp drops at projector

(1) 110V, 20 amp drops at upstage right

****Remain as set through Wednesday, October 9 at 5:00pm****

Computer - Atlantic Images & Sound

Ready By:
Saturday, October 5, 2024 @ 8:00 AM

Note

(1) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

Food And Beverage - OVG - Catering

Ready By:
Saturday, October 5, 2024 @ 8:45 AM

Note

Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas @ \$70.00++ per gallon
Assorted Soft Drinks @ \$4.00++ each, charged on consumption.
Chilled Bottled Water @ \$6.75++ each, charged on consumption.

Plus 21.50% service charge and 13% sales taxes.

Saturday, October 5, 2024- Wednesday, October 9, 2024

10:00 AM- 5:00 PM

Art of Neuroscience

McCormick Place: Art of NS - Hall A

Function Type: Exhibits

Estimated Attendance: 12

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Jennifer Gross

Post: Yes

Cost Center: A-MO200-A201

Contacts

Contact: Jennifer Gross

Logistics

General Notes - SfN

Ready By:

Thursday, October 3, 2024 @ 12:00 PM

Note

Exhibit Dates and Hours

Saturday, October 5 – Wednesday, October 9, 10:00am – 4:00 pm

Setup - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 12:00 PM

Note

(12) 10' x 10' draped booths (White back and side rail)

Please provide the following at each booth:

(1) 42" - 6' draped table

(2) Stools

(1) Wastebasket

ID signs per list provided in advance

NOTE: Please check with exhibitors that furniture above is needed

****Remain as set on through Wednesday, October 9 at 5:00pm****

Electrical - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 2:00 PM

Note

(1) 500 watt electrical drop at each booth

****Remain as set on an 24-hour basis through Wednesday, October 9 at 5:00pm****

Saturday, October 5, 2024

10:00 AM- 12:00 PM

Dialogues Between Neuroscience and Society #LEC01

McCormick Place: Hall B1

Function Type: Lecture

Estimated Attendance: 8500

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - Atlantic Images & Sound

Ready By:

Monday, September 30, 2024 @ 4:00 PM

Note

One or more lights may need to be shrouded for visibility and visual aspects. A determination will be made onsite during production load-in.

Ready By:

Saturday, October 5, 2024 @ 9:00 AM

Note

Wordly needs to be turned on & off for each lecture, not left on
Note: SfN has a set number of contracted hours and will be charged for an average of 10% or more which is 2.7 hours/162 minutes.

Please move a few of the bottles of water to the green room before the Dialogues lecture

Setup - McCormick Place

Ready By:

Wednesday, October 2, 2024 @ 12:00 PM

Note

(1) 36'x16'x40" Stage with steps and railings
(1) Standing Lectern with light - NOT PRESIDENTIAL PODIUM

Note: After this event, please place podium to the center of stage.

Set Room theater style for 8500 as diagrammed

(2) 6' tables to the right of the stage with (3) chairs, per diagram for the Q&A moderators

Remain as set through Wednesday, October 9 at 5:00pm

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 4:00 PM

Note

Provide (2) comfy chairs and coffee table
(1) nice cocktail table for awards with black linen

Carpet stage

Note: After this event, please place podium to the center of stage.

(1) 6'x 24"x 42" table, white top/black skirt set perpendicular to podium.

High Black 30' Velor Drape behind the stage and a little beyond.

Please use 8' drape around the room, may also use vinyl.

Cover windows at rear of room (west wall) to avoid problems with flown screens in the back. The measurements are 17 feet from the top of the window to the top of the ledge.

Will need caution tape to tape off front side sections of the seating during smaller daytime lectures.

Pipe and drape AV Booth, please use black drape.

AV CONTROL ROOM - area behind stage, see diagram for exact location and size - Black drape area

Teleprompter Area - (1) 6' table & (1) chair

FLORAL

Ferns/Flowers on Stage - please make pretty.

(8) Cat Palms plants

GREEN ROOM

Build room with door per diagram

Sofa, (2) side tables, (2) chairs and coffee table (2) Lamps

B1 - GRAND CONCOURSE LOBBY - Please drop a runner of the Blue Jay carpet going into Hall B1

Blue Jay carpet throughout the hall.

****Remain as set through Wednesday, October 9 at 5:00pm****

Audio/Visual - Atlantic Images & Sound

Ready By:

Thursday, October 3, 2024 @ 4:00 PM

Note

Hall B Video Projection

4 13'x24' screens (floor program screens)

4 11'x20' stumpfl screens (flown delay screens)

2 11'x20' stumpfl screens (imag flown screen)

41 10'(12"x12")Box Truss (delay screens + imag)

6 (12"x12") Corner Blocks (delay screens + imag)

20 Chain Motor up to 1 Ton

20 Rigging Hardware

2 55" Samsung MD55C LED Monitor

1 Jelco EZ Tilt Monitor Stand

5 Panasonic PT-RZ12KU Laser Projector

4 Panasonic ET-D75LE6 0.9-1.1:1 HD Lens

4 48" video carts

6 Panasonic PT-RZ12KU Laser Projector (Delays & Imags)

1 Panasonic PT-RZ12KU Laser Projector (Logo)

Projector Flyware N/C

1 Panasonic AK-HC 3800 HD Camera

1 Sachtler V-18 Tripod Package

1 Canon HJ40x10B IASD-V HD Zoom Lens

1 Panasonic AK-HC 3800 HD Camera

1 Sachtler V-18 Tripod Package
 1 Canon HJ40x10B IASD-V HD Zoom Lens
 2 Indu 200 Amp Powr Distro Pkg
 (included Indu Spider Box to Edison 3x Breakered
 Nema 5-20 Duplex,L21-30,ac ext cables, etc.)
 1 L2130 Floor Box to 3x Edison with Pass Through
 3 AJA Ki-Pro Go 4-Ch Recorder
 1 Barco E2 Gen 2 Switcher
 1 Barco E2 Gen 2- Spare
 1 Barco EC-50 Contoller
 2 Alienware M15 with VMIX & Accessories
 36 Decimator MD-HX HDMI/SDI Cross Conv-Scaling
 3 Samsung ME32C LED Monitor
 2 Sewell Splitdeck 1x4 HDMI DA
 1 Kramer VM-4HDCP XL 1x4 DVI DA
 20 BNC Gold Barrel (f-f)
 20 3G 100' SDI Cable
 15 12G 200' SDI Cable
 35 3G 50' SDI Cable
 15 50' HDMI Cable
 25 25' HDMI Cable
 11 Aja FIDO 3G 4-Channel - ST TX/RX HD-SDI ST Fiber Pkg
 Add 350' SMPTE Fiber Cable (m-m)
 12 Fier-Multi: 200m TAC4 OM3 ST Cable
 1 Midas Venice 160 16-channel Audio Mixer
 1 16 Space Engineering Rack
 1 Sony MDR-7506 Stereo Headphones
 1 Flanders 17.3" Production Monitor
 2 Marshall Dual 7" Marshall Lynx 702v3 3G-SDI/HDMI
 1 40' Scissor Lift (Wide Deck) Propane
 2 60' Boom Lift Propane
 1 5000lb Electric Forklift Propane
 2 2TB Hard Drive - PK
 25 Thumb Drives for recordings
 2 Apple MacBook Pro 13" M1
 3 Lenovo ThinkPad P51 I7

Ready By:
Thursday, October 3, 2024 @ 4:00 PM

Note
 Hall B Lighting
 1 Grand MA Lighting Console
 1 Grand MA Lighting Console SPARE
 1 ETC Sensor 48x2 4k Dimmer Rack
 28 ETC S4 Par, 750w - Black Barndoors: S4
 15 10' (12"x12")Box Truss Lighting plus cable run off
 1 Misc Supplies (socco,fan outs, dmx, etc)
 10 Chain Motor up to 1 Ton
 10 Rigging Hardware
 1 62ft Black Border
 5 Black Encore: 15'w x 30'h drape
 12 LED Par Uplights

Ready By:
Thursday, October 3, 2024 @ 4:00 PM

Note
 FOH Electronics
 1 Yamaha CL5 Kit
 1 Denon / Tascam 2 Track SD Recorder
 1 System Drive Rack
 1 Dolby Noise Reduction Rack Package

3 RedNet Drive Rack

Speakers PA

32 JBL VTX V20 w/Frame Kit

42 JBL VerTec 4886

8 EAW UB82 Speaker Cabinets

8 JBL AC28/95 Compact Two-way Speaker w/ 2x8" LF

1 HD 12000 6 Amp Rack

HD 12000 6 Amp Sub Rack with double C-form

Stage Equipment

1 Shure sm58s vov mic

2 Axient Digital G57 Combo x2

1 Axient Digital X55 Combo x4

8 Point Source CO2-8WD-XSH-BE Dual Element Headset

1 Mic Kit

1 Stand Kit

2 DI's for PC

Monitor System

1 Shure PSM1000 2 Channel IEM

Communications

1 Arcadia Central Station Kit

8 Clearcom Helixnet HXII-BP

4 FreeSpeak II Beltpack

2 FreeSpeak ii IP Transciever

1 FreeSpeak II E1 Transciever Case

Associated Equipment

1 Snake System

1 Power Distribution

10 Chain Motor up to 1 Ton

10 Rigging Hardware

Ready By:

Thursday, October 3, 2024 @ 4:00 PM

Note

Teleprompter installed at Lectern

(1) Push to talk microphone at the moderator table for Q&A

Ready By:

Saturday, October 5, 2024 @ 9:00 AM

Note

During attendee walk-in, we will need moving colored lights on the stage

Electrical - The Expo Group (TEG)

Ready By:

Wednesday, October 2, 2024 @ 4:00 PM

Note

100amp 3 phase for video

60amp 3 phase for audio

100amp service for lighting

Drop electrical behind the stage.

NO DROPS NEEDED under screens

GREEN ROOM

(1) 500 Watt drop for (2) lamps

MODERATOR TABLE

(1) power strip

****Remain as set through Wednesday, October 9 at 5:00pm****

Telecom - McCormick Place

Ready By:

Wednesday, October 2, 2024 @ 4:00 PM

Note

10Mbps Dedicated Drop w/5 Static IP Addresses, behind the stage in the AV Control area

(1) Drop on the SfN Staff VLAN in the AV Control area for Wordly

This room will be live streamed through out the meeting.

This room will use a moderated Q&A that works over the wifi, so please ensure there are enough access points.

Computer - Atlantic Images & Sound

Ready By:

Thursday, October 3, 2024 @ 4:00 PM

Note

At the moderator table for Q&A:

(2) Laptop computers with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

(2) Computer mouse

Food And Beverage - OVG - Catering

Ready By:

Saturday, October 5, 2024 @ 9:00 AM

Note

(3) Cases of bottle water at the lectern for the week
Please provide (1) drinking glass for each presentation (24).

Saturday, October 5, 2024

11:30 AM- 2:00 PM

Staff Meal Room

McCormick Place: Staff Meal Room - Hall A

Function Type: Other

Estimated Attendance: 70

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Logistics

Food And Beverage - OVG - Catering

Ready By:

Saturday, October 5, 2024 @ 11:15 AM

Note

Morning Service from 7:00am - 9:00am

Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas @
\$70 per gallon
Refresh as needed until 9:00am

(1) Water cooler with disposable cups and replenish as needed.

Lunch Service from 11:30am – 2:00 pm:

STAFF LUNCH, TASTE OF CHICAGO @ \$53.10++

BUCKTOWN CAESAR SALAD V | GF

Romaine Lettuce, Shaved Parmesan, Garlic Croutons, Vegetarian
Caesar Dressing

WEST LOOP QUINOA SALAD VG | GF

Quinoa, Roasted Sweet Potatoes, Dried Cranberries, Toasted Walnuts,
Lemon-Tahini Dressing

CHICKEN BREAST VESUVIO

Vesuvio Potatoes, Peas, Vesuvio Sauce

SOUTH LOOP GRILLED SALMON GF | DF

Chimichurri Sauce, Roasted Cherry Tomatoes, Asparagus

PILSEN ROASTED ROOT POTATOES & VEGETABLES
VG | GF | DF

Baby Potatoes, Carrots, Parsnips, Beets, Rosemary, Thyme

ELI'S CHEESECAKE BITES V

FARMERS MARKET MINI FRUIT TARTS

Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas @
\$70 per gallon

Assorted Canned Soda @ \$4.00++ each, charged on consumption.

Please have Coke products available

Plus 21.50% service charge and 13% sales taxes.

Saturday, October 5, 2024- Tuesday, October 8, 2024

12:00 PM- 2:00 PM

Graduate School Fair

McCormick Place: Grad School Fair - Hall A

Function Type: Exhibits

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Jennifer Gross

Post: Yes

Cost Center: A-MO200-A172

Contacts

Contact: Jennifer Gross

Logistics

General Notes - SfN

Ready By:

Thursday, October 3, 2024 @ 12:00 PM

Note

Hours:

Saturday, October 5 - Tuesday, October 8, 12 pm - 2 pm

Setup - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 12:00 PM

Note

- (1) Registration Information Counter
- (2) Task chairs at counter
- (1) Wastebasket
- (1) Easel
- Extra "S" hooks

Prepare exhibit floor for exhibitor move-in and deliver freight to exhibit booths as follows:

Booth # ending with A: Friday, October 4

Booth # ending with B: Sunday, October 6 between 2 p.m. and end of day

All other GSF exhibitor freight can be delivered on Friday, October 4.

Set (98) 8 X 10 booths as follows:

Carpet the entire area with black carpet

White back drape

Gold side rail

(1) 7' x 44" sign

(1) 6' skirted table

(2) Chairs

(1) Waste Basket

****Remain as set on a 24-hour basis through Wednesday, October 9 at 5:00 pm****

Electrical - The Expo Group (TEG)

Ready By:
Thursday, October 3, 2024 @ 12:00 PM

Note

(1) 500 watt electrical drop at Registration Information Counter
(1) power strip

****Remain as set on an 24-hour basis through Wednesday, October 9 at 5:00pm****

Saturday, October 5, 2024

12:00 PM- 2:00 PM

PDW: Neuroscience Beyond the Classroom

McCormick Place: S402A, S402B

Function Type: Workshop
Estimated Attendance: 230
Set For: 230
Room Set: See Diagram

Billing Group: SfN Master
Meeting Planner: Allison Burns
Post: Yes
Cost Center: A-AT200-A168

Contacts

Contact: Eiman Abdelgadir

Logistics

Setup - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 8:00 AM

Note
Set room per diagram
(150) Theatre
(80) Rounds

Stage 30' x 8' x 24" with steps and railings
Head table with (8) chairs on stage
(1) Standing lectern with light
(1) Skirted 6'x36" table and (1) chair for AV tech table per diagram

(1) Easel outside of room
(5) Wastebaskets
(1) Skirted 6' table and (4) chairs outside of room

Lights: preset room lights out over screen

Remain as set through Wednesday, October 9 at 5:00 pm

General Contractor - The Expo Group (TEG)

Ready By:
Thursday, October 3, 2024 @ 3:00 PM

Note
(1) 6'x18" table, white top/black skirt set perpendicular between head table and standing lectern.

Remain as set through Wednesday, October 9 at 5:00 pm

Audio/Visual - Atlantic Images & Sound

Ready By:
Saturday, October 5, 2024 @ 11:00 AM

Note
(1) Screen
(1) Video Confidence Monitor
(1) Data Projector
(1) 4x1 switcher
(1) Digital Timer
(1) Laser Pointer/Slide Clicker

****Remain as set through Wednesday, October 9 at 5:00 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 5, 2024 @ 11:00 AM

Note
(1) Lectern microphone
(4) Table microphones (PTT) at head table
(2) Floor Mics
(1) DI at lectern (mic level) for computer playback

NOTE: Audio tech required

****Remain as set Wednesday, October 9 at 5:00 pm****

Electrical - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 8:00 AM

Note
(1) 110v/20amp drop @ projector
(1) 110v/20amp drop @ lectern

****Remain as set Wednesday, October 9 at 5:00 pm****

Computer - Atlantic Images & Sound

Ready By:
Saturday, October 5, 2024 @ 11:00 AM

Note
(1) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

****Remain as set through Wednesday, November 15 at 5:00 pm****

Saturday, October 5, 2024

12:00 PM- 2:00 PM

PDW: Working With and Working for AI

McCormick Place: S403A, S403B

Function Type: Workshop
Estimated Attendance: 300
Set For: 336
Room Set: See Diagram

Billing Group: SfN Master
Meeting Planner: Allison Burns
Post: Yes
Cost Center: A-AT200-A168

Contacts

Contact: Eiman Abdelgadir

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 8:00 AM

Note

Set room per diagram
Theatre for 336

Stage 30' x 8' x 24" with steps and railings

Head table with (8) chairs on stage

(1) Standing lectern with light

(1) Skirted 6'x36" table and (1) chair for AV tech table per diagram

(1) Easel outside of room

(5) Wastebasket

(1) Skirted 6' table and (4) chairs outside of room

Lights: preset room lights out over screen

Remain as set through Wednesday, October 9 at 5:00 pm

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 3:00 PM

Note

(1) 6'x18" table, white top/black skirt set perpendicular between head table and standing lectern.

Remain as set through Wednesday, October 9 at 5:00 pm

Audio/Visual - Atlantic Images & Sound

Ready By:

Saturday, October 5, 2024 @ 2:00 PM

Note

(1) Screen

(1) Video Confidence Monitor

(1) Data Projector

(1) 4x1 switcher

(1) Digital Timer

(1) Laser Pointer/Slide Clicker

****Remain as set through Wednesday, October 9 at 5:00 pm****

Audio/Visual - McCormick Place

Ready By:

Saturday, October 5, 2024 @ 2:00 PM

Note

- (1) Lectern microphone
- (4) Table microphones (PTT) at head table
- (2) Floor Mics
- (1) DI at lectern (mic level) for computer playback

NOTE: Audio tech required

****Remain as set Wednesday, October 9 at 5:00 pm****

Electrical - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 8:00 AM

Note

- (1) 110v/20amp drop @ projector
- (1) 110v/20amp drop @ lectern

****Remain as set Wednesday, October 9 at 5:00 pm****

Computer - Atlantic Images & Sound

Ready By:

Saturday, October 5, 2024 @ 2:00 PM

Note

- (1) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

****Remain as set through Wednesday, November 15 at 5:00 pm****

Saturday, October 5, 2024- Wednesday, October 9, 2024

12:00 PM- 5:00 PM

Press Interview Room

McCormick Place: S502A

Function Type: Other
Estimated Attendance: 10
Room Set: See Diagram

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: Yes
Cost Center: A-NL200-P150

Contacts

Contact: Dina Radtke

Logistics

General Notes - SfN

Ready By:
Saturday, October 5, 2024 @ 8:00 AM

Note
Hours: Saturday, Oct 5 - 12:00pm - 5:00pm
Sunday, Oct 6 - Wednesday, Oct 9, 8:00am - 5:00pm

Setup - McCormick Place

Ready By:
Friday, October 4, 2024 @ 12:00 PM

Note
(3) 6'x30" Skirted Tables
(14) Chairs, set per diagram
(1) Wastebasket

Remain as set through Wednesday, Oct. 9 at 5pm

Electrical - The Expo Group (TEG)

Ready By:
Friday, October 4, 2024 @ 12:00 PM

Note
(1) Power Strip

Remain as set through Wednesday, Oct. 9 at 5pm

Saturday, October 5, 2024- Wednesday, October 9, 2024

12:00 PM- 4:00 PM

Society Executive Conference Room

McCormick Place: N128

Function Type: Other

Estimated Attendance: 12

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-OV200-A140

Contacts

Contact: CatBlack

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 2:00 PM

Note

Set conference style for (12)

Please use tablecloths to cover tables

(6) Chairs set to the side

(1) waste basket

(1) 6' table to the side for a materials table

(2) Easels

Will be used for high level meetings

****Remain as set through Wednesday, October 9 at 4:00pm****

General Contractor - The Expo Group (TEG)

Ready By:

Saturday, October 5, 2024 @ 9:00 AM

Note

Provide (2) table top plants.

Saturday, October 5, 2024

12:15 PM- 2:00 PM

Council Lunch with Dialogues Speaker

McCormick Place: N138

Function Type: Other

Estimated Attendance: 50

Set For: 50

Room Set: Reception

Billing Group: SfN Master

Meeting Planner: Paula Kara

Post: Yes

Cost Center: A-MO200-A130

Contacts

Contact: CatBlack

Logistics

Setup - McCormick Place

Ready By:

Saturday, October 5, 2024 @ 11:15 AM

Note

VIP Event

Set reception style with a combination of high and low cocktail rounds with chairs and seating for 50.

Please use black linens and votives, if possible

Food And Beverage - OVG - Catering

Ready By:

Saturday, October 5, 2024 @ 12:00 PM

Note

VIP Event - China Service

Please set up in stations rather than one long buffet.

Station 1

\$16.00 per person

Petite Salads

Grilled Corn and Jalapeno Salad

Crema, Cotija Cheese, Scallion, Lime, Cilantro

Heirloom Tomato and Burrata Salad

Whipped Wisconsin Burrata, Marinated Baby Heirloom Tomatoes, Basil,

Pickled Red onion, Arugula

Whipped Hummus and Cauliflower Tabbouleh

Traditional Hummus, Cauliflower, Parsley, Tomatoes, Cucumber, Scallions,

Mint and Lemon

Station 2

\$21.00 per person

Poke Station (Chef Attended Station)

Choice of Ahi Tuna Poke, Crispy Tofu or Grilled Beef Bulgogi

From the Bar

Sushi Rice

Marinated Cucumber

Wakame Salad

Shredded Cabbage

Edamame

Daikon Radish

Avocado
Pickled Ginger
Scallion
Sesame
Wasabi Mayo
Sriracha Sauce

Station 3

\$20.00 per person

Little Havana

Black Bean and Corn Salad

Mini Cuban Sliders – Pulled Mojo Pork, Ham, Dill pickle, Mustard, and Swiss

Mojo Shrimp Skewers – Sour Orange, Garlic and Chile Marinated Shrimp, Grilled and served with

Cilantro Salsa Verde

Sauteed Sweet Plantain

Cumin, Lime

Dessert Station

\$16.00 per person

Assorted Miniature Desserts to include:

French Macarons, Passion Fruit Tarts, S'mores Tart, Petite Apple Pies, Petite Flourless Chocolate Cakes

(3) Bottles of Nobile Sauvignon Blanc @ \$50++ per bottle.

(3) Bottles of Robert Mondavi PS Cabernet Sauvignon @ \$50++ per bottle.

Assorted Canned Soda @ \$4.00++ each, charged on consumption.

Still Aluminum Bottled Water @ \$6.66++ each charged on consumption.

++ 21.50% service charge and 13% sales tax.

Saturday, October 5, 2024

1:00 PM- 3:05 PM

Drug Delivery #NANO08

McCormick Place: S401A, S401BC, S401D

Function Type: Nanosymposium

Estimated Attendance: 546

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 10:00 AM

Note

(1) Set stage per diagram with steps and railings
8' Skirted Head table with (3) chairs

Set room theater style for (546)

(1) Standing lectern with light stage left

(1) 6' x 30" table with (1) chair for AV tech

Lights: preset room lights out over screen

Ice water and cups at standing lectern and head table

****Remain as set through Wednesday, October 9 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 11:00 AM

Note

(1) 6' x 18" x 42" table, white top/black skirt set perpendicular
between head table and standing lectern.

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - Atlantic Images & Sound

Ready By:

Saturday, October 5, 2024 @ 12:00 PM

Note

(1) Screen, set per diagram
(1) Data/video projector w/cart
(1) 4x1 Switcher
(1) Laser Pointer
(1) Projectionist
(1) Digital Timer

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 5, 2024 @ 12:00 PM

Note

- (1) Lectern microphone
- (1) Table microphone handheld wireless in stand at head table
- (2) Floor microphones
- (1) DI under 6' table for computer

****Remain as set through Wednesday, October 9 at 5 pm****

Electrical - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 10:00 AM

Note

- (1) drop at projector
- (1) drop at lectern

****Remain as set through Wednesday, October 9 at 5 pm****

Computer - Atlantic Images & Sound

Ready By:
Saturday, October 5, 2024 @ 12:00 PM

Note

- (1) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

****Remain as set through Wednesday, October 9 at 5 pm****

Saturday, October 5, 2024

1:00 PM- 4:20 PM

Functional Imaging and Data Analysis #NANO05

McCormick Place: S106A, S106B

Function Type: Nanosymposium

Estimated Attendance: 440

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 10:00 AM

Note

(1) Set stage per diagram with steps and railings
8' Skirted Head table with (3) chairs

Set room theater style for (440)

(1) Standing lectern with light stage left

(1) 6' x 30" table with (1) chair for AV tech

Lights: preset room lights out over screen

Ice water and cups at standing lectern and head table

****Remain as set through Wednesday, October 9 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 11:00 AM

Note

(1) 6' x 18" x 42" table, white top/black skirt set perpendicular
between head table and standing lectern.

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - Atlantic Images & Sound

Ready By:

Saturday, October 5, 2024 @ 12:00 PM

Note

(1) Screen, set per diagram
(1) Data/video projector w/cart
(1) 4x1 Switcher
(1) Laser Pointer
(1) Projectionist
(1) Digital Timer

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 5, 2024 @ 12:00 PM

Note

- (1) Lectern microphone
- (1) Table microphone handheld wireless in stand at head table
- (2) Floor microphones
- (1) DI under 6' table for computer

****Remain as set through Wednesday, October 9 at 5 pm****

Electrical - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 10:00 AM

Note

- (1) drop at projector
- (1) drop at lectern

****Remain as set through Wednesday, October 9 at 5 pm****

Computer - Atlantic Images & Sound

Ready By:
Saturday, October 5, 2024 @ 12:00 PM

Note

- (1) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

****Remain as set through Wednesday, October 9 at 5 pm****

Saturday, October 5, 2024

1:00 PM- 2:50 PM

Ligand: Gated Receptors and Ion Channels: Structure #NANO01

McCormick Place: N227A, N227B

Function Type: Nanosymposium

Estimated Attendance: 499

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 10:00 AM

Note

(1) Set stage per diagram with steps and railings
8' Skirted Head table with (3) chairs

Set room theater style for (499)

(1) Standing lectern with light stage right

(1) 6' x 30" table with (1) chair for AV tech

Lights: preset room lights out over screen

Ice water and cups at standing lectern and head table

****Remain as set through Wednesday, October 9 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 11:00 AM

Note

(1) 6' x 18"x 42" table, white top/black skirt set perpendicular
between head table and standing lectern.

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - Atlantic Images & Sound

Ready By:

Saturday, October 5, 2024 @ 12:00 PM

Note

(2) Screens, set per diagram
(2) Data/video projectors w/cart
(1) 4x1 Switcher
(1) Laser Pointer
(1) Projectionist
(1) Digital Timer

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 5, 2024 @ 12:00 PM

Note

- (1) Lectern microphone
- (1) Table microphone handheld wireless in stand at head table
- (2) Floor microphones
- (1) DI under 6' table for computer

****Remain as set through Wednesday, October 9 at 5 pm****

Electrical - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 10:00 AM

Note

- (1) drop at front projector
- (1) drop at second projector
- (1) drop at lectern

****Remain as set through Wednesday, October 9 at 5 pm****

Computer - Atlantic Images & Sound

Ready By:
Saturday, October 5, 2024 @ 12:00 PM

Note

- (1) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

****Remain as set through Wednesday, October 9 at 5 pm****

Saturday, October 5, 2024

1:00 PM- 4:35 PM

Mechanisms of Neuroprotection: Therapy Development #NANO03

McCormick Place: S103A, S103BC, S103D

Function Type: Nanosymposium

Estimated Attendance: 660

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 10:00 AM

Note

- (1) Set stage per diagram with steps and railings
- (1) 8' Skirted Head table with (3) chairs
- (2) 6' Skirted Head tables with (2) chairs each
- (1) Extra chair on end of head table

Set room theater style for (660)

- (1) Standing lectern with light stage left

- (1) 6' x 30" table with (1) chair for AV tech

Lights: preset room lights out over screen

Ice water and cups at standing lectern and head table

****Remain as set through Wednesday, October 9 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 11:00 AM

Note

- (1) 6' x 18" x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - Atlantic Images & Sound

Ready By:

Saturday, October 5, 2024 @ 12:00 PM

Note

- (1) Screen, set per diagram
- (1) Data/video projector w/cart
- (1) 4x1 Switcher
- (1) Laser Pointer
- (1) Projectionist
- (1) Digital Timer

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - McCormick Place

Ready By:

Saturday, October 5, 2024 @ 12:00 PM

Note

- (1) Lectern microphone
- (3) Wired Table microphones at head table
- (2) Floor microphones
- (1) DI under 6' table for computer

****Remain as set through Wednesday, October 9 at 5 pm****

Electrical - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 10:00 AM

Note

- (1) drop at projector
- (1) drop at lectern

****Remain as set through Wednesday, October 9 at 5 pm****

Computer - Atlantic Images & Sound

Ready By:

Saturday, October 5, 2024 @ 12:00 PM

Note

(1) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

****Remain as set through Wednesday, October 9 at 5 pm****

Saturday, October 5, 2024

1:00 PM- 3:20 PM

Mechanisms of Synaptic Dysfunction in Alzheimer's Disease #NANO02

McCormick Place: S404A, S404BC, S404D

Function Type: Nanosymposium

Estimated Attendance: 565

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 10:00 AM

Note

(1) Set stage per diagram with steps and railings
8' Skirted Head table with (3) chairs

Set room theater style for (565)

(1) Standing lectern with light stage left

(1) 6' x 30" table with (1) chair for AV tech

Lights: preset room lights out over screen

Ice water and cups at standing lectern and head table

****Remain as set through Wednesday, October 9 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Saturday, October 5, 2024 @ 11:00 AM

Note

(1) 6' x 18"x 42" table, white top/black skirt set perpendicular
between head table and standing lectern.

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - Atlantic Images & Sound

Ready By:

Saturday, October 5, 2024 @ 12:00 PM

Note

(1) Screen, set per diagram
(1) Data/video projector w/cart
(1) 4x1 Switcher
(1) Laser Pointer
(1) Projectionist
(1) Digital Timer

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 5, 2024 @ 12:00 PM

Note

- (1) Lectern microphone
- (1) Table microphone handheld wireless in stand at head table
- (2) Floor microphones
- (1) DI under 6' table for computer

****Remain as set through Wednesday, October 9 at 5 pm****

Electrical - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 10:00 AM

Note

- (1) drop at projector
- (1) drop at lectern

****Remain as set through Wednesday, October 9 at 5 pm****

Computer - Atlantic Images & Sound

Ready By:
Saturday, October 5, 2024 @ 12:00 PM

Note

- (1) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

****Remain as set through Wednesday, October 9 at 5 pm****

Saturday, October 5, 2024

1:00 PM- 4:05 PM

Neural Activity Underlying Higher-Order Human #NANO06

McCormick Place: N427A, N427BC, N427D

Function Type: Nanosymposium

Estimated Attendance: 618

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 10:00 AM

Note

- (1) Set stage per diagram with steps and railings
- (1) 8' Skirted Head table with (3) chairs
- (2) 6' Skirted Head tables with (2) chairs each
- (1) Extra chair at end of head table

Set room theater style for (618)

- (1) Standing lectern with light stage left

- (1) 6' x 30" table with (1) chair for AV tech

Lights: preset room lights out over screen

Ice water and cups at standing lectern and head table

****Remain as set through Wednesday, October 9 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 11:00 AM

Note

- (1) 6' x 18" x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - Atlantic Images & Sound

Ready By:

Saturday, October 5, 2024 @ 12:00 PM

Note

- (2) Screens, set per diagram
- (2) Data/video projectors w/cart
- (1) 4x1 Switcher
- (1) Laser Pointer
- (1) Projectionist
- (1) Digital Timer
- (1) Confidence Monitor

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 5, 2024 @ 12:00 PM

- Note
- (1) Lectern microphone
 - (3) Wired Table microphones at head table
 - (2) Floor microphones
 - (1) DI under 6' table for computer

****Remain as set through Wednesday, October 9 at 5 pm****

Electrical - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 10:00 AM

- Note
- (1) drop at stage left projector
 - (1) drop at stage right projector
 - (1) drop at lectern

****Remain as set through Wednesday, October 9 at 5 pm****

Computer - Atlantic Images & Sound

Ready By:
Saturday, October 5, 2024 @ 12:00 PM

- Note
- (2) Laptop computers with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.
 - (1) Laptop placed at Lectern
 - (1) Laptop computer and (1) Computer mouse placed at Head Table

****Remain as set through Wednesday, October 9 at 5 pm****

Saturday, October 5, 2024- Wednesday, October 9, 2024

1:00 PM- 5:00 PM

Poster Sessions

McCormick Place: Poster Session - Hall A

Function Type: Posters

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Haden

Logistics

General Notes - SfN

Ready By:

Saturday, October 5, 2024 @ 1:00 PM

Note

Hours:

Sat, Oct. 5, 1:00 pm – 5:00 pm

Sun, Oct. 6 – Wed, Oct. 9, 8:00 am–12:00 pm & 1:00 pm–5:00 pm

Ready By:

Saturday, October 5, 2024 @ 1:00 PM

Note

Theme J - V17 - AA28 (Saturday - Sunday)

Late Breaking Abstracts - LBA1 - LBA207 (Sunday - Wednesday)

Setup - McCormick Place

Ready By:

Friday, October 4, 2024 @ 5:00 PM

Note

SET PER DIAGRAM

Set and place 1,000 chairs in groups of four or six throughout the poster floor.

Ensure that there are chairs in every poster aisle, with multiple sets in the longer aisles.

The Expo Group will provide zip ties to MCCC for the set up of the chair groupings.

Place large trash cans evenly in the aisles and empty on a regular basis.

****Remain as set through Wednesday, October 9 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 3:00 PM

Note

Install Pepper carpet in entire poster session area.

Install poster boards as diagrammed on floor plan, with 25" aisles.
(1,353) Posterboard faces

Poster signs on each board
(60,000) Push pins

(1,500) Small Dixie Cups

(5) 2M Registration counters for poster attendants per diagram
(1) at each station

Header to read: POSTER ATTENDANT STATION

(1) Chair at each station

(1) Wastebasket at each station

Locations: SET PER DIAGRAM

#1 - Across from Poster A1

#2 - Between Poster Rows E and F

#3 - Between Poster Rows X and Y

#4 - Across from Poster LBA207

#5 - Near LBA132

Install crowd control tape at cross aisles leading from exhibits to poster sessions after setup is complete for Saturday 1:00 pm poster session. Leave double-wide aisles open.

See the attachments tab for additional requirements.

Provide zip ties to MCCP to zip tie chairs in groups.

****Remain as set through Wednesday, Oct. 9 at 5:00 pm****

Ready By:

Wednesday, October 9, 2024 @ 5:00 PM

Note

TEG to cut the zip ties from the chair groupings so chairs can be removed by MCCP.

Audio/Visual - Atlantic Images & Sound

Ready By:

Friday, October 4, 2024 @ 2:00 PM

Note

(5) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

If laptops are not locked down, please have in place by 7:00am - Saturday - Wednesday. Note: Friday at 2:00pm, SfN staff will check and set homepage.

SfN staff to network all computers.

****Remain as set through Wednesday, October 9 at 5 pm****

Electrical - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

(5) - 120v outlet (10 AMP/500 WATTS) at each poster attendant station

****Remain as set through Wednesday, October 9 at 5 pm****

Saturday, October 5, 2024- Wednesday, October 9, 2024

1:00 PM- 5:00 PM

Product Theater #1 (900 Aisle)

McCormick Place

Function Type: Exhibits

Estimated Attendance: 150

Set For: 150

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-MO200-A709

Logistics

General Notes - SfN

Ready By:

Thursday, October 3, 2024 @ 12:00 PM

Note

Product Theater (#1 and #2)
500 - 4" x 6" Index cards for Q & A
100 - Pencils / 100 - Black Pens
24 boxes of 150 - Quart/Gallon Size zip lock bags for cleaning headsets.
(15) Containers - Sanitizing wipes to clean headsets after each session
(4) Boxes - Disposable gloves for cleaning headsets

Ready By:

Sunday, October 6, 2024 @ 8:30 AM

Note

Schedule

Sunday, Oct. 6

10:00 AM CDT; 11:30 AM CDT; 1:00 PM CDT; 2:30 PM CDT: 4:00 PM CDT

Monday, Oct. 7

10:00 AM CDT; 11:30 AM CDT; 1:00 PM CDT; 2:30 PM CDT: 4:00 PM CDT

Tuesday, Oct. 8

10:00 AM CDT; 11:30 AM CDT; 1:00 PM CDT; 2:30 PM CDT: 4:00 PM CDT

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

Product Theater #1
(1) Stage 12' x 16' x 24" with steps and railings
(1) Lectern

****Remain as set through Wednesday, Oct. 9 at 5:00 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 12:00 PM

Note

SET AS PER DIAGRAM

PRODUCT THEATER #1 (900 Aisle)

80 x 40 black carpet

16ft. double black drape separating Product Theater #1 and #2

3ft black drape side rail on three sides with a 30 ft. opening

STAGE

- (1) Cort WD3 Table for stage
- (2) Cort XCHR Chairs for stage

- (1) 6' skirted table with (2) chairs for SfN staff.
- (2) 6' skirted table with (2) chairs for AV Tech.
- (4) Wastebasket

(36) chairs set for Saturday's BAW session.

Stacion at entrance to use during non presenting hours

BANNER: PRODUCT THEATER (Backdrop) and PRODUCT THEATER (Overhang) signs

1), DS banner, on Paula's sign order - please hang this between the 2 product theaters

(1) 15' x 6' SS Backdrop Banner, please use image (see rendering)

Please hang these and roll. Unroll after the BAW session at 5:00pm on Saturday, Oct. 5

****Remain as set through Wednesday, Oct. 9 at 5:00 pm****

Ready By:

Saturday, October 5, 2024 @ 8:00 AM

Note

(36) Side chairs

Ready By:

Saturday, October 5, 2024 @ 12:00 PM

Note

Please vacuum this area before the BAW event at 2:30pm.

Ready By:

Sunday, October 6, 2024 @ 8:00 AM

Note

Product Theater #1 (900 Aisle)

Add (124 side chairs to the already set 36 side chairs) Note: (50) of up to 200 at NC per agreement)

(4) 42" High Ped Table

****Remain as set through Wednesday, Oct. 9 at 5:00 pm****

Audio/Visual - Atlantic Images & Sound

Ready By:

Friday, October 4, 2024 @ 8:30 AM

Note

Product Theater #1 (900 Aisle)

- (2) Screens
- (2) Data Projectors
- (1) 4x1 switcher
- (1) Digital Timer

(350) Wireless headsets

Set 1 - 175, Set 2 - 175

Please deliver headsets to the Exhibit Management Office - Hall A to be cleaned.

****Remain as set through Wednesday, Oct. 9 at 5:00 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 5, 2024 @ 8:00 AM

Note

- (1) Lectern microphone
- (1) Aisle or floor microphone that will patch into the headsets for Q&A.(1)
- Table microphones (PTT) at head table
- (1) DI at lectern (mic level) for computer playback

Electrical - The Expo Group (TEG)

Ready By:
Thursday, October 3, 2024 @ 5:00 PM

Note

- PRODUCT THEATER #1 (900 Aisle)
- (1) Electrical at Lectern
- (1) Electrical at each projector projector (2)
- (1) Tech Table

****Remain as set through Wednesday, October 5 at 5:00 pm****

Computer - Atlantic Images & Sound

Ready By:
Sunday, October 6, 2024 @ 8:00 AM

Note

- Product Theater # 1 (900 Aisle)
- (1) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

****Remain as set through Wednesday, October 9 at 5:00 pm****

Saturday, October 5, 2024- Wednesday, October 9, 2024

1:00 PM- 5:00 PM

Product Theater #2 (1500 Aisle)

McCormick Place

Function Type: Exhibits

Estimated Attendance: 150

Set For: 150

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-MO200-A709

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 8:30 AM

Note

Schedule (Confirmed)

Sunday, Oct. 6

11:30 AM CDT; 1:00 PM CDT; 2:30 PM CDT

Monday, Oct. 7

10:00 AM CDT; 11:30 AM CDT; 1:00 PM CDT; 2:30 PM CDT

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

Product Theater #2 (1500 Aisle)

(1) Stage 12' x 16' x 24" with steps and railings

(1) Lectern

****Remain as set through Wednesday, Oct. 9 at 5:00 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 12:00 PM

Note

SET AS PER DIAGRAM

PRODUCT THEATER #2 (1500 Aisle)

80 x 40 black carpet

16ft. double black drape separating Product Theater #1 and #2

3ft black drape side rail on three sides with a 30 ft. opening

STAGE

(1) Cort WD3 Table for stage

(2) Cort XCHR Chairs for stage

(1) 6' skirted table with (2) chairs for SfN staff.

(2) 6' skirted table with (2) chairs for AV Tech.

(150) Side chairs (150 of up to 200 at NC per agreement)

(4) 42" High Ped Table

Stanchion at entrance to use during non-presenting hours

BANNER: PRODUCT THEATER

(1) 15' x 6' SS backdrop banner with image (see rendering)

****Remain as set through Wednesday, Oct. 9 at 5:00 pm****

Audio/Visual - Atlantic Images & Sound

Ready By:

Friday, October 4, 2024 @ 8:30 AM

Note

Product Theater #2 (1500 Aisle)

(2) Screens

(2) Data Projectors

(1) 4x1 switcher

(1) Digital Timer

(350) Wireless headsets

Set 1 - 175, Set 2 - 175

Please deliver headsets to the Exhibit Management Office - Hall A to be cleaned.

****Remain as set through Wednesday, Oct. 9 at 5:00 pm****

Audio/Visual - McCormick Place

Ready By:

Sunday, October 6, 2024 @ 8:00 AM

Note

(1) Lectern microphone

(1) Aisle or floor microphone that will patch into the headsets for Q&A

(1) Table microphones (PTT) at head table

(1) DI at lectern (mic level) for computer playback

Electrical - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

PRODUCT THEATER #2 (1500 Aisle)

(1) Electrical at Lectern

(1) Electrical at each projector projector (2)

(1) Tech Table

****Remain as set through Wednesday, October 5 at 5:00 pm****

Computer - Atlantic Images & Sound

Ready By:

Sunday, October 6, 2024 @ 8:00 AM

Note

Product Theater # 2 (1500 Aisle)

(1) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports.

Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

****Remain as set through Wednesday, October 9 at 5:00 pm****

Saturday, October 5, 2024

1:00 PM- 4:35 PM

Somatosensory Restoration Through Neuroprosthetics #NANO04

McCormick Place: N426A, N426B, N426C

Function Type: Nanosymposium

Estimated Attendance: 558

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 10:00 AM

Note

(1) Set stage per diagram with steps and railings
8' Skirted Head table with (3) chairs

Set room theater style for (558)

(1) Standing lectern with light stage left

(1) 6' x 30" table with (1) chair for AV tech

Lights: preset room lights out over screen

Ice water and cups at standing lectern and head table

****Remain as set through Wednesday, October 9 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 11:00 AM

Note

(1) 6' x 18" x 42" table, white top/black skirt set perpendicular
between head table and standing lectern.

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - Atlantic Images & Sound

Ready By:

Saturday, October 5, 2024 @ 12:00 PM

Note

(2) Screens, set per diagram
(2) Data/video projectors w/cart
(1) 4x1 Switcher
(1) Laser Pointer
(1) Projectionist
(1) Digital Timer
(1) Confidence monitor

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 5, 2024 @ 12:00 PM

Note

- (1) Lectern microphone
- (1) Table microphone handheld wireless in stand at head table
- (2) Floor microphones
- (1) DI under 6' table for computer

****Remain as set through Wednesday, October 9 at 5 pm****

Electrical - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 10:00 AM

Note

- (1) drop at stage left projector
- (1) drop at stage right projector
- (1) drop at lectern

****Remain as set through Wednesday, October 9 at 5 pm****

Computer - Atlantic Images & Sound

Ready By:
Saturday, October 5, 2024 @ 12:00 PM

Note

- (1) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

****Remain as set through Wednesday, October 9 at 5 pm****

Saturday, October 5, 2024

1:00 PM- 2:00 PM

Special Lecture: Exploring Sex-Specific Neural Architecture—Tali Kimchi #LEC02

McCormick Place: Hall B1

Function Type: Lecture

Estimated Attendance: 9000

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 5, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 10 a.m.

Saturday, October 5, 2024

1:00 PM- 4:05 PM

Value-Based Decision Making Across Model #NANO07

McCormick Place: N228

Function Type: Nanosymposium

Estimated Attendance: 466

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 10:00 AM

Note

(1) Set stage per diagram with steps and railings
8' Skirted Head table with (3) chairs

Set room theater style for (466)

(1) Standing lectern with light stage left

(1) 6' x 30" table with (1) chair for AV tech

Lights: preset room lights out over screen

Ice water and cups at standing lectern and head table

****Remain as set through Wednesday, October 9 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 11:00 AM

Note

(1) 6' x 18"x 42" table, white top/black skirt set perpendicular
between head table and standing lectern.

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - Atlantic Images & Sound

Ready By:

Saturday, October 5, 2024 @ 12:00 PM

Note

(1) Screen, set per diagram
(1) Data/video projector w/cart
(1) 4x1 Switcher
(1) Laser Pointer
(1) Projectionist
(1) Digital Timer

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 5, 2024 @ 12:00 PM

Note

- (1) Lectern microphone
- (1) Table microphone handheld wireless in stand at head table
- (2) Floor microphones
- (1) DI under 6' table for computer

****Remain as set through Wednesday, October 9 at 5 pm****

Electrical - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 10:00 AM

Note

- (1) drop at projector
- (1) drop at lectern

****Remain as set through Wednesday, October 9 at 5 pm****

Computer - Atlantic Images & Sound

Ready By:
Saturday, October 5, 2024 @ 12:00 PM

Note

- (1) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

****Remain as set through Wednesday, October 9 at 5 pm****

Saturday, October 5, 2024

1:30 PM- 3:00 PM

Journal of Neuroscience Editorial Board Meeting

McCormick Place: N139

Function Type: Meeting
Estimated Attendance: 35
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: Yes
Cost Center: J-SP401-J804

Contacts

Contact: Haley Huchler

Logistics

General Notes - SfN

Ready By: Note
Saturday, October 5, 2024 @ 12:30 PM As set on Saturday, October 5 @ 9 am

Audio/Visual - Atlantic Images & Sound

Ready By: Note
Saturday, October 5, 2024 @ 12:30 PM (2) Screens
(2) Data Projectors with Cart

Audio/Visual - McCormick Place

Ready By: Note
Saturday, October 5, 2024 @ 12:30 PM (1) Lectern Microphone
(2) Handheld Microphones

Food And Beverage - OVG - Catering

Ready By: Note
Saturday, October 5, 2024 @ 1:15 PM Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas @ \$70.00++ per gallon
Assorted Soft Drinks @ \$4.00++ each, charged on consumption.
Chilled Bottled Water @ \$6.70++ each, charged on consumption.

All prices are subject to 21.5% service charge and 13% taxes.

Saturday, October 5, 2024

1:30 PM- 2:30 PM

Meet-the-Clinician-Expert: Sohal — Understanding Complex Systems: #MTCE01

McCormick Place: S104A, S104B

Function Type: Workshop

Estimated Attendance: 340

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A167

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 10:00 AM

Note

- (1) Set stage per diagram with steps and railings
- (1) 6' Skirted Head table with (1) chair

Set room theater style for (340)

- (1) Standing lectern with light stage left

- (1) 6' x 30" table with (1) chair for AV tech

Lights: preset room lights out over screen

Ice water and cups at standing lectern and head table

****Remain as set through Wednesday, October 9 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 11:00 AM

Note

- (1) 6' x 18" x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - Atlantic Images & Sound

Ready By:

Saturday, October 5, 2024 @ 12:30 PM

Note

- (1) Screen, set per diagram
- (1) Data/video projector w/cart
- (1) 4x1 Switcher
- (1) Laser Pointer
- (1) Projectionist
- (1) Digital Timer

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 5, 2024 @ 12:30 PM

Note

- (1) Lectern microphone
- (1) Table microphone handheld wireless in stand at head table
- (2) Floor microphones
- (1) DI under 6' table for computer

****Remain as set through Wednesday, October 9 at 5 pm****

Electrical - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 10:00 AM

Note

- (1) drop at projector
- (1) drop at lectern

****Remain as set through Wednesday, October 9 at 5 pm****

Computer - Atlantic Images & Sound

Ready By:
Saturday, October 5, 2024 @ 12:30 PM

Note

(2) Laptop computers with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

- (1) Laptop placed at Lectern
- (1) Laptop computer and (1) Computer mouse placed at Head Table

****Remain as set through Wednesday, October 9 at 5 pm****

Saturday, October 5, 2024

2:00 PM- 4:30 PM

Advancing Brain Imaging Frontiers: — Zsolt Lenkei #MIN01

McCormick Place: S105A, S105BC, S105D

Function Type: Minisymposium

Estimated Attendance: 638

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 10:00 AM

Note

- (1) Set stage per diagram with steps and railings
- (1) 8' Skirted Head table with (3) chairs
- (2) 6' Skirted Head tables with (2) chairs each
- (1) Extra chair at end of head table

Set room theater style for (638)

- (1) Standing lectern with light stage left

- (1) 6' x 30" table with (1) chair for AV tech

Lights: preset room lights out over screen

Ice water and cups at standing lectern and head table

****Remain as set through Wednesday, October 9 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 11:00 AM

Note

- (1) 6' x 18" x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - Atlantic Images & Sound

Ready By:

Saturday, October 5, 2024 @ 1:00 PM

Note

- (2) Screens, set per diagram
- (2) Data/video projectors w/cart
- (1) 4x1 Switcher
- (1) Laser Pointer
- (1) Projectionist
- (1) Digital Timer
- (1) Confidence monitor

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 5, 2024 @ 1:00 PM

- Note
- (1) Lectern microphone
 - (3) wired Table microphones at head table
 - (2) Floor microphones
 - (1) DI under 6' table for computer

****Remain as set through Wednesday, October 9 at 5 pm****

Electrical - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 10:00 AM

- Note
- (1) drop at stage left projector
 - (1) drop at stage right projector
 - (1) drop at lectern

****Remain as set through Wednesday, October 9 at 5 pm****

Computer - Atlantic Images & Sound

Ready By:
Saturday, October 5, 2024 @ 1:00 PM

- Note
- (2) Laptop computers with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.
 - (1) Laptop placed at Lectern
 - (1) Laptop computer and (1) Computer mouse placed at Head Table

****Remain as set through Wednesday, October 9 at 5 pm****

Saturday, October 5, 2024

2:00 PM- 4:30 PM

Development of Higher-Level Vision — Kristina J. Nielsen #MIN02

McCormick Place: S406B

Function Type: Minisymposium

Estimated Attendance: 529

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 10:00 AM

Note

- (1) Set stage per diagram with steps and railings
- (1) 8' Skirted Head table with (3) chairs
- (2) 6' Skirted Head tables with (2) chairs each
- (1) Extra chair placed at end of head table

Set room theater style for (529)

- (1) Standing lectern with light stage right

- (1) 6' x 30" table with (1) chair for AV tech

Lights: preset room lights out over screen

Ice water and cups at standing lectern and head table

****Remain as set through Wednesday, October 9 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 11:00 AM

Note

- (1) 6' x 18" x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - Atlantic Images & Sound

Ready By:

Saturday, October 5, 2024 @ 1:00 PM

Note

- (1) Screen, set per diagram
- (1) Data/video projector w/cart
- (1) 4x1 Switcher
- (1) Laser Pointer
- (1) Projectionist
- (1) Digital Timer
- (1) Confidence Monitor

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 5, 2024 @ 1:00 PM

- Note
- (1) Lectern microphone
 - (3) wired Table microphones at head table
 - (2) Floor microphones
 - (1) DI under 6' table for computer

****Remain as set through Wednesday, October 9 at 5 pm****

Electrical - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 10:00 AM

- Note
- (1) drop at projector
 - (1) drop at lectern

****Remain as set through Wednesday, October 9 at 5 pm****

Computer - Atlantic Images & Sound

Ready By:
Saturday, October 5, 2024 @ 1:00 PM

- Note
- (2) Laptop computers with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.
 - (1) Laptop placed at Lectern
 - (1) Laptop computer and (1) Computer mouse placed at Head Table

****Remain as set through Wednesday, October 9 at 5 pm****

Saturday, October 5, 2024

2:00 PM- 4:30 PM

Extracellular Vesicle-Mediated Neuron-Glia -Tsuneya Ikezu #SYM01

McCormick Place: S100BC

Function Type: Symposium

Estimated Attendance: 1166

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 10:00 AM

Note

- (1) Set stage per diagram with steps and railings
- (1) 8' Skirted Head table with (3) chairs
- (2) 6' Skirted Head tables with (2) chairs each
- (1) Extra chair at end of head table

Set room theater style for (1166)

- (1) Standing lectern with light stage left

- (1) 6' x 30" table with (1) chair for AV tech

Lights: preset room lights out over screen

Ice water and cups at standing lectern and head table

****Remain as set through Wednesday, October 9 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 11:00 AM

Note

- (1) 6' x 18"x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - Atlantic Images & Sound

Ready By:

Saturday, October 5, 2024 @ 1:00 PM

Note

- (2) Screens, set per diagram
- (2) Data/video projectors w/cart
- (1) 4x1 Switcher
- (1) Laser Pointer
- (1) Projectionist
- (1) Digital Timer

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 5, 2024 @ 1:00 PM

- Note
- (1) Lectern microphone
 - (3) Wired Table microphones at head table
 - (2) Floor microphones
 - (1) DI under 6' table for computer

****Remain as set through Wednesday, October 9 at 5 pm****

Electrical - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 10:00 AM

- Note
- (1) drop at stage left projector
 - (1) drop at stage right projector
 - (1) drop at lectern

****Remain as set through Wednesday, October 9 at 5 pm****

Computer - Atlantic Images & Sound

Ready By:
Saturday, October 5, 2024 @ 1:00 PM

- Note
- (2) Laptop computers with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.
 - (1) Laptop placed at Lectern
 - (1) Laptop computer and (1) Computer mouse placed at Head Table

****Remain as set through Wednesday, October 9 at 5 pm****

Saturday, October 5, 2024

2:00 PM- 4:30 PM

Insights Into Sensorimotor Neural Circuit Dynamics — Maria C. Dadarlat #MIN03

McCormick Place: S102A, S102BC, S102D

Function Type: Minisymposium

Estimated Attendance: 660

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 10:00 AM

Note

- (1) Set stage per diagram with steps and railings
- (1) 8' Skirted Head table with (3) chairs
- (2) 6' Skirted Head tables with (2) chairs each
- (1) Extra chair at end of head table

Set room theater style for (660)

- (1) Standing lectern with light stage left

- (1) 6' x 30" table with (1) chair for AV tech

Lights: preset room lights out over screen

Ice water and cups at standing lectern and head table

****Remain as set through Wednesday, October 9 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 11:00 AM

Note

- (1) 6' x 18" x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - Atlantic Images & Sound

Ready By:

Saturday, October 5, 2024 @ 1:00 PM

Note

- (1) Screen, set per diagram
- (1) Data/video projector w/cart
- (1) 4x1 Switcher
- (1) Laser Pointer
- (1) Projectionist
- (1) Digital Timer

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 5, 2024 @ 1:00 PM

- Note
- (1) Lectern microphone
 - (3) Wired Table microphones at head table
 - (2) Floor microphones
 - (1) DI under 6' table for computer

****Remain as set through Wednesday, October 9 at 5 pm****

Electrical - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 10:00 AM

- Note
- (1) drop at projector
 - (1) drop at lectern

****Remain as set through Wednesday, October 9 at 5 pm****

Computer - Atlantic Images & Sound

Ready By:
Saturday, October 5, 2024 @ 1:00 PM

- Note
- (2) Laptop computers with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.
 - (1) Laptop placed at Lectern
 - (1) Laptop computer and (1) Computer mouse placed at Head Table

****Remain as set through Wednesday, October 9 at 5 pm****

Saturday, October 5, 2024

2:00 PM- 4:30 PM

The Effects of Food Consumption— Maxime Chevee #MIN04

McCormick Place: S100A

Function Type: Minisymposium

Estimated Attendance: 1166

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 10:00 AM

Note

- (1) Set stage per diagram with steps and railings
- (1) 8' Skirted Head table with (3) chairs
- (2) 6' Skirted Head tables with (2) chairs each
- (1) Extra chair at end of head table

Set room theater style for (1166)

- (1) Standing lectern with light stage left

- (1) 6' x 30" table with (1) chair for AV tech

Lights: preset room lights out over screen

Ice water and cups at standing lectern and head table

****Remain as set through Wednesday, October 9 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 11:00 AM

Note

- (1) 6' x 18" x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - Atlantic Images & Sound

Ready By:

Saturday, October 5, 2024 @ 1:00 PM

Note

- (2) Screens, set per diagram
- (2) Data/video projectors w/cart
- (1) 4x1 Switcher
- (1) Laser Pointer
- (1) Projectionist
- (1) Digital Timer

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 5, 2024 @ 1:00 PM

Note

- (1) Lectern microphone
- (3) Wired Table microphones at head table
- (2) Floor microphones
- (1) DI under 6' table for computer

****Remain as set through Wednesday, October 9 at 5 pm****

Electrical - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 10:00 AM

Note

- (1) drop at stage left projector
- (1) drop at stage right projector
- (1) drop at lectern

****Remain as set through Wednesday, October 9 at 5 pm****

Computer - Atlantic Images & Sound

Ready By:
Saturday, October 5, 2024 @ 1:00 PM

Note

(2) Laptop computers with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

- (1) Laptop placed at Lectern
- (1) Laptop computer and (1) Computer mouse placed at Head Table

****Remain as set through Wednesday, October 9 at 5 pm****

Saturday, October 5, 2024

2:00 PM- 4:30 PM

The Noradrenergic System: New Insights — Thiago Arzua #MIN05

McCormick Place: S406A

Function Type: Minisymposium

Estimated Attendance: 900

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 10:00 AM

Note

- (1) Set stage per diagram with steps and railings
- (1) 8' Skirted Head table with (3) chairs
- (2) 6' Skirted Head tables with (2) chairs each
- (1) Extra chair placed at end of head table

Set room theater style for (900)

- (1) Standing lectern with light stage left

- (1) 6' x 30" table with (1) chair for AV tech

Lights: preset room lights out over screen

Ice water and cups at standing lectern and head table

****Remain as set through Wednesday, October 9 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 11:00 AM

Note

- (1) 6' x 18" x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - Atlantic Images & Sound

Ready By:

Saturday, October 5, 2024 @ 1:00 PM

Note

- (1) Screen, set per diagram
- (1) Data/video projector w/cart
- (1) 4x1 Switcher
- (1) Laser Pointer
- (1) Projectionist
- (1) Digital Timer

****Remain as set through Wednesday, October 9 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 5, 2024 @ 1:00 PM

- Note
- (1) Lectern microphone
 - (3) Wired Table microphones at head table
 - (2) Floor microphones
 - (1) DI under 6' table for computer

****Remain as set through Wednesday, October 9 at 5 pm****

Electrical - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 10:00 AM

- Note
- (1) drop at projector
 - (1) drop at lectern

****Remain as set through Wednesday, October 9 at 5 pm****

Computer - Atlantic Images & Sound

Ready By:
Saturday, October 5, 2024 @ 1:00 PM

- Note
- (2) Laptop computers with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.
 - (1) Laptop placed at Lectern
 - (1) Laptop computer and (1) Computer mouse placed at Head Table

****Remain as set through Wednesday, October 9 at 5 pm****

Saturday, October 5, 2024
2:30 PM- 4:00 PM
Brain Awareness Campaign Event
McCormick Place

Function Type: Workshop
Estimated Attendance: 150
Set For: 150
Room Set: See Diagram

Billing Group: SfN Master
Meeting Planner: Allison Burns
Post: Yes
Cost Center: NL200-A106

Contacts

Contact: Hope Berns

Logistics

General Notes - SfN

Ready By: Saturday, October 5, 2024 @ 8:00 AM	Note BAW will take place in Product Theater Location #1 (900 Aisle)
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Setup - McCormick Place

Ready By: Thursday, October 3, 2024 @ 12:00 PM	Note As set for Product Theater
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Setup - The Expo Group (TEG)

Ready By: Friday, October 4, 2024 @ 12:00 PM	Note SET PER DIAGRAM Set front or room theater style for 36 - space the rows of chairs with extra room between, to allow for people to walk through the rows while others are sitting. (18) Posterboards (36 poster faces) in back of seating per diagram. Please provide push pins and dixie cups for the posters. (1) Skirted 6' table & (1) Chair next to poster #1. (1) Skirted 6' table & (1) Chair next to poster #36. (1) Easel (2) Wastebasket at registration tables
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Audio/Visual - Atlantic Images & Sound

Ready By: Saturday, October 5, 2024 @ 8:00 AM	Note (175) headsets to be used during this session. Computer and Audio Tech 2:30 - 4:00 pm
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Saturday, October 5, 2024

3:00 PM- 5:00 PM

PDW: NIH: Improving the Review of Research Project Grant and Fellowship Applications

McCormick Place: S403A, S403B

Function Type: Workshop

Estimated Attendance: 300

Set For: 300

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A168

Contacts

Contact: Eiman Abdelgadir

Logistics

General Notes - SfN

Ready By:

Saturday, October 5, 2024 @ 2:00 PM

Note

As set on Saturday, October 5 at 12:00 p.m.

Saturday, October 5, 2024

3:00 PM- 5:00 PM

PDW: Team-Based Learning in Neuroscience Education

McCormick Place: S402A, S402B

Function Type: Workshop

Estimated Attendance: 230

Set For: 230

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A168

Contacts

Contact: Eiman Abdelgadir

Logistics

General Notes - SfN

Ready By:

Saturday, October 5, 2024 @ 2:00 PM

Note

As set on Saturday, October 5 at 12:00 p.m.

Saturday, October 5, 2024

3:00 PM- 4:00 PM

SfNova Lecture: Corey C. Harwell; Lucia L. Prieto Godino #LEC03

McCormick Place: Hall B1

Function Type: Lecture

Estimated Attendance: 9000

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 5, 2024 @ 2:00 PM

Note

As set Saturday, October 5 at 10 a.m.

Saturday, October 5, 2024

3:30 PM- 5:00 PM

Journal of Neuroscience Senior Editors Meeting

McCormick Place: N131

Function Type: Meeting

Estimated Attendance: 13

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: J-SP401-J804

Contacts

Contact: Haley Huchler

Logistics

General Notes - SfN

Ready By:

Saturday, October 5, 2024 @ 2:30 PM

Note

As set Thursday, October 3

Saturday, October 5, 2024

3:30 PM- 4:30 PM

Meet-the-Expert: Bu — Unlocking the Mystery of Alzheimer's #MTE01

McCormick Place: S104A, S104B

Function Type: Workshop

Estimated Attendance: 340

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A167

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Saturday, October 5, 2024 @ 2:30 PM

Note

As set Saturday, October 5 at 1:30 p.m.

Saturday, October 5, 2024

5:15 PM- 6:30 PM

Presidential Special Lecture: What Does a Large Language—L. A. Paul #LEC04

McCormick Place: Hall B1

Function Type: Lecture

Estimated Attendance: 9000

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 5, 2024 @ 4:15 PM

Note

As set Saturday, October 5 at 10 a.m.

Saturday, October 5, 2024

6:30 PM- 9:30 PM

Early Career Poster Session and A Networking Event

McCormick Place: Hall A

Function Type: Posters

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A166

Contacts

Contact: Cashen Almstead

Logistics

General Notes - SfN

Ready By:

Saturday, October 5, 2024 @ 5:30 PM

Note

Left and middle entrances will be used for entry.

Early Careers Poster Session

Sat, Oct. 5, 6:30 pm - 8:30 pm

Career Development: A Networking Event

Sat, Nov 11, 8:00 pm - 9:30 pm

Attendees can start entering the Poster Area at 5:30 pm.

SfN staff to scan badges at both entrances with (5) scanners at each entrance (make 3 lines to keep the attendees moving through the line.

QR code on the signage will link to the Program, SfN staff to have printed programs to handout, if needed.

General Contractor - The Expo Group (TEG)

Ready By:

Saturday, October 5, 2024 @ 5:30 PM

Note

SET PER DIAGRAM

Front of Hall A

(1) Skirted table and (2) chairs at left side entrance, front of Neurojobs

(1) Skirted table and (2) chairs at middle entrance, left side of entrance in front of Art of Neuroscience booths

(2) Easels

(3500) push pins

(950) dixie cups

Note: will use Attendee Services Counters for check-in.

POSTERS

Poster presenters will use existing poster board numbers

(820) poster faces using Rows A - N

NETWORKING AREA - Hall A, front

3' drape around the (30) rounds with 2 openings.

(1) Chair at each opening of the 3' drape

(1) Easel

(3) Wastebaskets

See Diagram for placement of (11) 1M boards and caution tape or drape in other areas of the hall.

Remove pipe and drape & rope and stanchion after these sessions end.

Audio/Visual - Atlantic Images & Sound

Ready By:

Saturday, October 5, 2024 @ 7:00 PM

Note

(1) Handheld Mic at the Mentoring Area tables in the front of Hall A on the left-hand side.

Sound Operator 8:00 PM - 9:30 PM

Other - Convention Data Services (CDS)

Ready By:

Saturday, October 5, 2024 @ 6:00 PM

Note

(1) Registration counter to be open during this event until 8pm.

Other - Lincoln Security

Ready By:

Saturday, October 5, 2024 @ 5:00 PM

Note

(10) Security guards (5:00 pm - 10:00 pm) around the exhibit hall / poster area.

Note: Caution tape will be around the perimeter of the hall. Attendees are not permitted in the exhibit area.

Attendees can enter the Poster Area at 5:30 pm.

Security request is posted on the security schedule.

Food And Beverage - McCormick Place

Ready By:

Saturday, October 5, 2024 @ 6:00 PM

Note

NETWORKING EVENT

(30) tables in draped off area, please put new table linens on tables for this session that begins at 6:30 pm.

(30) Table card holders placed on tables

(2) cases of bottled water, please deliver at 6 pm to the check in desk in front of Neurojobs.

Saturday, October 5, 2024

6:30 PM- 9:30 PM

g.tec BCI Workshop

McCormick Place: S104A, S104B

Function Type: Satellite

Estimated Attendance: 300

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A701

Contacts

Contact: Sharon Bowles

Alt Contact: Christoph Guger

Organizer Email: guger@gtec.at

Logistics

Setup - McCormick Place

Ready By:

Saturday, October 5, 2024 @ 5:30 PM

Note

As set Saturday, October 5 at 1:30 p.m.

Satellite organizer also requests the following items:

- (2) 6' Skirted registration tables with (4) chairs at the entrance to the room.
- (1) Easel

Audio/Visual - Atlantic Images & Sound

Ready By:

Saturday, October 5, 2024 @ 5:30 PM

Note

As set Saturday, October 5 at 1:30 p.m.

Satellite organizer will use the following existing items:

- (1) Screen, set per diagram
- (1) Data Projector
- (1) Cart

Audio/Visual - McCormick Place

Ready By:

Saturday, October 5, 2024 @ 5:30 PM

Note

As set Saturday, October 5 at 1:30 p.m.

Satellite organizer will use the following existing items:

- (1) Lectern microphone
- (1) Head table microphone
- (1) DI under 6' table for computer

Food And Beverage - OVG - Catering

Ready By:

Saturday, October 5, 2024 @ 5:30 PM

Note

Please contact the organizer directly for food and beverage requirements.
Organizer will pay OVG-Catering directly for all f/b costs.

Sunday, October 6, 2024- Wednesday, October 9, 2024

8:00 AM- 6:00 PM

Exhibitor Lounge

McCormick Place: Exhibitor Lounge - Hall A

Function Type: Exhibits

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: MO-200-A705

Logistics

Setup - McCormick Place

Ready By:

Wednesday, October 2, 2024 @ 5:00 PM

Note

Provide rounds and chairs per diagram.

(2) 6ft. draped tables for Food & Beverage Station

****Remain as set through Wednesday, Oct. 9 at 6:00 p.m.****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

Please monitor room on a regular basis to empty trash cans.

Vacuum room every day between 5:00 p.m. - 5:30 p.m. beginning Thursday, Oct. 3 - Wednesday, Oct. 9, room is locked at 6:00 p.m.

****Remain as set through Wednesday, Oct. 9 at 8:00pm****

Food And Beverage - OVG - Catering

Ready By:

Thursday, October 3, 2024 @ 8:00 AM

Note

(1) Water cooler with disposable cups. Replenish as needed throughout the week.

****Remain as set through Wednesday, Oct. 9 at 6:00 p.m.****

Ready By:

Sunday, October 6, 2024 @ 8:00 AM

Note

Beverage to be provided on show days only, Sunday - Wednesday.

Do not refresh without permission from the Exhibit Management team (Allison or Jennifer, Hall A, next door)

Freshly Brewed Coffee, Decaffeinated Coffee and Hot Teas

COFFEE \$70.00 per gallon

TEA, \$70.00 per gallon

Plus 21.50% service charge and 13% sales taxes.

Morning service 8:30 am

Serve the following each morning:

(17) Gallons of regular coffee

(3) Gallons of decaf coffee

(4) Gallons of tea

Mid-morning service 10:30 am

(7) Gallons of regular coffee

(1) Gallons of decaf coffee

(2) Gallons of tea

Afternoon service 3:00 pm

(17) Gallons of regular coffee

(3) Gallons of decaf coffee

(4) Gallons of tea (gallon)

NOTE: Please have room cleaned by 5:30 pm each evening. Room is locked at 6 pm.

Sunday, October 6, 2024

8:00 AM- 10:05 AM

Genetic and Circuit Mechanisms in Retinal #NANO12

McCormick Place: S106A, S106B

Function Type: Nanosymposium

Estimated Attendance: 440

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Sunday, October 6, 2024

8:00 AM- 10:50 AM

Learning and Memory: Episodic, Physiology #NANO14

McCormick Place: S404A, S404BC, S404D

Function Type: Nanosymposium

Estimated Attendance: 565

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Sunday, October 6, 2024

8:00 AM- 9:50 AM

Mechanisms and Modulators of Neuronal Development #NANO09

McCormick Place: N227A, N227B

Function Type: Nanosymposium

Estimated Attendance: 499

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Sunday, October 6, 2024

8:00 AM- 10:05 AM

Neural Substrates of Working Memory #NANO13

McCormick Place: N228

Function Type: Nanosymposium

Estimated Attendance: 466

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Sunday, October 6, 2024- Tuesday, October 8, 2024

8:00 AM- 3:00 PM

Press Conference Room

McCormick Place: S501D

Function Type: Other

Estimated Attendance: 40

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-NL200-P150

Contacts

Contact: Dina Radtke

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 7:00 AM

Note

Press conferences will be held Sunday - Tuesday. The schedule will be available closer to the meeting.

Sunday, October 6, 2024

8:00 AM- 10:35 AM

Recovery Mechanisms From Brain Injury #NANO11

McCormick Place: N426A, N426B, N426C

Function Type: Nanosymposium

Estimated Attendance: 558

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Sunday, October 6, 2024

8:00 AM- 9:00 AM

SfN & FENS Leadership Meeting

McCormick Place: N126

Function Type: Meeting

Estimated Attendance: 15

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-OV200-P120

Contacts

Contact: Corey Dillon

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 7:00 AM

Note

As set Thursday, October 3

Food And Beverage - OVG - Catering

Ready By:

Sunday, October 6, 2024 @ 7:45 AM

Note

Continental Breakfast Experience @ \$20.00++ per person
Assorted Fresh Baked Muffins, Breakfast Breads & Pastries
Butter And Preserves
Freshly Squeezed Orange Juice
Freshly Brewed Regular & Decaffeinated Coffee, Herbal Tea Selection

Sliced Seasonal Fruits And Berries @ \$7++ per person

All prices are subject to 21.5% service charge and 13% taxes.

Sunday, October 6, 2024

8:00 AM- 11:05 AM

Tauopathies and Other Neurodegenerative #NANO10

McCormick Place: S401A, S401BC, S401D

Function Type: Nanosymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Sunday, October 6, 2024

9:00 AM- 10:00 AM

Meet-the-Expert: Stevens — Bridging Genes and Biology #MTE02

McCormick Place: S104A, S104B

Function Type: Workshop

Estimated Attendance: 340

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A167

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 8:00 AM

Note

As set Saturday, October 5 at 1:30 p.m.

Sunday, October 6, 2024

9:00 AM- 11:00 AM

PDW: Demystifying the Scholarship of Teaching

McCormick Place: S402A, S402B

Function Type: Workshop

Estimated Attendance: 230

Set For: 230

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A168

Contacts

Contact: Eiman Abdelgadir

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 8:00 AM

Note

As set on Saturday, October 5 at 12:00 p.m.

Sunday, October 6, 2024

9:00 AM- 11:00 AM

PDW: International Partnerships in Neuroscience

McCormick Place: S403A, S403B

Function Type: Workshop

Estimated Attendance: 300

Set For: 306

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A168

Contacts

Contact: Eiman Abdelgadir

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 8:00 AM

Note

As set on Saturday, October 5 at 12:00 p.m.

Sunday, October 6, 2024

9:00 AM- 10:00 AM

Special Lecture: Organelle Quality Control in Neuronal—Erika L. F. Holzbaur #LEC05

McCormick Place: Hall B1

Function Type: Lecture

Estimated Attendance: 9000

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 8:00 AM

Note

As set Saturday, October 5 at 10 a.m.

Sunday, October 6, 2024

9:30 AM- 11:00 AM

Brainfacts.org Editorial Board

McCormick Place: S502B

Function Type: Meeting

Estimated Attendance: 18

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-NL300-N130

Contacts

Contact: Tristan Rivera

Logistics

General Notes - SfN

Ready By: Note
Sunday, October 6, 2024 @ 8:30 AM As set on Thursday, October 3

Audio/Visual - Atlantic Images & Sound

Ready By: Note
Sunday, October 6, 2024 @ 8:30 AM (1) Screen
(1) Data Projector with Cart
(1) Switcher

Audio/Visual - McCormick Place

Ready By: Note
Sunday, October 6, 2024 @ 8:30 AM (14) Push to talk table microphones
(1) Audio DI for computer playback
The ability to run the audio line from the microphones to Zoom and back

Telecom - McCormick Place

Ready By: Note
Sunday, October 6, 2024 @ 8:30 AM (1) wired internet drop on the SfN Staff VLAN

Computer - Atlantic Images & Sound

Ready By: Note
Sunday, October 6, 2024 @ 8:30 AM (1) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

Food And Beverage - OVG - Catering

Ready By:
Sunday, October 6, 2024 @ 9:15 AM

Note

Continental Breakfast Experience @ \$20.00++ per person
Assorted Fresh Baked Muffins, Breakfast Breads & Pastries
Butter And Preserves
Freshly Squeezed Orange Juice
Freshly Brewed Regular & Decaffeinated Coffee, Herbal Tea Selection

All prices are subject to 21.5% service charge and 13% taxes.

Sunday, October 6, 2024- Wednesday, October 9, 2024

9:30 AM- 5:00 PM

Exhibits Open

McCormick Place: Hall A

Function Type: Exhibits

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-MO200-A705

Contacts

Contact: Allison Burns

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 9:30 AM

Note

Sunday, Oct. 6 - Wednesday, Oct. 9 - 9:30am - 5:00pm

Sunday, October 6, 2024

9:30 AM- 12:00 PM

From Synapses to Ensembles: Studying the — F. Javier Rubio #MIN06

McCormick Place: N427A, N427BC, N427D

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 1 p.m.

Sunday, October 6, 2024

9:30 AM- 12:00 PM

From Womb to Words: Pre-linguistic — Huw Swanborough #MIN07

McCormick Place: S406B

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 2 p.m.

Sunday, October 6, 2024

9:30 AM- 12:00 PM

Frustrative Nonreward: Behavior, Circuits — Mauricio R. Papini #SYM02

McCormick Place: S100BC

Function Type: Symposium

Estimated Attendance: 1166

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 2 p.m.

Sunday, October 6, 2024

9:30 AM- 12:00 PM

Monoamine Neuromodulators: Cell Types, Physiology — Jeremiah Y. Cohen #SYM03

McCormick Place: S406A

Function Type: Symposium

Estimated Attendance: 900

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 2 p.m.

Sunday, October 6, 2024

9:30 AM- 12:00 PM

Nanomedicine in the Peripheral and Central — Kelly A. Langert #SYM04

McCormick Place: S103A, S103BC, S103D

Function Type: Symposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 1 p.m.

Computer - Atlantic Images & Sound

Ready By:

Sunday, October 6, 2024 @ 8:30 AM

Note

Add for this Symposium:

(1) Laptop computer and (1) Computer mouse placed at Head Table with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

Sunday, October 6, 2024

9:30 AM- 12:00 PM

Neural Encoding of Bodies for Primate— Rufin Vogels #MIN08

McCormick Place: S102A, S102BC, S102D

Function Type: Minisymposium

Estimated Attendance: 660

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 2 p.m.

Sunday, October 6, 2024- Wednesday, October 9, 2024

9:30 AM- 5:00 PM

SfN Booth

McCormick Place

Function Type: Exhibits

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Paula Kara

Post: Yes

Cost Center: A-MK200-A108

Contacts

Contact: Cynthia Fischer

Logistics

General Contractor - The Expo Group (TEG)

Ready By:

Wednesday, October 2, 2024 @ 2:00 PM

Note

SfN Store Display Area:

- (4) Bag Holder Stands
- (2) Mannequins (headless torsos)

SfN Store Checkout Area (Facing entrance side of hall):

- (2) Wastebaskets
- (1) Counter
- (1) Half height wall behind counter and chairs
- (2) Task Chairs
- Rope and Stanchion – discuss specific placement with Bria Ward or Aubrey Smith onsite

Sci Pubs (behind Store Checkout, facing back of hall):

- (1) Wastebasket
- (2) High Cocktail Rounds
- (2) High Stools
- (1) Accordion Literature Stand

Meet-the-Editor (at corner of 600 Aisle and back of hall):

- (2) Journal Distribution Bins
- (1) Wastebasket
- (2) Coffee Tables
- (6) Chairs

Ready By:

Wednesday, October 2, 2024 @ 2:00 PM

Note

Membership (at corner of 800 Aisle and Hall Entrance):

- (2) Enclosed Counters (to accommodate 4 people)
- (4) Task Chairs
- (2) Wastebaskets

3 Independent Areas (see plan for exact location; each with a freestanding digital sign):

- (3) High Cocktail Rounds (1 for each location)
- (3) High Stools (1 for each location)

Photobooth Area (facing back of hall, on back wall of store structure):

- (1) 6-foot draped table - white drape
- (2) Task Chairs
- (1) Wastebasket

Center of Store Structure:

- (2) 6-foot draped tables - white drape
- (4) chairs
- (3) tall bookcases (for store inventory)

- Please ensure that all counters/cabinets include storage underneath for storage.
- Please ensure all cabinets can be locked.
- Install carpet, color TBD, and extra padding per diagram only AFTER internet and video cables are in place. (SfN staff to arrive Monday September 30, 2024, at 11:00 AM for internet cable placement).

Electrical - The Expo Group (TEG)

Ready By:

Wednesday, October 2, 2024 @ 2:00 PM

Note

Note: SfN will provide its own power strips

- Membership: (2) 120 v 20 amp drops, as diagrammed
- SfN Store Checkout Area: (2) 120 v 20 amp drops, as diagrammed
- Sci Pubs: (1) 120 v 20 amp drops, as diagrammed
- 3 Independent Areas (each w/digital sign): (3) 120 v 20 amp drops, as diagrammed (1 each)
- Photobooth Area: (1) 120 v 20 amp drops, as diagrammed
- Center of Store Structure: 2 Quad Boxes in the large center area

Telecom - McCormick Place

Ready By:

Monday, September 30, 2024 @ 9:00 AM

Note

- 22-24 IP Addresses required, please advise how many are provided per VLAN
- (1) Drop on the SfN Staff VLAN labelled SfN Booth (in center structure)
- (1) Drop on the Membership Counter area VLAN labelled Sales/Membership
- (1) Drop on the Sales/Membership VLAN labelled Membership and Store (in center tower)
- Must be in place by 9:00 AM Monday, September 30, 2024, in order to run cables before carpet is laid.

Computer - Atlantic Images & Sound

Ready By:

Friday, October 4, 2024 @ 12:00 PM

Note

- Please send network cable in advance to SfN's office by 9/17/2024.
- Please send to Harjit Jathoul.

Order for Cables:

- (2) 25' Cables
- (2) 50' Cables
- 8 or 12 port switch (unmanaged)

Membership:

- (3) Laptops with mouse, USB ports, Microsoft Windows 10/11,

Office365, and Adobe Acrobat Reader. All OS and software should be fully patched along with Windows Defender definitions up to date.

- (3) Lay Flat Monitors – 19” flat panel monitor with privacy screen – to be laid flat on the counter

Photobooth

(1) iPad - deliver to Cynthia Fischer

Other - Convention Data Services (CDS)

Ready By:

Friday, October 4, 2024 @ 12:00 PM

Note

- Lead retrieval for the SfN Booth is included in the order from Stephanie Embrey

Food And Beverage - OVG - Catering

Ready By:

Friday, October 4, 2024 @ 12:00 PM

Note

- Water cooler with disposable cups and replenish as needed. Place in center structure.

Sunday, October 6, 2024

9:30 AM- 12:00 PM

The Brain's Best-Kept Secret Is Its Degenerate Structure — Eve E. Marder #SYM05

McCormick Place: S100A

Function Type: Symposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 2 p.m.

Sunday, October 6, 2024

10:00 AM- 12:00 PM

Government & Public Affairs Committee

McCormick Place: S503B

Function Type: Meeting

Estimated Attendance: 28

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: G-AT200-M603

Contacts

Contact: Rebecca Whitney

Logistics

General Notes - SfN

Ready By: Note
Sunday, October 6, 2024 @ 9:00 AM As set on Thursday, October 3

Audio/Visual - Atlantic Images & Sound

Ready By: Note
Sunday, October 6, 2024 @ 9:00 AM (1) Screen
(1) Data Projector with Cart

Audio/Visual - McCormick Place

Ready By: Note
Sunday, October 6, 2024 @ 9:00 AM (14) Push to talk table microphones

Computer - Atlantic Images & Sound

Ready By: Note
Sunday, October 6, 2024 @ 9:00 AM (1) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

Food And Beverage - OVG - Catering

Ready By: Note
Sunday, October 6, 2024 @ 9:45 AM Continental Breakfast Experience @ \$20.00++ per person
Assorted Fresh Baked Muffins, Breakfast Breads & Pastries
Butter And Preserves
Freshly Squeezed Orange Juice
Freshly Brewed Regular & Decaffeinated Coffee, Herbal Tea Selection

All prices are subject to 21.5% service charge and 13% taxes.

Sunday, October 6, 2024

10:00 AM- 12:00 PM

Trainee Advisory Committee

McCormick Place: S503A

Function Type: Meeting
Estimated Attendance: 20
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: Yes
Cost Center: A-OV200-M855

Contacts

Contact: Corey Dillon

Logistics

General Notes - SfN

Ready By: Note
Sunday, October 6, 2024 @ 9:00 AM As set Thursday, October 3

Audio/Visual - Atlantic Images & Sound

Ready By: Note
Sunday, October 6, 2024 @ 9:00 AM (1) Screen
(1) Data Projector with Cart

Audio/Visual - McCormick Place

Ready By: Note
Sunday, October 6, 2024 @ 9:00 AM (10) Push to talk table microphones

Computer - Atlantic Images & Sound

Ready By: Note
Sunday, October 6, 2024 @ 9:00 AM (1) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

Food And Beverage - OVG - Catering

Ready By: Note
Sunday, October 6, 2024 @ 9:45 AM Continental Breakfast Experience @ \$20.00++ per person
Assorted Fresh Baked Muffins, Breakfast Breads & Pastries
Butter And Preserves
Freshly Squeezed Orange Juice
Freshly Brewed Regular & Decaffeinated Coffee, Herbal Tea Selection

Sliced Seasonal Fruits And Berries @ \$7++ per person

All prices are subject to 21.5% service charge and 13% taxes.

Sunday, October 6, 2024

10:30 AM- 11:30 AM

Clinical Neuroscience Lecture: Implanted Systems to Regulate Autonomic —Bloch #LEC06

McCormick Place: Hall B1

Function Type: Lecture

Estimated Attendance: 9000

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 9:30 AM

Note

As set Saturday, October 5 at 10 a.m.

Sunday, October 6, 2024

10:30 AM- 12:00 PM

Exploring Emotions: A Dual Perspective Debate — Luiz Pessoa #DUP01

McCormick Place: S105A, S105BC, S105D

Function Type: Workshop

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 9:30 AM

Note

As set Saturday, October 5 at 2 p.m.

Sunday, October 6, 2024

11:00 AM- 12:00 PM

Meet-the-Expert: Froemke — Love, Death, and Oxytocin #MTE03

McCormick Place: S104A, S104B

Function Type: Workshop

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A167

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 10:00 AM

Note

As set Saturday, October 5 at 1:30 p.m.

Sunday, October 6, 2024

11:30 AM- 2:00 PM

Staff Meal Room

McCormick Place: Staff Meal Room - Hall A

Function Type: Other

Estimated Attendance: 70

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Logistics

Food And Beverage - OVG - Catering

Ready By:

Sunday, October 6, 2024 @ 11:15 AM

Note

Morning Service from 7:00am - 9:00am

Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas @
\$70 per gallon

Refresh as needed until 9:00am

(1) Water cooler with disposable cups and replenish as needed.

Lunch Service from 11:30am – 2:00 pm:

STAFF LUNCH, SOUTHEAST SEAS @ \$50.40++

ASIAN PEAR AND DAIKON SALAD VG | GF | DF

Sliced Asian Pear, Daikon Radish, Mixed Greens, Citrus-Tamari
Vinaigrette

COLD SOBA NOODLE SALAD VG | GF

Soba Noodles, Shredded Carrots, Bell Peppers, Scallions, Sesame
Seeds, Peanut-Lime Dressing

LEMONGRASS GRILLED CHICKEN BREAST GF | DF

Mushrooms, Bok Choy, Water Chestnuts

VEGETARIAN BAO BUN V

Thai Curry Style Roasted Vegetables Wrapped In A Green Bao Pastry

KIMCHI FRIED RICE VG | GF | DF

ASSORTED MOCHI ICE CREAM VG | GF | DF

MINI PASSION FRUIT TARTS V | GF | DF

Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas @
\$70 per gallon

Assorted Canned Soda @ \$4.00++ each, charged on consumption.

Please have Coke products available

Plus 21.50% service charge and 13% sales taxes.

Sunday, October 6, 2024

12:00 PM- 2:00 PM

PDW: Plan for Enhancing Diverse Perspectives

McCormick Place: S402A, S402B

Function Type: Workshop

Estimated Attendance: 230

Set For: 230

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A168

Contacts

Contact: Eiman Abdelgadir

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 11:00 AM

Note

As set on Saturday, October 5 at 12:00 p.m.

Sunday, October 6, 2024

12:00 PM- 1:00 PM

Special Lecture: Towards a Unified View—Elizabeth A. Buffalo #LEC07

McCormick Place: Hall B1

Function Type: Lecture

Estimated Attendance: 9000

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 11:00 AM

Note

As set Saturday, October 5 at 10 a.m.

Sunday, October 6, 2024

1:00 PM- 2:50 PM

Cross-Modal Processing in Humans #NANO18

McCormick Place: S404A, S404BC, S404D

Function Type: Nanosymposium

Estimated Attendance: 565

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Sunday, October 6, 2024

1:00 PM- 4:05 PM

Glial and Immune Cell Mechanisms #NANO17

McCormick Place: S106A, S106B

Function Type: Nanosymposium

Estimated Attendance: 440

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 12:00 PM

Note

A set Saturday, October 5 at 1 p.m.

Sunday, October 6, 2024

1:00 PM- 3:20 PM

Mechanisms of Attention Dynamics #NANO22

McCormick Place: N427A, N427BC, N427D

Function Type: Nanosymposium

Estimated Attendance: 618

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Sunday, October 6, 2024

1:00 PM- 2:00 PM

Meet-the-Expert: Luan — Maximizing Flexibility: Ultra-Thin Polymer Electrodes #MTE04

McCormick Place: S104A, S104B

Function Type: Workshop

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A167

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1:30 p.m.

Sunday, October 6, 2024

1:00 PM- 3:20 PM

Molecular Mechanisms of Neurodevelopmental #NANO15

McCormick Place: N426A, N426B, N426C

Function Type: Nanosymposium

Estimated Attendance: 558

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Sunday, October 6, 2024

1:00 PM- 4:05 PM

Next Generation of Brain Computer Interfaces #NANO19

McCormick Place: S103A, S103BC, S103D

Function Type: Nanosymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Sunday, October 6, 2024

1:00 PM- 3:00 PM

Professional Development Committee

McCormick Place: S502B

Function Type: Meeting
Estimated Attendance: 30
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: Yes
Cost Center: G-AT200-M457

Contacts

Contact: Eiman Abdelgadir

Logistics

General Notes - SfN

Ready By: Note
Sunday, October 6, 2024 @ 12:00 PM As set Thursday, October 3

Audio/Visual - Atlantic Images & Sound

Ready By: Note
Sunday, October 6, 2024 @ 12:00 PM (1) Screen
(1) Data Projector with Cart

Audio/Visual - McCormick Place

Ready By: Note
Sunday, October 6, 2024 @ 12:00 PM (15) Push to Talk Microphones

Computer - Atlantic Images & Sound

Ready By: Note
Sunday, October 6, 2024 @ 12:00 PM (1) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

Food And Beverage - OVG - Catering

Ready By: Note
Sunday, October 6, 2024 @ 12:45 PM SOUTHEAST SEAS @ \$56++
ASIAN PEAR AND DAIKON SALAD VG | GF | DF
Sliced Asian Pear, Daikon Radish, Mixed Greens, Citrus-Tamari Vinaigrette
COLD SOBA NOODLE SALAD VG | GF
Soba Noodles, Shredded Carrots, Bell Peppers, Scallions, Sesame Seeds, Peanut-Lime Dressing
LEMONGRASS GRILLED CHICKEN BREAST GF | DF
Mushrooms, Bok Choy, Water Chestnuts

VEGETARIAN BAO BUN V

Thai Curry Style Roasted Vegetables Wrapped In A Green Bao Pastry

KIMCHI FRIED RICE VG | GF | DF

ASSORTED MOCHI ICE CREAM VG | GF | DF

MINI PASSION FRUIT TARTS V | GF | DF

ICED TEA

Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas @
\$70 per gallon

Assorted Canned Soda @ \$4.00++ each, charged on consumption.

Plus 21.50% service charge and 13% sales taxes.

Sunday, October 6, 2024

1:00 PM- 3:05 PM

Regulation of Reward-Related Behavior #NANO21

McCormick Place: S401A, S401BC, S401D

Function Type: Nanosymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Sunday, October 6, 2024

1:00 PM- 3:20 PM

Sex Hormones in Cognition and Decision Making #NANO20

McCormick Place: N227A, N227B

Function Type: Nanosymposium

Estimated Attendance: 499

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Sunday, October 6, 2024

1:00 PM- 2:00 PM

SfN & IBRO Leadership Meeting

McCormick Place: N126

Function Type: Meeting

Estimated Attendance: 15

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-OV200-P210

Contacts

Contact: Corey Dillon

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 12:00 PM

Note

As set Thursday, October 3

Food And Beverage - OVG - Catering

Ready By:

Sunday, October 6, 2024 @ 12:45 PM

Note

Box Lunch @\$32.00++ per person

Selection of sandwiches:

- Grilled Chicken Pesto
- Ham & Smoked Gouda
- Roasted Vegetable

Includes potato chips, whole fruit, & cookie

Assorted Soft Drinks @ \$4.00++ each, charged on consumption.

Chilled Bottled Water @ \$6.75++ each, charged on consumption.

Plus 21.50% service charge and 13% sales taxes.

Sunday, October 6, 2024

1:00 PM- 2:50 PM

Therapeutic Strategies in Parkinson's Disease #NANO16

McCormick Place: N228

Function Type: Nanosymposium

Estimated Attendance: 466

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Sunday, October 6, 2024

1:30 PM- 2:30 PM

Special Lecture: Disease-Modifying Therapies—Takeshi Iwatsubo #LEC08

McCormick Place: Hall B1

Function Type: Lecture

Estimated Attendance: 9000

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 12:30 PM

Note

As set Saturday, October 5 at 10 a.m.

Sunday, October 6, 2024

2:00 PM- 4:30 PM

Advancing Organoids: Synergizing Tissue — Duygu Kuzum #SYM06

McCormick Place: S100BC

Function Type: Symposium

Estimated Attendance: 1166

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 2 p.m.

Sunday, October 6, 2024

2:00 PM- 4:30 PM

Cortical Neural Circuits for Motor Learning — Yoshiyuki Kubota #SYM07

McCormick Place: S406A

Function Type: Symposium

Estimated Attendance: 900

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 2 p.m.

Sunday, October 6, 2024

2:00 PM- 4:30 PM

Developing Genome Editing Therapies for Disorders — Kiran Musunuru #SYM08

McCormick Place: S100A

Function Type: Symposium

Estimated Attendance: 1166

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 2 p.m.

Sunday, October 6, 2024

2:00 PM- 4:30 PM

Glial Control of Critical Windows for Experience — Wendy Xin #MIN09

McCormick Place: S105A, S105BC, S105D

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 2 p.m.

Sunday, October 6, 2024

2:00 PM- 4:30 PM

Sensory Neuroprostheses: Clinical Benefits — Emily L. Graczyk #MIN10

McCormick Place: S102A, S102BC, S102D

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 2 p.m.

Sunday, October 6, 2024

2:00 PM- 4:30 PM

Sex Differences in Typically Overlooked — Karyn M. Frick #MIN11

McCormick Place: S406B

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 2 p.m.

Sunday, October 6, 2024

3:00 PM- 5:00 PM

NDP Workshop: Neuroscience Undergraduate & Graduate Curricula and Training

McCormick Place: S403A, S403B

Function Type: Workshop

Estimated Attendance: 300

Set For: 300

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A168

Contacts

Contact: Eiman Abdelgadir

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 2:00 PM

Note

As set on Saturday, October 5 at 12:00 p.m.

Audio/Visual - McCormick Place

Ready By:

Sunday, October 6, 2024 @ 2:45 PM

Note

Sound Operator 3:00 PM - 5:00 PM

Sunday, October 6, 2024

3:00 PM- 5:00 PM

PDW: Building Bridges: LatiNeuro Workshop for Networking and Mentorship

McCormick Place: S402A, S402B

Function Type: Workshop

Estimated Attendance: 230

Set For: 230

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A168

Contacts

Contact: Eiman Abdelgadir

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 2:00 PM

Note

As set on Saturday, October 5 at 12:00 p.m.

Sunday, October 6, 2024

3:00 PM- 4:30 PM

Peter and Patricia Gruber Lecture: Uncovering Principles of Nervous—Bargmann, Rubin #LEC #LEC09

McCormick Place: Hall B1

Function Type: Lecture

Estimated Attendance: 9000

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 2:00 PM

Note

As set Saturday, October 5 at 10 a.m.

Sunday, October 6, 2024

5:15 PM- 6:30 PM

Presidential Special Lecture: Mapping the Brain: From Cells —Rui M. Costa #LEC10

McCormick Place: Hall B1

Function Type: Lecture

Estimated Attendance: 9000

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 4:15 PM

Note

As set Saturday, October 5 at 10 a.m.

Sunday, October 6, 2024

6:30 PM- 7:30 PM

Journals Social Hour

McCormick Place: N138

Function Type: Reception

Estimated Attendance: 60

Room Set: Reception

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: J-SP401/SP451

Contacts

Contact: Vince Carmona

Logistics

General Notes - SfN

Ready By:

Sunday, October 6, 2024 @ 5:30 PM

Note

For the Coding; split 70/30:

J-SP401

J-SP451

Setup - McCormick Place

Ready By:

Sunday, October 6, 2024 @ 5:30 PM

Note

As set Saturday, October 5 at 12:15

(1) Easel- outside the room

Food And Beverage - OVG - Catering

Ready By:

Sunday, October 6, 2024 @ 6:00 PM

Note

INTERNATIONAL CHEESE DISPLAY @ \$325.00+

Chef's Selection Of Cheeses Served With Wildflower Honey, Fresh Seasonal Berries, Dried Fruit Garnish, Sliced Crostini, Crackers, & Flat Breads

GARDEN FRESH CRUDITÉ @ \$275.00++

Fresh Cut Vegetables, Buttermilk Ranch Dip And Hummus

ARMOUR SQUARE DUMPLINGS for (60) @ \$18.00 PER PERSON

Vegetable Potsticker V

Chicken Potsticker DF

Shrimp Shao Mai Steamed Dumpling DF

All Selections Served With Crunchy Ramen Noodle Salad, Classic Dumpling Sauce, Grilled Scallion Ponzu And Spicy Chili-Garlic

ELMWOOD PARK BATTLE OF THE BEEF for (60) @ \$20.00 PER PERSON

Pepperoncini Shredded Chicken Sandwich DF

Balsamic Roasted Portobello Sandwich

All Selections Served With Tomato And Basil Bruschetta Cups, Spicy Potato Wedges, Crusty Rolls, Dipping Au Jus And Arrabiatta Sauce

PILSEN | 21.00 PER PERSON

Ancho Chile Chicken Empanadas

Poblano Chile, Black Bean And Corn Quesadillas V

All Selections Served With A Duet Of Mushroom And Epazote Ceviche And Shrimp Ceviche

Hosted Bar Charged on Consumption

Deluxe Wine @ \$11.50++ per serving

Domestic Beer @ \$7.00++ per serving

Premium Beer @ \$8.00++ per serving

Hard Cider @ \$9.00 per serving

Soft Drinks @ \$4.00++ per serving

Bottled Water @ \$4.00++ per serving

Plus 21.50% service charge and 13% sales taxes.

Sunday, October 6, 2024

6:45 PM- 8:45 PM

Alzheimer's Disease and Related Dementias Social #SOC01

McCormick Place: N228

Function Type: Social

Estimated Attendance: 150

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Sunday, October 6, 2024 @ 5:45 PM

Note

As set Saturday, October 5 at 1 p.m.

This is a Purely Social event.

Remove (4) rows of chairs from the rear of the room before the social starts.

Reset the (4) rows of chairs after the social concludes for the next session that begins at 8 a.m. on Monday, Oct. 7.

(1) Easel

Audio/Visual - Atlantic Images & Sound

Ready By:

Sunday, October 6, 2024 @ 5:45 PM

Note

This SfN Social will not require the a/v set.

Audio/Visual - McCormick Place

Ready By:

Sunday, October 6, 2024 @ 5:45 PM

Note

SfN Social will require the microphone:

(1) Podium Microphone

Food And Beverage - OVG - Catering

Ready By:

Sunday, October 6, 2024 @ 6:15 PM

Note

Bags of assorted chips: Sunchips Garden Salsa, Sunchips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and Fritos Corn Chips @ \$4.00++ per bag.

Budget is \$13,000 all-inclusive for snacks to be divided among the (11) Socials on Sunday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Sunday, October 6, 2024

6:45 PM- 8:45 PM

Black In Neuro Social #SOC02

McCormick Place: N226

Function Type: Social

Estimated Attendance: 200

Room Set: Half Theater/Half Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

Set theater style in the front for (75)

Set rear of the room reception style, scattered cocktail rounds with seating

(1) Skirted head table with (2) chairs

(1) Podium

(1) Easel

Audio/Visual - Atlantic Images & Sound

Ready By:

Sunday, October 6, 2024 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

Organizer is bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Sunday, October 6, 2024 @ 5:45 PM

Note

(1) Podium Microphone

Computer audio required

Food And Beverage - OVG - Catering

Ready By:

Sunday, October 6, 2024 @ 6:15 PM

Note

Bags of assorted chips: SunChips Garden Salsa, SunChips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip,

Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and

Fritos Corn Chips @ \$4.00++ per bag.

Budget is \$13,000 all-inclusive for snacks to be divided among the (11)

Socials on Sunday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Sunday, October 6, 2024

6:45 PM- 8:45 PM

Cash Bars

McCormick Place: North Level 1 Foyer, North Level 2 Foyer

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Food And Beverage - OVG - Catering

Ready By:

Sunday, October 6, 2024 @ 6:15 PM

Note

(2) Double Cash bars to be located in North Lobby Level 1
(2) Single Cash bars to be located on North Lobby Level 2
All bars must accept cash and credit cards.

Open bars at 6:30 p.m. and close bars at 8:45 p.m.

(4) Bartenders on North Level 1 and (2) bartenders on North Level 2 at @\$375.00 each

Cash Bar Prices:

Premium Wine @ \$13.00 per drink

Deluxe Wine @ \$11.50 per drink

Imported Beer @ \$8.00 per bottle

Domestic Beer @ \$7.00 per bottle

Hard Seltzers @ \$8.00 per bottle

Assorted Soft Drinks @ \$4.00 per bottle

Bottled Water @ \$4.00 per bottle

Juices @ \$4.00 per bottle

NOTE: Bartender fee is \$375.00 for each bar

NOTE: SfN Organizers are supplied with a limited number of drink tickets to obtain beverages from the cash bar without cost. Samples of the tickets will be provided. Charge these tickets to the Society Master Account.

Please provide a daily report of the number of drinks sold at each bar to SfN each evening, along with the number of drink tickets turned in at each bar.

Sunday, October 6, 2024

6:45 PM- 8:45 PM

Development of the Cerebral Cortex: From Embryos to Organoids Social #SOC03

McCormick Place: N139

Function Type: Social

Estimated Attendance: 150

Room Set: Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

As set Saturday, October 5 at 9 a.m.

(1) Podium

(1) Easel

Audio/Visual - McCormick Place

Ready By:

Sunday, October 6, 2024 @ 5:45 PM

Note

(1) Podium Microphone

Food And Beverage - OVG - Catering

Ready By:

Sunday, October 6, 2024 @ 6:15 PM

Note

Bags of assorted chips: Sunchips Garden Salsa, Sunchips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and Fritos Corn Chips @ \$4.00++ per bag.

Budget is \$13,000 all-inclusive for snacks to be divided among the (11) Socials on Sunday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Sunday, October 6, 2024

6:45 PM- 8:45 PM

Dignity Neuroscience Social #SOC04

McCormick Place: N135

Function Type: Social

Estimated Attendance: 75

Room Set: Half Theater/Half Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

Set theater in the front for (50)

Set the rear of room reception style, scattered cocktail rounds with seating

(1) Podium

(1) Skirted head table with (2) chairs

(1) Easel

Audio/Visual - Atlantic Images & Sound

Ready By:

Sunday, October 6, 2024 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

Organizer is bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Sunday, October 6, 2024 @ 5:45 PM

Note

(1) Podium Microphone

Computer audio required

Food And Beverage - OVG - Catering

Ready By:

Sunday, October 6, 2024 @ 6:15 PM

Note

Bags of assorted chips: SunChips Garden Salsa, SunChips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and Fritos Corn Chips @ \$4.00++ per bag.

Budget is \$13,000 all-inclusive for snacks to be divided among the (11) Socials on Sunday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Sunday, October 6, 2024

6:45 PM- 8:45 PM

Diversity in STEM Research Social #SOC05

McCormick Place: N140

Function Type: Social

Estimated Attendance: 100

Room Set: Half Theater/Half Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

Set theater in the front for (30)

Set the rear of room reception style, scattered cocktail rounds with seating

(1) Podium

(1) Skirted head table with (2) chairs

(1) Easel

Audio/Visual - Atlantic Images & Sound

Ready By:

Sunday, October 6, 2024 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

Organizer is bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Sunday, October 6, 2024 @ 5:45 PM

Note

(1) Podium Microphone

Computer audio required

Food And Beverage - OVG - Catering

Ready By:

Sunday, October 6, 2024 @ 6:15 PM

Note

Bags of assorted chips: SunChips Garden Salsa, SunChips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and Fritos Corn Chips @ \$4.00++ per bag.

Budget is \$13,000 all-inclusive for snacks to be divided among the (11) Socials on Sunday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Sunday, October 6, 2024

6:45 PM- 8:45 PM

Eye Movements Social #SOC06

McCormick Place: N130

Function Type: Social

Estimated Attendance: 50

Room Set: Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

As set on Monday, October 7 at 10 a.m.
SfN Social will use room as set.

(1) Easel

Audio/Visual - McCormick Place

Ready By:

Sunday, October 6, 2024 @ 5:45 PM

Note

SfN Social will use the following:
(1) Floor Microphone

Food And Beverage - McCormick Place

Ready By:

Sunday, October 6, 2024 @ 6:15 PM

Note

Bags of assorted chips: Sunchips Garden Salsa, Sunchips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and Fritos Corn Chips @ \$4.00++ per bag.
Budget is \$13,000 all-inclusive for snacks to be divided among the (11) Socials on Sunday.
Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Sunday, October 6, 2024

6:45 PM- 8:45 PM

Faculty for Undergraduate Neuroscience (FUN) Social #SOC07

McCormick Place: N231

Function Type: Social

Estimated Attendance: 150

Room Set: Half Theater/Half Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

Set theater in the front for (75)

Set the rear of room reception style, scattered cocktail rounds with seating

(1) Podium

(1) Skirted head table with (2) chairs

(1) Easel

Audio/Visual - Atlantic Images & Sound

Ready By:

Sunday, October 6, 2024 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

Organizer is bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Sunday, October 6, 2024 @ 5:45 PM

Note

(1) Podium Microphone

Computer audio required

Food And Beverage - OVG - Catering

Ready By:

Sunday, October 6, 2024 @ 6:15 PM

Note

Bags of assorted chips: SunChips Garden Salsa, SunChips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and Fritos Corn Chips @ \$4.00++ per bag.

Budget is \$13,000 all-inclusive for snacks to be divided among the (11) Socials on Sunday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Sunday, October 6, 2024

6:45 PM- 8:45 PM

Neuroethology Social #SOC08

McCormick Place: N136

Function Type: Social

Estimated Attendance: 75

Room Set: Half Theater/Half Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

Set theater in the front for (30)

Set the rear of room reception style, scattered cocktail rounds with seating

(1) Podium

(1) Skirted head table with (2) chairs

(1) Easel

Audio/Visual - Atlantic Images & Sound

Ready By:

Sunday, October 6, 2024 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

Organizer is bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Sunday, October 6, 2024 @ 5:45 PM

Note

(1) Podium Microphone

Computer audio required

Food And Beverage - OVG - Catering

Ready By:

Sunday, October 6, 2024 @ 6:15 PM

Note

Bags of assorted chips: SunChips Garden Salsa, SunChips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and Fritos Corn Chips @ \$4.00++ per bag.

Budget is \$13,000 all-inclusive for snacks to be divided among the (11) Socials on Sunday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Sunday, October 6, 2024

6:45 PM- 8:45 PM

New Faculty Diversity Social #SOC09

McCormick Place: N132

Function Type: Social

Estimated Attendance: 50

Room Set: Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

Reception style for (50), with scattered cocktail rounds with seating
(1) Podium

(1) Easel

Audio/Visual - McCormick Place

Ready By:

Sunday, October 6, 2024 @ 5:45 PM

Note

(1) Podium Microphone

Food And Beverage - OVG - Catering

Ready By:

Sunday, October 6, 2024 @ 6:15 PM

Note

Bags of assorted chips: Sunchips Garden Salsa, Sunchips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and Fritos Corn Chips @ \$4.00++ per bag.

Budget is \$13,000 all-inclusive for snacks to be divided among the (11) Socials on Sunday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Sunday, October 6, 2024

6:45 PM- 8:45 PM

Open-Source Technology Social #SOC10

McCormick Place: N137

Function Type: Social

Estimated Attendance: 125

Room Set: Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

Reception style for (125), with scattered cocktail rounds with seating
(1) Podium

(1) Easel

Audio/Visual - McCormick Place

Ready By:

Sunday, October 6, 2024 @ 5:45 PM

Note

(1) Podium Microphone

Food And Beverage - OVG - Catering

Ready By:

Sunday, October 6, 2024 @ 6:15 PM

Note

Bags of assorted chips: Sunchips Garden Salsa, Sunchips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and Fritos Corn Chips @ \$4.00++ per bag.

Budget is \$13,000 all-inclusive for snacks to be divided among the (11) Socials on Sunday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Sunday, October 6, 2024

6:45 PM- 8:45 PM

Yes and!: Engaging Neuroscientists and Society through Improv Theater Social #SOC11

McCormick Place: N134

Function Type: Social

Estimated Attendance: 75

Room Set: Half Theater/Half Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

Set theater style in the front for (30)

Set rear of the room reception style, scattered cocktail rounds with seating

(1) Skirted head table with (2) chairs

(1) Podium

(1) Easel

Audio/Visual - Atlantic Images & Sound

Ready By:

Sunday, October 6, 2024 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

Organizer is bringing own laptop

Audio/Visual - Hyatt McCormick Place

Ready By:

Sunday, October 6, 2024 @ 5:45 PM

Note

(1) Podium Microphone

Computer audio required

Food And Beverage - OVG - Catering

Ready By:

Sunday, October 6, 2024 @ 6:15 PM

Note

Bags of assorted chips: SunChips Garden Salsa, SunChips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and

Fritos Corn Chips @ \$4.00++ per bag.

Budget is \$13,000 all-inclusive for snacks to be divided among the (11) Socials on Sunday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Monday, October 7, 2024

7:30 AM- 9:00 AM

Donor & Volunteer Recognition Breakfast

McCormick Place: Level 2.5 Lounge

Function Type: Other

Estimated Attendance: 130

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-DV200-A150

Contacts

Contact: Brian Barker

Logistics

Setup - McCormick Place

Ready By:

Monday, October 7, 2024 @ 6:30 AM

Note

(1) Lectern

Audio/Visual - McCormick Place

Ready By:

Monday, October 7, 2024 @ 6:30 AM

Note

(1) Lectern Microphone

Food And Beverage - OVG - Catering

Ready By:

Monday, October 7, 2024 @ 7:00 AM

Note

Continental Breakfast Experience @ \$20.00++ per person
Assorted Fresh Baked Muffins, Breakfast Breads & Pastries

Butter And Preserves

Freshly Squeezed Orange Juice

Freshly Brewed Regular & Decaffeinated Coffee, Herbal Tea Selection

Sliced Seasonal Fruits And Berries @ \$7++ per person

All prices are subject to 21.5% service charge and 13% taxes.

Monday, October 7, 2024

7:30 AM- 9:30 AM

Public Education & Communications Committee (PECC)

McCormick Place: S502B

Function Type: Meeting
Estimated Attendance: 27
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: Yes
Cost Center: G-NL200-M652

Contacts

Contact: Hope Berns

Logistics

General Notes - SfN

Ready By: Note
Monday, October 7, 2024 @ 6:30 AM As set Thursday, October 3

Audio/Visual - Atlantic Images & Sound

Ready By: Note
Monday, October 7, 2024 @ 6:30 AM (1) Screen
(1) Data Projector with Cart

Audio/Visual - McCormick Place

Ready By: Note
Monday, October 7, 2024 @ 6:30 AM (15) Push to talk table microphones

Food And Beverage - OVG - Catering

Ready By: Note
Monday, October 7, 2024 @ 7:00 AM COMFORT EXPERIENCE BREAKFAST @ 41.00 PER PERSON
Freshly Squeezed Orange Juice
Seasonally Influenced Sliced Fruit With An Assortment Of Berries
Assorted Fresh Baked Muffins, Breakfast Breads, Pastries, Butter And Preserves V
Scrambled Eggs V | GF
Red Flannel Breakfast Potatoes With Three Pepper Confetti VG | GF | DF
Applewood Smoked Bacon GF | DF
Locally Produced Pork Sausage
Freshly Brewed Regular And Decaffeinated Coffee, Herbal Tea Selection V | DF

All prices are subject to 21.5% service charge and 13% taxes

Monday, October 7, 2024

8:00 AM- 10:20 AM

Alcohol: Motivation and Cognition #NANO28

McCormick Place: N427A, N427BC, N427D

Function Type: Nanosymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Monday, October 7, 2024

8:00 AM- 11:35 AM

Astrocyte: Neuron Interaction in Health and Disease #NANO24

McCormick Place: N426A, N426B, N426C

Function Type: Nanosymposium

Estimated Attendance: 558

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Monday, October 7, 2024

8:00 AM- 10:05 AM

Diagnostics and Biomarkers for Parkinson's Disease #NANO25

McCormick Place: N228

Function Type: Nanosymposium

Estimated Attendance: 466

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Monday, October 7, 2024

8:00 AM- 9:30 AM

eNeuro Editorial Board

McCormick Place: N139

Function Type: Meeting
Estimated Attendance: 35
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: Yes
Cost Center: J-SP451-J804

Contacts

Contact: Vince Carmona

Logistics

General Notes - SfN

Ready By: Note
Monday, October 7, 2024 @ 7:00 AM As set on Saturday, October 5 @ 9 am

Audio/Visual - Atlantic Images & Sound

Ready By: Note
Monday, October 7, 2024 @ 7:00 AM (2) Screens
(2) Data Projectors with Cart

Audio/Visual - McCormick Place

Ready By: Note
Monday, October 7, 2024 @ 7:00 AM (1) Lectern Microphone
(2) Handheld Microphones

Food And Beverage - OVG - Catering

Ready By: Note
Monday, October 7, 2024 @ 7:30 AM Continental Breakfast Experience @ \$20.00++ per person
Assorted Fresh Baked Muffins, Breakfast Breads & Pastries
Butter And Preserves
Freshly Squeezed Orange Juice
Freshly Brewed Regular & Decaffeinated Coffee, Herbal Tea Selection

Sliced Seasonal Fruits And Berries @ \$7++ per person

All prices are subject to 21.5% service charge and 13% taxes.

Monday, October 7, 2024

8:00 AM- 10:35 AM

Molecular and Circuit Aspects of Sleep Regulation #NANO26

McCormick Place: S106A, S106B

Function Type: Nanosymposium

Estimated Attendance: 440

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Monday, October 7, 2024

8:00 AM- 10:20 AM

Neurophysiology of the Human Medial Temporal Lobe #NANO29

McCormick Place: N227A, N227B

Function Type: Nanosymposium

Estimated Attendance: 499

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Monday, October 7, 2024

8:00 AM- 10:05 AM

Non-Invasive Neuromodulation #NANO27

McCormick Place: S404A, S404BC, S404D

Function Type: Nanosymposium

Estimated Attendance: 565

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Monday, October 7, 2024

8:00 AM- 9:50 AM

Regulatory Mechanisms and Influences on Neurodevelopment #NANO23

McCormick Place: S103A, S103BC, S103D

Function Type: Nanosymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Monday, October 7, 2024
8:30 AM- 10:30 AM
Neuroscience Training Committee
McCormick Place: S503A

Function Type: Meeting
Estimated Attendance: 30
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: Yes
Cost Center: G-AT200-M472

Contacts

Contact: Eiman Abdelgadir

Logistics

General Notes - SfN

Ready By: Note
Monday, October 7, 2024 @ 7:30 AM As set Thursday, October 3

Audio/Visual - Atlantic Images & Sound

Ready By: Note
Monday, October 7, 2024 @ 7:30 AM (1) Screen
(1) Data Projector with Cart

Audio/Visual - McCormick Place

Ready By: Note
Monday, October 7, 2024 @ 7:30 AM (15) Push to talk table microphones

Computer - Atlantic Images & Sound

Ready By: Note
Monday, October 7, 2024 @ 7:30 AM (1) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive & USB ports. Fully patched Windows OS, Office365 suite, & Windows Defender.

Food And Beverage - OVG - Catering

Ready By: Note
Monday, October 7, 2024 @ 8:00 AM COMFORT EXPERIENCE BREAKFAST @ 41.00 PER PERSON
Freshly Squeezed Orange Juice
Seasonally Influenced Sliced Fruit With An Assortment Of Berries
Assorted Fresh Muffins, Breakfast Breads, Pastries, Butter & Preserves
Scrambled Eggs V | GF
Red Flannel Breakfast Potatoes With Three Pepper Confetti VG | GF | DF
Applewood Smoked Bacon & Locally Produced Pork Sausage
Freshly Brewed Regular And Decaf Coffee, Herbal Tea Selection

All prices are subject to 21.5% service charge and 13% taxes

Monday, October 7, 2024- Wednesday, October 9, 2024

9:00 AM- 5:00 PM

Donor & Volunteer Lounge

McCormick Place: Level 2.5 Lounge

Function Type: Other

Estimated Attendance: 25

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-DV200-A150

Contacts

Contact: Katie Collins

Logistics

Food And Beverage - OVG - Catering

Ready By:

Monday, October 7, 2024 @ 9:00 AM

Note

Beverage service required Monday - Wednesday

Beverages to be set all day

NOTE: VIP ROOM - please check room frequently throughout the day to ensure beverages do not run out

Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas @ \$70.00++ per gallon

BOTTLED WATER \$6.70 each, charged on consumption

All prices are subject to 21.5% service charge and 13% taxes.

Monday, October 7, 2024

9:00 AM- 10:00 AM

Meet-the-Clinician-Expert: Mallucci — Mechanisms to Medicines #MTCE02

McCormick Place: S104A, S104B

Function Type: Workshop

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A167

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 8:00 AM

Note

As set Saturday, October 5 at 1:30 p.m.

Monday, October 7, 2024

9:00 AM- 11:00 AM

PDW: Career Advancement Through Effective Science

McCormick Place: S403A, S403B

Function Type: Workshop

Estimated Attendance: 300

Set For: 300

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A168

Contacts

Contact: Eiman Abdelgadir

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 8:00 AM

Note

As set on Saturday, October 5 at 12:00 p.m.

Monday, October 7, 2024

9:00 AM- 11:00 AM

**PDW: NIH Funding Support for Neuroscience Research & Training on the Health & Well-being
Well-being of Members of LGBTQI+ Communities**

McCormick Place: S402A, S402B

Function Type: Workshop

Set For: 230

Room Set: As Set

F&B Guarantee: 230

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A168

Contacts

Contact: Eiman Abdelgadir

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 8:00 AM

Note

As set on Saturday, October 5 at 12:00 p.m.

Monday, October 7, 2024

9:00 AM- 10:00 AM

Special Lecture: Identifying Neural Mechanisms for—Sandeep Robert Datta #LEC11

McCormick Place: Hall B1

Function Type: Lecture

Estimated Attendance: 9000

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 8:00 AM

Note

As set Saturday, October 5 at 10 a.m.

Monday, October 7, 2024

9:30 AM- 12:00 PM

Cerebellar Predictive Encoding in Health — Alice Doubliez #MIN12

McCormick Place: S406A

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 2 p.m.

Monday, October 7, 2024

9:30 AM- 12:00 PM

Developing Brain: Cell Types, Models — Tomasz Nowakowski #SYM09

McCormick Place: S100A

Function Type: Symposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 2 p.m.

Monday, October 7, 2024

9:30 AM- 12:00 PM

Emotional Well-Being: Health Impacts and — Kuan H. Wang #SYM10

McCormick Place: S105A, S105BC, S105D

Function Type: Symposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 2 p.m.

Monday, October 7, 2024
9:30 AM- 11:30 AM
Global Membership Committee
McCormick Place: S503B

Function Type: Meeting
Estimated Attendance: 17
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: Yes
Cost Center: A-OV200-M406

Contacts

Contact: Corey Dillon

Logistics

General Notes - SfN

Ready By: Note
Monday, October 7, 2024 @ 8:30 AM As set Thursday, October 3

Audio/Visual - Atlantic Images & Sound

Ready By: Note
Monday, October 7, 2024 @ 8:30 AM (1) Screen
(1) Data Projector with Cart

Audio/Visual - McCormick Place

Ready By: Note
Monday, October 7, 2024 @ 8:30 AM (10) Push to talk table microphones

Computer - Atlantic Images & Sound

Ready By: Note
Monday, October 7, 2024 @ 8:30 AM (1) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

Food And Beverage - OVG - Catering

Ready By: Note
Monday, October 7, 2024 @ 9:00 AM Continental Breakfast Experience @ \$20.00++ per person
Assorted Fresh Baked Muffins, Breakfast Breads & Pastries
Butter And Preserves
Freshly Squeezed Orange Juice
Freshly Brewed Regular & Decaffeinated Coffee, Herbal Tea Selection

Sliced Seasonal Fruits And Berries @ \$7++ per person

All prices are subject to 21.5% service charge and 13% taxes.

Monday, October 7, 2024

9:30 AM- 12:00 PM

Large-Scale Mechanistic Models of Brain Circuits With — Salvador Dura-Bernal #MIN13

McCormick Place: S406B

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 2 p.m.

Monday, October 7, 2024

9:30 AM- 12:00 PM

Of Mice and Humans: Neuronal Diversity — Jayeeta Basu #MIN14

McCormick Place: S102A, S102BC, S102D

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 2 p.m.

Monday, October 7, 2024

9:30 AM- 12:00 PM

What Does the Microbiome Tell Us About Prevention — David Jett #SYM11

McCormick Place: S100BC

Function Type: Symposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 2 p.m.

Monday, October 7, 2024

10:00 AM- 11:00 AM

Ask Anything: The NeuroBioBank: A Worldwide Resource

McCormick Place: N130

Function Type: Workshop

Estimated Attendance: 30

Set For: 40

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A177

Contacts

Contact: Eiman Abdelgadir

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 12:00 PM

Note

SET PER DIAGRAM

Rounds for (40)

(1) Easel

(1) Wastebasket

(1) Skirted Registration table with (2) chairs outside of the room.

(4) stools at the front of room

(1) Draped cocktail round

****Remain as set through Wednesday, October 9 at 6:00 p.m.****

Audio/Visual - McCormick Place

Ready By:

Monday, October 7, 2024 @ 9:00 AM

Note

(4) Lavalier Microphones

(1) Floor Mic

****Remain as set through Wednesday, October 9 at 6:00 p.m.****

Monday, October 7, 2024

10:00 AM- 11:00 AM

eNeuro Advisory Board

McCormick Place: N126

Function Type: Meeting

Estimated Attendance: 10

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: J-SP451-J804

Contacts

Contact: Vince Carmona

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 9:00 AM

Note

As set Thursday, October 3

Monday, October 7, 2024

10:30 AM- 12:00 PM

Miracles Can Happen: Recent Advances in the — José-Alain Sahel #BTCR01

McCormick Place: S401A, S401BC, S401D

Function Type: Workshop

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 9:30 AM

Note

As set Saturday, October 5 at 1 p.m.

Computer - Atlantic Images & Sound

Ready By:

Monday, October 7, 2024 @ 9:30 AM

Note

Add for this BTCR Session:

(1) Laptop computer and (1) Computer mouse placed at Head Table with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

Monday, October 7, 2024

10:30 AM- 11:30 AM

Special Lecture: Neural Circuit Adaptation—Fritjof Helmchen #LEC12

McCormick Place: Hall B1

Function Type: Lecture

Estimated Attendance: 9000

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 9:30 AM

Note

As set Saturday, October 5 at 10 a.m.

Monday, October 7, 2024

11:00 AM- 12:00 PM

Meet-the-Expert: Sussillo — Transforming Early Adversity Into Insights at #MTE05

McCormick Place: S104A, S104B

Function Type: Workshop

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A167

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 10:00 AM

Note

As set Saturday, October 5 at 1:30 p.m.

Monday, October 7, 2024

11:00 AM- 12:00 PM

Neuroscience Scholars Program Advisory Board

McCormick Place: S502B

Function Type: Meeting

Estimated Attendance: 14

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: G-AT300-G309

Contacts

Contact: Cashen Almstead

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 10:00 AM

Note

As set on Thursday, October 3

Audio/Visual - Atlantic Images & Sound

Ready By:

Monday, October 7, 2024 @ 10:00 AM

Note

(1) Screen

(1) Projector

Audio/Visual - McCormick Place

Ready By:

Monday, October 7, 2024 @ 10:00 AM

Note

Mics will not be used for this meeting

Computer - Atlantic Images & Sound

Ready By:

Monday, October 7, 2024 @ 10:00 AM

Note

(1) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

Food And Beverage - OVG - Catering

Ready By:

Monday, October 7, 2024 @ 10:45 AM

Note

Assorted Soft Drinks @ \$4.00++ each, charged on consumption.
Chilled Bottled Water @ \$6.75++ each, charged on consumption.

(2) Dozen Muffins @ \$62.00++ per dozen

Plus 21.50% service charge and 13% sales taxes.

Monday, October 7, 2024

11:30 AM- 2:00 PM

Staff Meal Room

McCormick Place: Staff Meal Room - Hall A

Function Type: Other

Estimated Attendance: 70

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Logistics

Food And Beverage - OVG - Catering

Ready By:

Monday, October 7, 2024 @ 11:15 AM

Note

Morning Service from 7:00am - 9:00am

Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas @ \$70 per gallon

Refresh as needed until 9:00am

(1) Water cooler with disposable cups and replenish as needed.

Lunch Service from 11:30am – 2:00 pm:

STAFF LUNCH, GREEK ISLES @ \$49.50++

MIXED SALAD VG | GF | DF

Baby Lettuces, Tomato, Cucumber, Tahini Sauce

VEGETARIAN STUFFED PEPPERS V | GF | NF

Baked Bell Peppers, Quinoa, Spinach, Feta, Tomato Sauce

FETA BRINED CHICKEN BREAST GF | NF

Chicken Breast Marinated In Feta Brine, Served With Parsley-Caper

Salsa Verde, Lemon-Herb Couscous

MEDITERRANEAN SWEET POTATOES VG | GF | DF

Roasted Sweet Potatoes, Olive Oil, Garlic, Herbs

GREEN BEANS ALMOND GREMOLATA V | GF | DF

Steamed Green Beans With A Zesty Almond And Citrus Topping

LEMON OLIVE OIL CAKE V | GF | DF

GREEK YOGURT AND HONEY PANNA COTTA V | GF

Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas @ \$70 per gallon

Assorted Canned Soda @ \$4.00++ each, charged on consumption.

Please have Coke products available

Plus 21.50% service charge and 13% sales taxes.

Monday, October 7, 2024

12:00 PM- 1:00 PM

Ask Anything: How to Navigate Graduate School Applications With Project SHORT Mentors

McCormick Place: N130

Function Type: Workshop

Estimated Attendance: 30

Set For: 40

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A177
A-AT200-A177

Contacts

Contact: Eiman Abdelgadir

Logistics

Setup - McCormick Place

Ready By:

Monday, October 7, 2024 @ 11:00 AM

Note

As set on Monday, October 7 at 9:00am

Monday, October 7, 2024

12:00 PM- 2:00 PM

PDW: Opening the File Drawer

McCormick Place: S403A, S403B

Function Type: Workshop

Estimated Attendance: 300

Set For: 300

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A168

Contacts

Contact: Eiman Abdelgadir

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 11:00 AM

Note

As set on Saturday, October 5 at 12:00 p.m.

Monday, October 7, 2024

12:00 PM- 2:00 PM

PDW: “Building Up the Nerve” to Develop an Effective Career Roadmap

McCormick Place: S402A, S402B

Function Type: Workshop

Estimated Attendance: 230

Set For: 230

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A168

Contacts

Contact: Eiman Abdelgadir

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 11:00 AM

Note

As set on Saturday, October 5 at 12:00 p.m.

Monday, October 7, 2024
12:00 PM- 3:00 PM
Scientific Publications Committee
McCormick Place: S503A

Function Type: Meeting
Estimated Attendance: 16
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: Yes
Cost Center: J-SP200-M801

Contacts

Contact: Blythe Alexander

Logistics

General Notes - SfN

Ready By: Note
Monday, October 7, 2024 @ 11:00 AM As set Thursday, October 3

Audio/Visual - Atlantic Images & Sound

Ready By: Note
Monday, October 7, 2024 @ 11:00 AM (1) Screen
(1) Data Projector with Cart

Audio/Visual - McCormick Place

Ready By: Note
Monday, October 7, 2024 @ 11:00 AM (10) Push to Talk Microphones

Food And Beverage - OVG - Catering

Ready By: Note
Monday, October 7, 2024 @ 11:45 AM GREEK ISLES @ \$55++
MIXED SALAD-Baby Lettuces, Tomato, Cucumber, Tahini
VEGETARIAN STUFFED PEPPERS V | GF | NF
Baked Bell Peppers, Quinoa, Spinach, Feta, Tomato Sauce
FETA BRINED CHICKEN BREAST-Chicken Breast Marinated In Feta
Brine, Served With Parsley-Caper, Salsa Verde, Lemon-Herb Couscous
MEDITERRANEAN SWEET POTATOES VG | GF | DF
Roasted Sweet Potatoes, Olive Oil, Garlic, Herbs
GREEN BEANS ALMOND GREMOLATA V | GF | DF
Steamed Green Beans With A Zesty Almond And Citrus Topping
LEMON OLIVE OIL CAKE V | GF | DF
GREEK YOGURT AND HONEY PANNA COTTA V | GF

Freshly Brewed Coffee, Decaf & Selection of Hot Teas @ \$70 per gallon
Assorted Canned Soda @ \$4.00++ each, charged on consumption.

Plus 21.50% service charge and 13% sales taxes.

Monday, October 7, 2024

12:00 PM- 1:00 PM

Special Lecture: Liftoff: Neuropsychiatry With Functional—Damien A. Fair #LEC13

McCormick Place: Hall B1

Function Type: Lecture

Estimated Attendance: 9000

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 11:00 AM

Note

As set Saturday, October 5 at 10 a.m.

Monday, October 7, 2024

1:00 PM- 3:50 PM

Advances in Network Analysis: Theory and Modelling #NANO36

McCormick Place: N427A, N427BC, N427D

Function Type: Nanosymposium

Estimated Attendance: 618

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Monday, October 7, 2024

1:00 PM- 3:45 PM

Assessment of Stroke Recovery #NANO31

McCormick Place: N228

Function Type: Nanosymposium

Estimated Attendance: 466

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Monday, October 7, 2024

1:00 PM- 2:00 PM

Chapters Workshop

McCormick Place: N139

Function Type: Workshop

Estimated Attendance: 60

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-OV200-M406

Contacts

Contact: Corey Dillon

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 12:00 PM

Note

As set Saturday, October 5 @ 9 am

Audio/Visual - McCormick Place

Ready By:

Monday, October 7, 2024 @ 12:00 PM

Note

(1) Handheld Microphone

Food And Beverage - OVG - Catering

Ready By:

Monday, October 7, 2024 @ 12:45 PM

Note

Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas @ \$70.00++ per gallon
Assorted Soft Drinks @ \$4.00++ each, charged on consumption.
Chilled Bottled Water @ \$6.75++ each, charged on consumption.

Plus 21.50% service charge and 13% sales taxes.

Monday, October 7, 2024

1:00 PM- 2:00 PM

Meet-the-Expert: Goda — Exploration of Local Synaptic Interactions Guided #MTE06

McCormick Place: S104A, S104B

Function Type: Workshop

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A167

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1:30 p.m.

Monday, October 7, 2024

1:00 PM- 3:05 PM

Modelling Neurodevelopmental Disorders: #NANO30

McCormick Place: S404A, S404BC, S404D

Function Type: Nanosymposium

Estimated Attendance: 565

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Monday, October 7, 2024

1:00 PM- 4:20 PM

Neural Mechanisms of Language Production and #NANO35

McCormick Place: S401A, S401BC, S401D

Function Type: Nanosymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Monday, October 7, 2024

1:00 PM- 4:05 PM

Neural Representation of Value and Choice During #NANO34

McCormick Place: N426A, N426B, N426C

Function Type: Nanosymposium

Estimated Attendance: 558

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Monday, October 7, 2024

1:00 PM- 4:20 PM

New Insights About Visual Cortical Representation #NANO32

McCormick Place: S106A, S106B

Function Type: Nanosymposium

Estimated Attendance: 440

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 12:00 PM

Note

A set Saturday, October 5 at 1 p.m.

Monday, October 7, 2024

1:00 PM- 3:05 PM

Sensory Motor Systems #NANO33

McCormick Place: N227A, N227B

Function Type: Nanosymposium

Estimated Attendance: 499

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Monday, October 7, 2024

1:30 PM- 3:00 PM

Animals in Research

McCormick Place: N229

Function Type: Workshop

Estimated Attendance: 150

Set For: 163

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A176

Contacts

Contact: Katherine Bloom

Logistics

General Notes - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 12:00 PM

Note

SET PER DIAGRAM

Stage 24' x 8' x 30" with steps and railings

Head table with (5) chairs

Set room theater style for (163)

(1) Standing lectern with light

(1) 6' x 30" table with (1) chair for AV tech

Outside of room

(1) Easel

(2) Wastebaskets

(1) Skirted Registration Table with 2 chairs

Lights: preset room lights out over screen

****Remain as set through Wednesday, October 9, 5:00 PM****

Setup - McCormick Place

Ready By:

Monday, October 7, 2024 @ 11:00 AM

Note

A wheelchair lift or ramp is required for this session ONLY.

Audio/Visual - Atlantic Images & Sound

Ready By:

Monday, October 7, 2024 @ 12:00 PM

Note

(1) Screen

(1) Data/ Video Projector

(1) Digital Timer

(1) Laser Pointer

****Remain as set through Wednesday, October 9, 5:00 PM****

Audio/Visual - McCormick Place

Ready By:
Monday, October 7, 2024 @ 12:00 PM

Note
(1) Audio DI for computer playback
(1) Lectern Microphone
(3) Table Microphones (PTT)
(2) Floor Microphones

****Remain as set through Wednesday, October 9, 5:00 PM****

Electrical - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 12:00 PM

Note
(1) 110V, 20amp at Projector
(1) 110V, 20amp at Stage
(3) Power strips at head table

****Remain as set through Wednesday, October 9, 5:00 PM****

Computer - Atlantic Images & Sound

Ready By:
Monday, October 7, 2024 @ 12:00 PM

Note
(1) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

****Remain as set through Wednesday, October 9, 5:00 PM****

Other - Lincoln Security

Ready By:
Monday, October 7, 2024 @ 12:00 PM

Note
(2) security guards 12:00 PM - 4:00 PM

Monday, October 7, 2024

1:30 PM- 3:00 PM

How Storytelling Through Engagement and Advocacy — Mark M. Rasenick #STR01

McCormick Place: S105A, S105BC, S105D

Function Type: Workshop

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 12:30 PM

Note

As set Saturday, October 5 at 2 p.m.

Monday, October 7, 2024

2:00 PM- 3:00 PM

Ask Anything: How NIH Encourages Entrepreneurship

McCormick Place: N130

Function Type: Workshop

Estimated Attendance: 30

Set For: 40

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A177

Contacts

Contact: Eiman Abdelgadir

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 1:00 PM

Note

As set on Monday, Monday, October 7 at 9 am

Monday, October 7, 2024

2:00 PM- 4:30 PM

Beyond Birth Control: The Neuroscience of Hormonal — Benedetta Leuner #MIN15

McCormick Place: S102A, S102BC, S102D

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 2 p.m.

Monday, October 7, 2024

2:00 PM- 4:30 PM

Central and Peripheral Neurobiological Mechanisms of — Bradley K. Taylor #MIN16

McCormick Place: S406A

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 2 p.m.

Monday, October 7, 2024

2:00 PM- 4:30 PM

Control of Adaptive Behavior by Neuronal Circuits in — Jonathan P. Fadok #MIN17

McCormick Place: S100BC

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 2 p.m.

Monday, October 7, 2024

2:00 PM- 4:30 PM

Microglia and Peripheral Immunity in Alzheimer's — Oleg Butovsky #MIN18

McCormick Place: S100A

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 2 p.m.

Monday, October 7, 2024

2:00 PM- 4:30 PM

Molecular and Cellular Mechanisms of Motor— Paschalis Kratsios #MIN19

McCormick Place: S103A, S103BC, S103D

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Monday, October 7, 2024

2:00 PM- 4:30 PM

Speech Neuroprostheses — Sergey D. Stavisky #MIN20

McCormick Place: S406B

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 2 p.m.

Monday, October 7, 2024

3:00 PM- 4:30 PM

Albert and Ellen Grass Lecture: Oxygen and the Pressure —Gero Miesenböck #LEC14

McCormick Place: Hall B1

Function Type: Lecture

Estimated Attendance: 9000

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 2:00 PM

Note

As set Saturday, October 5 at 10 a.m.

Monday, October 7, 2024

3:00 PM- 5:00 PM

PDW: Community for Rigor: A Tool for Teaching the Principles of Rigorous Research

McCormick Place: S402A, S402B

Function Type: Workshop

Estimated Attendance: 230

Set For: 230

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A168

Contacts

Contact: Eiman Abdelgadir

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 2:00 PM

Note

As set on Saturday, October 5 at 12:00 p.m.

Monday, October 7, 2024

4:00 PM- 5:00 PM

Ask Anything: Neuroscience Opportunities at National Primate Research Centers

McCormick Place: N130

Function Type: Workshop

Estimated Attendance: 30

Set For: 40

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A177

Contacts

Contact: Eiman Abdelgadir

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 3:00 PM

Note

As set on Monday, Monday, October 7 at 9 am

Monday, October 7, 2024

5:15 PM- 6:30 PM

Presidential Special Lecture: Unveiling the Nexus—Nancy Y. IP #LEC15

McCormick Place: Hall B1

Function Type: Lecture

Estimated Attendance: 9000

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Monday, October 7, 2024 @ 4:15 PM

Note

As set Saturday, October 5 at 10 a.m.

Monday, October 7, 2024

6:30 PM- 9:30 PM

19th Annual Christopher Reeve "Hot Topics" in Stem Cell Biology

McCormick Place: S100A

Function Type: Satellite

Estimated Attendance: 900

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A701

Contacts

Contact: Sharon Bowles

Alt Contact: Evan Snyder

Organizer Email: esnyder@sbpdiscovery.org

Logistics

Setup - McCormick Place

Ready By:

Monday, October 7, 2024 @ 5:30 PM

Note

As set Saturday, October 5 at 2 p.m.

Satellite organizer also requests the following items:

(2) 6' Skirted registration tables with (2) chairs each at the entrance to the room.

(1) Easel

Audio/Visual - Atlantic Images & Sound

Ready By:

Monday, October 7, 2024 @ 5:30 PM

Note

As set Saturday, October 5 at 2 p.m.

Satellite organizer will use the following existing items:

(1) Screen, set per diagram

(1) Data/video projector w/cart

(1) 4x1 Switcher

Audio/Visual - McCormick Place

Ready By:

Monday, October 7, 2024 @ 5:30 PM

Note

As set Saturday, October 5 at 2 p.m.

Satellite Organizer will use the following existing items:

(1) Lectern microphone

(3) Table microphones at head table

(1) DI under 6' table for computer

Food And Beverage - OVG - Catering

Ready By:

Monday, October 7, 2024 @ 5:30 PM

Note

Please contact the organizer directly for food and beverage requirements. Organizer will pay OVG - Catering directly for all f/b costs.

Monday, October 7, 2024

6:45 PM- 8:45 PM

Cash Bars

McCormick Place: North Level 1 Foyer, North Level 2 Foyer

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Food And Beverage - OVG - Catering

Ready By:

Monday, October 7, 2024 @ 6:15 PM

Note

(2) Double Cash bars to be located in North Lobby Level 1
(2) Single Cash bars to be located on North Lobby Level 2
All bars must accept cash and credit cards.

Open bars at 6:30 p.m. and close bars at 8:45 p.m.

(4) Bartenders on North Level 1 and (2) bartenders on North Level 2 at @
\$375.00 each

Cash Bar Prices:

Premium Wine @ \$13.00 per drink

Deluxe Wine @ \$11.50 per drink

Imported Beer @ \$8.00 per bottle

Domestic Beer @ \$7.00 per bottle

Hard Seltzers @ \$8.00 per bottle

Assorted Soft Drinks @ \$4.00 per bottle

Bottled Water @ \$4.00 per bottle

Juices @ \$4.00 per bottle

NOTE: Bartender fee is \$375.00 for each bar

NOTE: SfN Organizers are supplied with a limited number of drink tickets to obtain beverages from the cash bar without cost. Samples of the tickets will be provided. Charge these tickets to the Society Master Account.

Please provide a daily report of the number of drinks sold at each bar to SfN each evening, along with the number of drink tickets turned in at each bar.

Monday, October 7, 2024
6:45 PM- 8:45 PM
Cerebellum Social #SOC12
McCormick Place: N137

Function Type: Social
Estimated Attendance: 125
Room Set: Reception

Billing Group: SfN Master
Meeting Planner: Sharon Bowles
Post: Yes
Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By: Note
Monday, October 7, 2024 @ 5:45 PM As set on Sunday, October 6 at 6:45 p.m.

(1) Easel

Audio/Visual - Atlantic Images & Sound

Ready By: Note
Monday, October 7, 2024 @ 5:45 PM As set on Sunday, October 6 at 6:45 p.m.

Audio/Visual - McCormick Place

Ready By: Note
Monday, October 7, 2024 @ 5:45 PM (1) Podium Microphone

Food And Beverage - OVG - Catering

Ready By: Note
Monday, October 7, 2024 @ 6:15 PM Bags of assorted chips: Sunchips Garden Salsa, Sunchips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and Fritos Corn Chips @ \$4.00++ per bag.
Budget is \$13,000 all-inclusive for snacks to be divided among the (10) Socials on Monday.
Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Monday, October 7, 2024

6:45 PM- 8:45 PM

Glia Social #SOC13

McCormick Place: N231

Function Type: Social

Estimated Attendance: 200

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Monday, October 7, 2024 @ 5:45 PM

Note

As set on Sunday, October 6 at 6:45 p.m.

Audio/Visual - Atlantic Images & Sound

Ready By:

Monday, October 7, 2024 @ 5:45 PM

Note

(1) Screen
(1) Data Projector w/cart
Organizer bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Monday, October 7, 2024 @ 5:45 PM

Note

(1) Podium Microphone
Computer audio required

Food And Beverage - OVG - Catering

Ready By:

Monday, October 7, 2024 @ 6:15 PM

Note

Bags of assorted chips: Sunchips Garden Salsa, Sunchips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and Fritos Corn Chips @ \$4.00++ per bag.
Budget is \$13,000 all-inclusive for snacks to be divided among the (10) Socials on Monday.
Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Monday, October 7, 2024
6:45 PM- 8:45 PM
Global Neuroscience Social #SOC14
McCormick Place: N228

Function Type: Social
Estimated Attendance: 200
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Sharon Bowles
Post: Yes
Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:
Monday, October 7, 2024 @ 5:45 PM

Note
As set on Sunday, October 6 at 6:45 p.m.
(1) Easel

Remove (4) rows of chairs from the rear of the room before the social starts.

Reset the (4) rows of chairs after the social concludes for at 8 a.m. Tuesday, Oct. 8.

Audio/Visual - Atlantic Images & Sound

Ready By:
Monday, October 7, 2024 @ 5:45 PM

Note
SfN Social will use the following:
(1) Screen
(1) Data Projector w/cart
Organizer bringing own laptop

Audio/Visual - McCormick Place

Ready By:
Monday, October 7, 2024 @ 5:45 PM

Note
SfN Social will use the following:
(1) Podium Microphone
Computer audio required

Food And Beverage - OVG - Catering

Ready By:
Monday, October 7, 2024 @ 6:15 PM

Note
Bags of assorted chips: Sunchips Garden Salsa, Sunchips Harvest Cheddar, Miss Vickie's BBQ Chips, Miss Vickie's Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Doritos & Fritos Corn Chips @ \$4.00++ per bag. Budget is \$13,000 all-inclusive for snacks to be divided among the (10) Socials on Monday.
Set up buffet style in the rear of the room.
Snacks are not to be replenished.

Monday, October 7, 2024

6:45 PM- 8:45 PM

**Latin American Women in Neuroscience: Empowerment through Collaboration Social #SOC15
#SOC15**

McCormick Place: N140

Function Type: Social

Estimated Attendance: 125

Room Set: Half Theater/Half Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Monday, October 7, 2024 @ 5:45 PM

Note

As set on Sunday, October 6 at 6:45 p.m.

(1) Easel

Audio/Visual - Atlantic Images & Sound

Ready By:

Monday, October 7, 2024 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

Organizer bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Monday, October 7, 2024 @ 5:45 PM

Note

(1) Podium Microphone

Computer audio required

Food And Beverage - OVG - Catering

Ready By:

Monday, October 7, 2024 @ 6:15 PM

Note

Bags of assorted chips: Sunchips Garden Salsa, Sunchips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and Fritos Corn Chips @ \$4.00++ per bag.

Budget is \$13,000 all-inclusive for snacks to be divided among the (10) Socials on Monday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Monday, October 7, 2024
6:45 PM- 8:45 PM
LGBTQIA2S+ Social #SOC16
McCormick Place: N138

Function Type: Social
Estimated Attendance: 125
Room Set: Reception

Billing Group: SfN Master
Meeting Planner: Sharon Bowles
Post: Yes
Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:
Thursday, October 3, 2024 @ 5:00 PM

Note
Reception style for (125), with scattered cocktail rounds with seating
(1) Podium

(1) Easel

Audio/Visual - McCormick Place

Ready By:
Monday, October 7, 2024 @ 5:45 PM

Note
(1) Podium Microphone

Food And Beverage - OVG - Catering

Ready By:
Monday, October 7, 2024 @ 6:15 PM

Note
Bags of assorted chips: Sunchips Garden Salsa, Sunchips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and Fritos Corn Chips @ \$4.00++ per bag.
Budget is \$13,000 all-inclusive for snacks to be divided among the (10) Socials on Monday.
Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Monday, October 7, 2024

6:45 PM- 8:45 PM

Marmoset Social #SOC17

McCormick Place: N135

Function Type: Social

Estimated Attendance: 75

Room Set: Half Theater/Half Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Monday, October 7, 2024 @ 5:45 PM

Note

As set on Sunday, October 6 at 6:45 p.m.

(1) Easel

Audio/Visual - Atlantic Images & Sound

Ready By:

Monday, October 7, 2024 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

Organizer bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Monday, October 7, 2024 @ 5:45 PM

Note

(1) Podium Microphone

Computer audio required

Food And Beverage - OVG - Catering

Ready By:

Monday, October 7, 2024 @ 6:15 PM

Note

Bags of assorted chips: SunChips Garden Salsa, SunChips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and

Fritos Corn Chips @ \$4.00++ per bag.

Budget is \$13,000 all-inclusive for snacks to be divided among the (10) Socials on Monday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Monday, October 7, 2024

6:45 PM- 8:45 PM

Non-Traditional Academic Careers Social #SOC18

McCormick Place: N134

Function Type: Social

Estimated Attendance: 75

Room Set: Half Theater/Half Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Monday, October 7, 2024 @ 5:45 PM

Note

As set Sunday, October 6 at 6:45 p.m.

(1) Easel

Audio/Visual - Atlantic Images & Sound

Ready By:

Monday, October 7, 2024 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

Organizer bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Monday, October 7, 2024 @ 5:45 PM

Note

(1) Podium Microphone

Computer audio required

Food And Beverage - OVG - Catering

Ready By:

Monday, October 7, 2024 @ 6:15 PM

Note

Bags of assorted chips: SunChips Garden Salsa, SunChips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and Fritos Corn Chips @ \$4.00++ per bag.

Budget is \$13,000 all-inclusive for snacks to be divided among the (10) Socials on Monday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Monday, October 7, 2024

6:45 PM- 8:45 PM

Official Paraventricular Nucleus of the Thalamus (PVT) Social #SOC19

McCormick Place: N132

Function Type: Social

Estimated Attendance: 50

Room Set: Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Monday, October 7, 2024 @ 5:45 PM

Note

As set on Sunday, October 6 at 6:45 p.m.

(1) Easel

Audio/Visual - McCormick Place

Ready By:

Monday, October 7, 2024 @ 5:45 PM

Note

(1) Podium Microphone

Food And Beverage - OVG - Catering

Ready By:

Monday, October 7, 2024 @ 6:15 PM

Note

Bags of assorted chips: Sunchips Garden Salsa, Sunchips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and Fritos Corn Chips @ \$4.00++ per bag.

Budget is \$13,000 all-inclusive for snacks to be divided among the (10) Socials on Monday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Monday, October 7, 2024

6:45 PM- 8:45 PM

Social Neuroscience Social #SOC20

McCormick Place: N136

Function Type: Social

Estimated Attendance: 100

Room Set: Half Theater/Half Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Monday, October 7, 2024 @ 5:45 PM

Note

As set Sunday, October 6 at 6:45 p.m.

Audio/Visual - Atlantic Images & Sound

Ready By:

Monday, October 7, 2024 @ 5:45 PM

Note

(1) Screen
(1) Data Projector w/cart
Organizer bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Monday, October 7, 2024 @ 5:45 PM

Note

(1) Podium Microphone
Computer audio required

Food And Beverage - OVG - Catering

Ready By:

Monday, October 7, 2024 @ 6:15 PM

Note

Bags of assorted chips: Sunchips Garden Salsa, Sunchips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and Fritos Corn Chips @ \$4.00++ per bag.
Budget is \$13,000 all-inclusive for snacks to be divided among the (10) Socials on Monday.
Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Monday, October 7, 2024

6:45 PM- 8:45 PM

The Confound Hour: Let's Make Some Noise! Social #SOC21

McCormick Place: N226

Function Type: Social

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Monday, October 7, 2024 @ 5:45 PM

Note

As set on Sunday, October 6 at 6:45 p.m.

(1) Easel

Audio/Visual - Atlantic Images & Sound

Ready By:

Monday, October 7, 2024 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

Organizer bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Monday, October 7, 2024 @ 5:45 PM

Note

(1) Podium Microphone

Computer audio required

Food And Beverage - OVG - Catering

Ready By:

Monday, October 7, 2024 @ 6:15 PM

Note

Bags of assorted chips: Sunchips Garden Salsa, Sunchips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and Fritos Corn Chips @ \$4.00++ per bag.

Budget is \$13,000 all-inclusive for snacks to be divided among the (10) Socials on Monday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Tuesday, October 8, 2024

8:00 AM- 10:20 AM

Auditory Processing and Perception #NANO41

McCormick Place: S106A, S106B

Function Type: Nanosymposium

Estimated Attendance: 440

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Tuesday, October 8, 2024

8:00 AM- 11:35 AM

Circuit Dynamics Across Brain Regions During Navigation #NANO42

McCormick Place: N228

Function Type: Nanosymposium

Estimated Attendance: 466

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Tuesday, October 8, 2024

8:00 AM- 10:05 AM

Dementia: Non-Abeta Proteinopathy and Vascular Integrity #NANO40

McCormick Place: N426A, N426B, N426C

Function Type: Nanosymposium

Estimated Attendance: 558

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Tuesday, October 8, 2024

8:00 AM- 10:20 AM

Insights Into Cortical Development: Genetic, Molecular #NANO37

McCormick Place: N227A, N227B

Function Type: Nanosymposium

Estimated Attendance: 499

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Tuesday, October 8, 2024

8:00 AM- 11:35 AM

mRNA Regulation and Translation in Plasticity #NANO38

McCormick Place: S404A, S404BC, S404D

Function Type: Nanosymposium

Estimated Attendance: 565

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Tuesday, October 8, 2024

8:00 AM- 10:50 AM

New Insights Into Mechanisms of Synaptic Dysfunction in #NANO39

McCormick Place: N427A, N427BC, N427D

Function Type: Nanosymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Tuesday, October 8, 2024
8:30 AM- 12:00 PM
Committee on Committees
McCormick Place: S503A

Function Type: Meeting
Estimated Attendance: 20
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: Yes
Cost Center: G-OV200-M852

Contacts

Contact: Stephanie Schlueter

Logistics

General Notes - SfN

Ready By: Tuesday, October 8, 2024 @ 7:30 AM	Note As set Thursday, October 3
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Audio/Visual - Atlantic Images & Sound

Ready By: Tuesday, October 8, 2024 @ 7:30 AM	Note (1) Screen (1) Data Projector with Cart (1) Switcher
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Audio/Visual - McCormick Place

Ready By: Tuesday, October 8, 2024 @ 7:30 AM	Note (12) Push to talk table microphones
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Telecom - McCormick Place

Ready By: Tuesday, October 8, 2024 @ 7:30 AM	Note (2) Wired Internet Drops on the SfN Staff VLAN
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Food And Beverage - OVG - Catering

Ready By: Tuesday, October 8, 2024 @ 8:00 AM	Note COMFORT EXPERIENCE BREAKFAST @ 41.00 PER PERSON Freshly Squeezed Orange Juice Seasonally Influenced Sliced Fruit With An Assortment Of Berries Assorted Fresh Muffins, Breakfast Breads, Pastries, Butter & Preserves Scrambled Eggs V GF Red Flannel Breakfast Potatoes With Three Pepper Confetti VG GF DF Applewood Smoked Bacon & Locally Produced Pork Sausage Freshly Brewed Regular And Decaf Coffee, Herbal Tea Selection
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All prices are subject to 21.5% service charge and 13% taxes

Tuesday, October 8, 2024

8:30 AM- 11:30 AM

Finance Committee

McCormick Place: S502B

Function Type: Meeting
Estimated Attendance: 25
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: Yes
Cost Center: G-FI200-M251

Contacts

Contact: Logan Ware

Logistics

General Notes - SfN

Ready By: Note
Tuesday, October 8, 2024 @ 7:30 AM As set Thursday, October 3

Audio/Visual - Atlantic Images & Sound

Ready By: Note
Tuesday, October 8, 2024 @ 7:30 AM (1) Screen
(1) Data Projector with Cart

Audio/Visual - McCormick Place

Ready By: Note
Tuesday, October 8, 2024 @ 7:30 AM (13) Push to talk table microphones

Food And Beverage - OVG - Catering

Ready By: Note
Tuesday, October 8, 2024 @ 8:00 AM COMFORT EXPERIENCE BREAKFAST @ 41.00 PER PERSON
Freshly Squeezed Orange Juice
Seasonally Influenced Sliced Fruit With An Assortment Of Berries
Assorted Fresh Baked Muffins, Breakfast Breads, Pastries, Butter And Preserves V
Scrambled Eggs V | GF
Red Flannel Breakfast Potatoes With Three Pepper Confetti VG | GF | DF
Applewood Smoked Bacon GF | DF
Locally Produced Pork Sausage
Freshly Brewed Regular And Decaffeinated Coffee, Herbal Tea Selection V | DF

All prices are subject to 21.5% service charge and 13% taxes

Tuesday, October 8, 2024

9:00 AM- 10:00 AM

Meet-the-Expert: Hammal — Multimodal Behavioral AI: Enhancing Human #MTE07

McCormick Place: S104A, S104B

Function Type: Workshop

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A167

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 8:00 AM

Note

As set Saturday, October 5 at 1:30 p.m.

Tuesday, October 8, 2024

9:00 AM- 10:00 AM

Special Lecture: From Thoughts to Immunity:—Asya Rolls #LEC16

McCormick Place: Hall B1

Function Type: Lecture

Estimated Attendance: 9000

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 8:00 AM

Note

As set Saturday, October 5 at 10 a.m.

Tuesday, October 8, 2024

9:30 AM- 12:00 PM

Brain Implants That Use Electrical Stimulation to Restore — Denise Oswalt #SYM12

McCormick Place: S100A

Function Type: Symposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 2 p.m.

Tuesday, October 8, 2024

9:30 AM- 12:00 PM

Brainstem Development and Functioning: An Understudied Clue — Eric B. London #MIN21

McCormick Place: S406B

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 2 p.m.

Tuesday, October 8, 2024

9:30 AM- 12:00 PM

From Environment to Neural Dynamics: On the Interaction — Benedikt Zoefel #MIN22

McCormick Place: S102A, S102BC, S102D

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 2 p.m.

Tuesday, October 8, 2024

9:30 AM- 12:00 PM

Neurogenic Bowel and Bladder: Advancing Understanding — Tracey L. Wheeler #SYM13

McCormick Place: S105A, S105BC, S105D

Function Type: Symposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 2 p.m.

Tuesday, October 8, 2024

9:30 AM- 12:00 PM

Synthetic Approaches to Modulating and Rewiring — Sangkyu Lee #SYM14

McCormick Place: S100BC

Function Type: Symposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 2 p.m.

Tuesday, October 8, 2024

9:30 AM- 12:00 PM

Unraveling the Mysteries of Thyroid Hormone — Deena M. Walker #SYM18

McCormick Place: S103A, S103BC, S103D

Function Type: Symposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 1 p.m.

Tuesday, October 8, 2024

9:30 AM- 12:00 PM

Unveiling the Neural Dynamics Underlying Movement — Chethan Pandarinath #MIN23

McCormick Place: S406A

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 2 p.m.

Tuesday, October 8, 2024

10:00 AM- 11:00 AM

Ask Anything: Rampant Retractions: An Ask Anything About Record-Breaking Retractions

McCormick Place: N130

Function Type: Workshop

Estimated Attendance: 30

Set For: 40

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Contacts

Contact: Eiman Abdelgadir

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 9:00 AM

Note

As set on Monday, Monday, October 7 at 9 am

Tuesday, October 8, 2024

10:30 AM- 11:30 AM

David Kopf Lecture on Neuroethics Lecture: Mixing Brains—Gabriel Lázaro-Muñoz #LEC17

McCormick Place: Hall B1

Function Type: Lecture

Estimated Attendance: 9000

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 9:30 AM

Note

As set Saturday, October 5 at 10 a.m.

Tuesday, October 8, 2024

10:30 AM- 12:00 PM

Sex as a Biological Variable in Traumatic — Grace S. Grisebach #BTCR02

McCormick Place: S401A, S401BC, S401D

Function Type: Workshop

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 9:30 AM

Note

As set Saturday, October 5 at 1 p.m.

Computer - Atlantic Images & Sound

Ready By:

Tuesday, October 8, 2024 @ 9:30 AM

Note

Add for this BTCR Session:

(1) Laptop computer and (1) Computer mouse placed at Head Table with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

Tuesday, October 8, 2024

11:00 AM- 12:00 PM

Meet-the-Expert: Ting — Finding Balance Outside the Box: Neuromechanics #MTE08

McCormick Place: S104A, S104B

Function Type: Workshop

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A167

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 10:00 AM

Note

As set Saturday, October 5 at 1:30 p.m.

Tuesday, October 8, 2024

11:30 AM- 2:00 PM

Staff Meal Room

McCormick Place: Staff Meal Room - Hall A

Function Type: Other

Estimated Attendance: 70

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Logistics

Food And Beverage - OVG - Catering

Ready By:

Tuesday, October 8, 2024 @ 11:15 AM

Note

Morning Service from 7:00am - 9:00am

Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas @
\$70 per gallon
Refresh as needed until 9:00am

(1) Water cooler with disposable cups and replenish as needed.

Lunch Service from 11:30am – 2:00 pm:

STAFF LUNCH, LATIN COAST @47.70++

CITRUS GREENS VG | GF | DF

Mixed Baby Greens, Mango, Pumpkin Seeds, Citrus Vinaigrette

SPICY CORN AND BLACK BEAN SALAD VG | GF | DF

Grilled Corn, Black Beans, Red Bell Peppers, Jalapeños, Lime-Cilantro
Vinaigrette

ADOBO GRILLED CHICKEN BREAST GF | DF

Grilled And Garlic Chicken Breast, Caramelized Onions, Cilantro

CHEESE, GREEN CHILE AND SPINACH ENCHILADAS V

Flour Tortillas, Cheese, Spinach, Verde Sauce

CILANTRO LIME CAULIFLOWER RICE VG | GF | DF

MEXICAN CHOCOLATE CUPCAKES V | DF

CLASSIC FLAN V | GF

Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas @
\$70 per gallon

Assorted Canned Soda @ \$4.00++ each, charged on consumption.

Please have Coke products available

Plus 21.50% service charge and 13% sales taxes.

Tuesday, October 8, 2024

12:00 PM- 1:00 PM

Ask Anything: The Past, Present, and Future of Dementia Research

McCormick Place: N130

Function Type: Workshop

Estimated Attendance: 30

Set For: 40

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A177
A-AT200-A177

Contacts

Contact: Eiman Abdelgadir

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 11:00 AM

Note

As set on Monday, Monday, October 7 at 9 am

Tuesday, October 8, 2024

1:00 PM- 4:20 PM

Analytical Computational Tools #NANO49

McCormick Place: N426A, N426B, N426C

Function Type: Nanosymposium

Estimated Attendance: 558

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Tuesday, October 8, 2024

1:00 PM- 4:20 PM

Glial Regulation of Neurodegeneration: Focus on Alzheimer's Disease #NANO45

McCormick Place: N427A, N427BC, N427D

Function Type: Nanosymposium

Estimated Attendance: 618

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Tuesday, October 8, 2024

1:00 PM- 2:00 PM

Meet-the-Expert: Amara — A Different Take on Uptake: An Unexpected #MTE09

McCormick Place: S104A, S104B

Function Type: Workshop

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A167

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1:30 p.m.

Tuesday, October 8, 2024

1:00 PM- 2:50 PM

Neurodevelopmental Disorders #NANO43

McCormick Place: S404A, S404BC, S404D

Function Type: Nanosymposium

Estimated Attendance: 565

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Tuesday, October 8, 2024

1:00 PM- 3:20 PM

Neuroprosthetic Strategies for Upper Limb Recovery #NANO48

McCormick Place: S401A, S401BC, S401D

Function Type: Nanosymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Tuesday, October 8, 2024

1:00 PM- 3:20 PM

Olfaction: From Physiology to Behavior #NANO47

McCormick Place: S106A, S106B

Function Type: Nanosymposium

Estimated Attendance: 440

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 12:00 PM

Note

A set Saturday, October 5 at 1 p.m.

Tuesday, October 8, 2024

1:00 PM- 3:20 PM

Stroke Recovery: Non-Pharmacological Approaches #NANO46

McCormick Place: N227A, N227B

Function Type: Nanosymposium

Estimated Attendance: 499

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Tuesday, October 8, 2024

1:00 PM- 2:50 PM

Structural Plasticity: Compartmentalization of Synaptic #NANO44

McCormick Place: N228

Function Type: Nanosymposium

Estimated Attendance: 466

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Tuesday, October 8, 2024

1:30 PM- 3:00 PM

Connectomics: Opportunities and Limitations — Davi Bock #DUP02

McCormick Place: S406A

Function Type: Workshop

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 12:30 PM

Note

As set Saturday, October 5 at 2 p.m.

Tuesday, October 8, 2024

1:30 PM- 3:00 PM

Membership Engagement Cluster

McCormick Place: N126

Function Type: Meeting

Estimated Attendance: 5

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-OV200-M406

Contacts

Contact: Corey Dillon

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 12:30 PM

Note

As set Thursday, October 3

Food And Beverage - OVG - Catering

Ready By:

Tuesday, October 8, 2024 @ 1:15 PM

Note

Assorted Soft Drinks @ \$4.00++ each, charged on consumption.
Chilled Bottled Water @ \$6.75++ each, charged on consumption.

Plus 21.50% service charge and 13% sales taxes.

Tuesday, October 8, 2024

2:00 PM- 3:30 PM

Advocacy Forum

McCormick Place: N229

Function Type: Workshop

Estimated Attendance: 150

Set For: 163

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A176

Contacts

Contact: Katherine Bloom

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 12:00 PM

Note

As set on Monday, Monday, October 7 at 1:30 pm

Tuesday, October 8, 2024

2:00 PM- 4:00 PM

Grass Foundation Leadership Development Series Kickoff (Invitation Only)

McCormick Place: N139

Function Type: Workshop

Estimated Attendance: 40

Set For: 70

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: G-AT300-G140

Contacts

Contact: Eiman Abdelgadir

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 1:00 PM

Note

As set from Saturday, October 5 at 9:00 am.

Setup - McCormick Place

Ready By:

Tuesday, October 8, 2024 @ 1:00 PM

Note

(1) Wastebasket

(1) Skirted Registration Table with 2 chairs, At entrance with 2 chairs

Audio/Visual - Atlantic Images & Sound

Ready By:

Tuesday, October 8, 2024 @ 1:00 PM

Note

As set from Saturday, October 5 at 9:00 am.

(1) 4x1 Switcher

(1) Laser Pointer/slide clicker

Projectionist: 2:00 PM - 4:00 PM

Audio/Visual - McCormick Place

Ready By:

Tuesday, October 8, 2024 @ 1:00 PM

Note

(3) Table Microphones (PTT)

(1) Floor Mic

(1) Audio DI for computer playback

Sound Operator: 2:00 PM - 4:00 PM

Computer - Atlantic Images & Sound

Ready By:

Tuesday, October 8, 2024 @ 1:00 PM

Note

(1) Laptop computer with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports.

Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

Tuesday, October 8, 2024

2:00 PM- 4:30 PM

Is There Anything the Superior Colliculus Doesn't Do? — Flóra Takács #SYM15

McCormick Place: S102A, S102BC, S102D

Function Type: Symposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 2 p.m.

Tuesday, October 8, 2024

2:00 PM- 4:30 PM

LRRK2 and Parkinson's Disease — Jie Shen #SYM16

McCormick Place: S100A

Function Type: Symposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 2 p.m.

Tuesday, October 8, 2024

2:00 PM- 4:30 PM

Metabolic Axon-Glia Interactions — Bogdan Beirowski #MIN24

McCormick Place: S103A, S103BC, S103D

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Tuesday, October 8, 2024

2:00 PM- 4:30 PM

Neurobiological Substrates Supporting — William C. Mobley #MIN25

McCormick Place: S406B

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 2 p.m.

Tuesday, October 8, 2024

2:00 PM- 4:30 PM

Seizure and Epilepsy: New Opportunities for Detection — Ruth A. Roberts #MIN26

McCormick Place: S105A, S105BC, S105D

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 2 p.m.

Tuesday, October 8, 2024

2:00 PM- 3:00 PM

Special Lecture: Adolescent Neurocognitive Specialization:—Beatriz Luna #LEC18

McCormick Place: Hall B1

Function Type: Lecture

Estimated Attendance: 9000

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 10 a.m.

Tuesday, October 8, 2024

2:00 PM- 4:30 PM

The Neurobiology of Behavioral Responses to #SYM17

McCormick Place: S100BC

Function Type: Symposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 2 p.m.

Tuesday, October 8, 2024

3:00 PM- 5:00 PM

The Future of Scientific Publishing

McCormick Place: S402A, S402B

Function Type: Workshop

Estimated Attendance: 100

Set For: 230

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: J-SP200-M801

Contacts

Contact: Blythe Alexander

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 2:00 PM

Note

As set on Saturday, October 5 at 12:00 p.m.

Tuesday, October 8, 2024
3:30 PM- 4:30 PM
Exhibitor Advisory Committee
McCormick Place: S502B

Function Type: Meeting

Billing Group: SfN Master
Meeting Planner: Allison Burns
Post: Yes

Logistics

General Notes - SfN

Ready By: Tuesday, October 8, 2024 @ 2:30 PM	Note As set from Saturday, October 3 at 9:00 am.
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Audio/Visual - McCormick Place

Ready By: Tuesday, October 8, 2024 @ 2:30 PM	Note Mics will not be used for this meeting
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Food And Beverage - OVG - Catering

Ready By: Tuesday, October 8, 2024 @ 3:00 PM	Note Assorted Canned Soda @ \$4.00++ each, charged on consumption. Chilled Bottled Water \$6.70 each, charged on consumption Plus 21.50% service charge and 13% sales taxes.
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Tuesday, October 8, 2024

3:30 PM- 4:30 PM

History of Neuroscience Lecture: The Short and the Long—Hannah Monyer #LEC19

McCormick Place: Hall B1

Function Type: Lecture

Estimated Attendance: 9000

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 2:30 PM

Note

As set Saturday, October 5 at 10 a.m.

Tuesday, October 8, 2024

5:15 PM- 6:30 PM

**Presidential Special Lecture: Imaging Brain Chemistry in Brain—Markita del Carpio Landry #1
#LEC20**

McCormick Place: Hall B1

Function Type: Lecture

Estimated Attendance: 9000

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 4:15 PM

Note

As set Saturday, October 5 at 10 a.m.

Tuesday, October 8, 2024

6:30 PM- 8:30 PM

ALBA-IBRO Social for Diversity & Inclusion in Neuroscience

McCormick Place: N136

Function Type: Satellite

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A701

Contacts

Contact: Sharon Bowles

Alt Contact: Mathilde Maughan

Organizer Email: m.maughan@alba.network

Logistics

General Notes - SfN

Ready By:

Tuesday, October 8, 2024 @ 5:30 PM

Note

As set on Sunday, October 6 at 6:45 p.m.

Satellite organizer will use this room as preset for the SfN Social.

(1) Easel

Audio/Visual - Atlantic Images & Sound

Ready By:

Tuesday, October 8, 2024 @ 5:30 PM

Note

As set Sunday, October 6 at 6:45 p.m.

Satellite organizer will use the following existing items:

(1) Screen

(1) Data Projector w/cart

Organizer is bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Tuesday, October 8, 2024 @ 5:30 PM

Note

As set Sunday, October 6 at 6:45 p.m.

Satellite organizer will use the following existing items:

(1) Podium Microphone

Computer audio required

Food And Beverage - OVG - Catering

Ready By:

Tuesday, October 8, 2024 @ 5:30 PM

Note

Please contact satellite organizer directly for all food and beverage requirements. Event organizer will pay OVG Catering directly for all f&b services.

Tuesday, October 8, 2024

6:30 PM- 8:30 PM

Behavioral Neuroendocrinology Social

McCormick Place: N137

Function Type: Satellite

Estimated Attendance: 150

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A701

Contacts

Contact: Sharon Bowles

Alt Contact: Margaret McCarthy

Organizer Email: MMcCarthy@som.umaryland.edu

Logistics

Setup - McCormick Place

Ready By:

Tuesday, October 8, 2024 @ 5:30 PM

Note

As set Sunday, October 6 at 6:45 p.m.

Satellite organizer will use this room as preset for the SfN Social.
Reception style for (150), with scattered cocktail rounds with seating

Satellite organizer is requesting:

(1) Podium

(1) Easel

Audio/Visual - McCormick Place

Ready By:

Tuesday, October 8, 2024 @ 5:30 PM

Note

Satellite organizer is requesting to use:

(1) Podium microphone

Food And Beverage - OVG - Catering

Ready By:

Tuesday, October 8, 2024 @ 5:30 PM

Note

Please contact satellite organizer directly for all food and beverage requirements. Event organizer will pay OVG Catering directly for all f&b services.

Tuesday, October 8, 2024

6:45 PM- 8:45 PM

Arabs in Neuro Social #SOC22

McCormick Place: N140

Function Type: Social

Estimated Attendance: 100

Room Set: Half Theater/Half Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Tuesday, October 8, 2024 @ 5:45 PM

Note

As set on Sunday, October 6 at 6:45 p.m.

Audio/Visual - Atlantic Images & Sound

Ready By:

Tuesday, October 8, 2024 @ 5:45 PM

Note

(1) Screen
(1) Data Projector w/cart
Organizer is bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Tuesday, October 8, 2024 @ 5:45 PM

Note

(1) Podium Microphone
Computer audio required

Food And Beverage - OVG - Catering

Ready By:

Tuesday, October 8, 2024 @ 6:15 PM

Note

Bags of assorted chips: Sunchips Garden Salsa, Sunchips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and Fritos Corn Chips @ \$4.00++ per bag.

Budget is \$13,000 all-inclusive for snacks to be divided among the (9) Socials on Tuesday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Tuesday, October 8, 2024

6:45 PM- 8:45 PM

Art of Neuroscience Social #SOC23

McCormick Place: N135

Function Type: Social

Estimated Attendance: 125

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Tuesday, October 8, 2024 @ 5:45 PM

Note

As set on Sunday, October 6 at 6:45 p.m.

Add for this social only for art displays:

(2) Skirted 6' tables set in rear of room

(8) Easels placed inside room

Audio/Visual - Atlantic Images & Sound

Ready By:

Tuesday, October 8, 2024 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

Organizer is bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Tuesday, October 8, 2024 @ 5:45 PM

Note

(1) Podium Microphone

Computer audio required

Food And Beverage - OVG - Catering

Ready By:

Tuesday, October 8, 2024 @ 6:15 PM

Note

Bags of assorted chips: SunChips Garden Salsa, SunChips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and

Fritos Corn Chips @ \$4.00++ per bag.

Budget is \$13,000 all-inclusive for snacks to be divided among the (9) Socials on Tuesday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Tuesday, October 8, 2024

6:45 PM- 8:45 PM

Cash Bars

McCormick Place: North Level 1 Foyer, North Level 2 Foyer

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Food And Beverage - OVG - Catering

Ready By:

Tuesday, October 8, 2024 @ 6:15 PM

Note

(3) Single Cash bars to be located in North Lobby Level 1

(1) Single Cash bar to be located on North Lobby Level 2

All bars must accept cash and credit cards.

Open bars at 6:30 p.m. and close bars at 8:45 p.m.

(3) Bartenders on North Level 1 and (1) bartender on North Level 2 at @
\$375.00 each

Cash Bar Prices:

Premium Wine @ \$13.00 per drink

Deluxe Wine @ \$11.50 per drink

Imported Beer @ \$8.00 per bottle

Domestic Beer @ \$7.00 per bottle

Hard Seltzers @ \$8.00 per bottle

Assorted Soft Drinks @ \$4.00 per bottle

Bottled Water @ \$4.00 per bottle

Juices @ \$4.00 per bottle

NOTE: Bartender fee is \$375.00 for each bar

NOTE: SfN Organizers are supplied with a limited number of drink tickets to obtain beverages from the cash bar without cost. Samples of the tickets will be provided. Charge these tickets to the Society Master Account.

Please provide a daily report of the number of drinks sold at each bar to SfN each evening, along with the number of drink tickets turned in at each bar.

Tuesday, October 8, 2024

6:45 PM- 8:45 PM

Chemosensory Science Social - Come Smell and Taste! Social #SOC24

McCormick Place: N132

Function Type: Social

Estimated Attendance: 50

Room Set: Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Tuesday, October 8, 2024 @ 5:45 PM

Note

As set on Sunday, October 6 at 6:45 p.m.

(1) Podium

(1) Easel

Audio/Visual - McCormick Place

Ready By:

Tuesday, October 8, 2024 @ 5:45 PM

Note

(1) Podium Microphone

Food And Beverage - OVG - Catering

Ready By:

Tuesday, October 8, 2024 @ 6:15 PM

Note

Bags of assorted chips: Sunchips Garden Salsa, Sunchips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and Fritos Corn Chips @ \$4.00++ per bag.

Budget is \$13,000 all-inclusive for snacks to be divided among the (9) Socials on Tuesday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Tuesday, October 8, 2024

6:45 PM- 8:45 PM

Childhood Adversity Social #SOC25

McCormick Place: N130

Function Type: Social

Estimated Attendance: 50

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Tuesday, October 8, 2024 @ 5:45 PM

Note

As set on Monday, October 7 at 10 a.m.
SfN Social will use room as set.

(1) Easel

Audio/Visual - McCormick Place

Ready By:

Tuesday, October 8, 2024 @ 5:45 PM

Note

SfN Social will use the following:
(1) Floor Microphone

Food And Beverage - OVG - Catering

Ready By:

Tuesday, October 8, 2024 @ 6:15 PM

Note

Bags of assorted chips @ \$4.00++ per bag.
Budget is \$13,000 all-inclusive for snacks to be divided among the (9) Socials on Tuesday.
Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Tuesday, October 8, 2024

6:45 PM- 8:45 PM

LGBTQI+ Neuroscience Workforce Social #SOC26

McCormick Place: N134

Function Type: Social

Estimated Attendance: 75

Room Set: Half Theater/Half Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Tuesday, October 8, 2024 @ 5:45 PM

Note

As set on Sunday, October 6 at 6:45 p.m.

(1) Easel

Audio/Visual - Atlantic Images & Sound

Ready By:

Tuesday, October 8, 2024 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

Organizer is bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Tuesday, October 8, 2024 @ 5:45 PM

Note

(1) Podium Microphone

Computer audio required

Food And Beverage - OVG - Catering

Ready By:

Tuesday, October 8, 2024 @ 6:15 PM

Note

Bags of assorted chips: Sunchips Garden Salsa, Sunchips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and Fritos Corn Chips @ \$4.00++ per bag.

Budget is \$13,000 all-inclusive for snacks to be divided among the (9) Socials on Tuesday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Tuesday, October 8, 2024
6:45 PM- 8:45 PM
Locus Coeruleus Social #SOC27
McCormick Place: N228

Function Type: Social
Estimated Attendance: 100
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Sharon Bowles
Post: Yes
Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:
Tuesday, October 8, 2024 @ 5:45 PM

Note
As set on Sunday, October 6 at 6:45 p.m.
(1) Easel

Remove (4) rows of chairs from the rear of the room before the social starts.

Reset the (4) rows of chairs after the social concludes for 8 a.m. on
Wednesday, Oct. 9.

Audio/Visual - Atlantic Images & Sound

Ready By:
Tuesday, October 8, 2024 @ 5:45 PM

Note
SfN Social will use the following:
(1) Screen
(1) Data Projector w/cart
Organizer is bringing own laptop

Audio/Visual - McCormick Place

Ready By:
Tuesday, October 8, 2024 @ 5:45 PM

Note
SfN Social will require the following:
(1) Podium Microphone
(2) Table Microphones
Computer audio required

Food And Beverage - OVG - Catering

Ready By:
Tuesday, October 8, 2024 @ 6:15 PM

Note
Bags of chips: Sunchips Garden Salsa, Sunchips Harvest Cheddar, Miss Vickie's BBQ Chips, Miss Vickie's Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos & Fritos Corn Chips @ \$4.00++ per bag. Budget is \$13,000 all-inclusive for snacks to be divided among the (9) Socials on Tuesday.
Set up buffet style in the rear of the room.
Snacks are not to be replenished.

Tuesday, October 8, 2024

6:45 PM- 7:30 PM

Members Business Meeting

McCormick Place: S501D

Function Type: Other

Estimated Attendance: 100

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: G-OV200-A140

Contacts

Contact: Stephanie Schlueter

Logistics

Setup - McCormick Place

Ready By:

Tuesday, October 8, 2024 @ 5:30 PM

Note

Set room theater style with center aisle for (100)

Stage per diagram

Head table for (10) - (2) 8' Tables with 3 chairs each and (2) 6' Tables with 2 chairs each

(1) Standing Lectern

(1) 6' skirted table and (2) chairs for materials outside of room

(1) 6' skirted table with (1) chair for audio tech

(1) Easel

(1) Wastebasket

Water service at the head table.

Audio/Visual - McCormick Place

Ready By:

Tuesday, October 8, 2024 @ 5:45 PM

Note

(1) Lectern Microphone

(6) Table Microphones, push to talk

(1) Floor microphone in center aisle

(1) Sound Operator 6:15pm - 8:00pm

Tuesday, October 8, 2024

6:45 PM- 8:45 PM

Natives in Neuroscience Social #SOC28

McCormick Place: N133

Function Type: Social

Estimated Attendance: 50

Room Set: Half Theater/Half Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 3, 2024 @ 5:00 PM

Note

Set theater in the front for (25)

Set the rear of room reception style, scattered cocktail rounds with seating

(1) Podium

(1) Skirted head table with (2) chairs

(1) Easel

Audio/Visual - Atlantic Images & Sound

Ready By:

Tuesday, October 8, 2024 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

Organizer is bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Tuesday, October 8, 2024 @ 5:45 PM

Note

(1) Podium Microphone

Computer audio required

Food And Beverage - OVG - Catering

Ready By:

Tuesday, October 8, 2024 @ 6:15 PM

Note

Bags of assorted chips: SunChips Garden Salsa, SunChips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and Fritos Corn Chips @ \$4.00++ per bag.

Budget is \$13,000 all-inclusive for snacks to be divided among the (9) Socials on Tuesday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Tuesday, October 8, 2024

6:45 PM- 8:45 PM

Psychopharmacology Social #SOC29

McCormick Place: N138

Function Type: Social

Estimated Attendance: 125

Room Set: Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Tuesday, October 8, 2024 @ 5:45 PM

Note

As set on Monday, October 7 at 6:45 p.m.

(1) Podium

(1) Easel

Audio/Visual - McCormick Place

Ready By:

Tuesday, October 8, 2024 @ 5:45 PM

Note

Event organizer is requesting:

(1) Speaker

(1) Amplifier

(1) 35mm jack to hook up to laptop to play music

Food And Beverage - OVG - Catering

Ready By:

Tuesday, October 8, 2024 @ 6:15 PM

Note

Bags of assorted chips: Sunchips Garden Salsa, Sunchips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and Fritos Corn Chips @ \$4.00++ per bag.

Budget is \$13,000 all-inclusive for snacks to be divided among the (9) Socials on Tuesday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Tuesday, October 8, 2024

6:45 PM- 8:45 PM

Somatosensation and Interoception Social #SOC30

McCormick Place: N226

Function Type: Social

Estimated Attendance: 200

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Setup - McCormick Place

Ready By:

Tuesday, October 8, 2024 @ 5:45 PM

Note

As set on Sunday, October 6 at 6:45 p.m.

(1) Easel

Audio/Visual - Atlantic Images & Sound

Ready By:

Tuesday, October 8, 2024 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

Organizer is bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Tuesday, October 8, 2024 @ 5:45 PM

Note

(1) Podium Microphone

Computer audio required

Food And Beverage - OVG - Catering

Ready By:

Tuesday, October 8, 2024 @ 6:15 PM

Note

Bags of assorted chips: Sunchips Garden Salsa, Sunchips Harvest Cheddar, Miss Vickie's BBQ Kettle Chips, Miss Vickie's Simply Sea Salt Kettle Chip, Lay's BBQ, Cool Ranch Doritos, Nacho Cheese Doritos and

Fritos Corn Chips @ \$4.00++ per bag.

Budget is \$13,000 all-inclusive for snacks to be divided among the (9) Socials on Tuesday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Wednesday, October 9, 2024

8:00 AM- 9:50 AM

ALS Therapeutics #NANO51

McCormick Place: N427A, N427BC, N427D

Function Type: Nanosymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Wednesday, October 9, 2024

8:00 AM- 9:50 AM

Evolutionary Perspectives on Neurodevelopmental #NANO50

McCormick Place: S404A, S404BC, S404D

Function Type: Nanosymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Wednesday, October 9, 2024

8:00 AM- 11:35 AM

Higher Visual Processing of Natural Stimuli #NANO54

McCormick Place: S106A, S106B

Function Type: Nanosymposium

Estimated Attendance: 440

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Wednesday, October 9, 2024

8:00 AM- 11:20 AM

Human LTM: Encoding and Retrieval III #NANO56

McCormick Place: S103A, S103BC, S103D

Function Type: Nanosymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Wednesday, October 9, 2024

8:00 AM- 10:20 AM

Mechanisms of Cellular Stress and Degeneration #NANO52

McCormick Place: N228

Function Type: Nanosymposium

Estimated Attendance: 466

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Wednesday, October 9, 2024

8:00 AM- 11:05 AM

Neural Bases of Human Social Cognition and #NANO55

McCormick Place: N227A, N227B

Function Type: Nanosymposium

Estimated Attendance: 499

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Wednesday, October 9, 2024

8:00 AM- 10:20 AM

Spinal Cord Injury: Developing Therapeutic Strategies #NANO53

McCormick Place: N426A, N426B, N426C

Function Type: Nanosymposium

Estimated Attendance: 558

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 7:00 AM

Note

As set Saturday, October 5 at 1 p.m.

Wednesday, October 9, 2024

9:00 AM- 10:00 AM

Special Lecture: Tentonins (TMEM150), Mechanosensory Channels With—Uhtaek Oh #LEC21 #LEC21

McCormick Place: Hall B1

Function Type: Lecture

Estimated Attendance: 9000

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 8:00 AM

Note

As set Saturday, October 5 at 10 a.m.

Wednesday, October 9, 2024

9:30 AM- 12:00 PM

Altered Protein Palmitoylation as Disease Mechanism — Karin Hochrainer #MIN27

McCormick Place: S406B

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 2 p.m.

Wednesday, October 9, 2024

9:30 AM- 12:00 PM

Development and Application of Fluorescence— Tal Laviv #MIN28

McCormick Place: S100A

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 2 p.m.

Wednesday, October 9, 2024

9:30 AM- 12:00 PM

Neural Mechanisms of Satiety and Satiation — Alexander R. Nectow #MIN29

McCormick Place: S100BC

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 2 p.m.

Wednesday, October 9, 2024

9:30 AM- 12:00 PM

Neuron-Glial Interactions: Implications — Mauricio Rangel-Gomez #SYM20

McCormick Place: S406A

Function Type: Symposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 8:30 PM

Note

As set Saturday, October 5 at 2 p.m.

Wednesday, October 9, 2024

9:30 AM- 12:00 PM

Neuronal Translation: From mRNA — Mauricio M. Oliveira #MIN30

McCormick Place: S102A, S102BC, S102D

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 2 p.m.

Wednesday, October 9, 2024

9:30 AM- 12:00 PM

Synapse Formation and Refinement: To Prune or Not to Prune? — Gregg Wildenberg #MIN31

McCormick Place: S105A, S105BC, S105D

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 8:30 AM

Note

As set Saturday, October 5 at 2 p.m.

Wednesday, October 9, 2024

10:30 AM- 12:00 PM

Cortical Interneurons: From the Developing — Derek G. Southwell #BTCR03

McCormick Place: S401A, S401BC, S401D

Function Type: Workshop

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 9:30 AM

Note

As set Saturday, October 5 at 1 p.m.

Computer - Atlantic Images & Sound

Ready By:

Wednesday, October 9, 2024 @ 9:30 AM

Note

Add for this BTCR Session:

(1) Laptop computer and (1) Computer mouse placed at Head Table with Microsoft Windows 10/11, Office365, and Adobe Acrobat Reader. Must be equipped with a CD/DVD drive and the USB ports. Fully patched Windows OS with latest feature update/build, fully patched Office365 suite, and Windows Defender definitions up to date.

Wednesday, October 9, 2024

10:30 AM- 11:30 AM

Special Lecture: The Predictive Coding of Voluntary Self-Motion:—Cullen #LEC22

McCormick Place: Hall B1

Function Type: Lecture

Estimated Attendance: 9000

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 9:30 AM

Note

As set Saturday, October 5 at 10 a.m.

Wednesday, October 9, 2024

11:30 AM- 2:00 PM

Staff Meal Room

McCormick Place: Staff Meal Room - Hall A

Function Type: Other

Set For: 70

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Logistics

Food And Beverage - OVG - Catering

Ready By:

Wednesday, October 9, 2024 @ 11:15 AM

Note

Morning Service from 7:00am - 9:00am

Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas
@ \$70 per gallon
Refresh as needed until 9:00am

(1) Water cooler with disposable cups and replenish as needed.

Lunch Service from 11:30am – 2:00 pm:

Perfect Picnic Staff Lunch @ \$39.60++ per person

SONOMA QUINOA SALAD VG | GF | DF Quinoa, Roasted Sweet Potatoes, Dried Cranberries, Toasted Walnuts, Lemon-Tahini Dressing
BABY GREEN AND BERRY SALAD V | GF | DF Baby Greens, Berries, Spiced Pecans, Blue Cheese, White Balsamic Vinaigrette
BUFFALO CHICKEN WRAP Grilled Buffalo Chicken, Blue Cheese, Lettuce, Tomato, Red Onion, Flour Tortilla
ROASTED TURKEY AND WHITE CHEDDAR Roasted Turkey, White Cheddar, Lettuce, Tomatoes, Honey Mustard, Pretzel Roll
THE HUMMUS WRAP VG Hummus, Roasted Red Peppers, Cucumber, Tomato, Red Onion, Mixed Greens, Tahini Sauce, Spinach Wrap
Assortment Of Chips
Assortment Of Cookies And Brownies

Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas
@ \$70 per gallon
Assorted Canned Soda @ \$4.00++ each, charged on consumption.
Please have Coke products available

Plus 21.50% service charge and 13% sales taxes.

Wednesday, October 9, 2024

12:30 PM- 1:30 PM

Special Lecture: The Heart and Mind of Anxiety and—Angela C. Roberts #LEC23

McCormick Place: Hall B1

Function Type: Lecture

Estimated Attendance: 9000

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 11:30 AM

Note

As set Saturday, October 5 at 10 a.m.

Wednesday, October 9, 2024

1:00 PM- 4:05 PM

Aging: Molecular and Cellular Changes #NANO58

McCormick Place: S106A, S106B

Function Type: Nanosymposium

Estimated Attendance: 440

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 12:00 PM

Note

A set Saturday, October 5 at 1 p.m.

Wednesday, October 9, 2024

1:00 PM- 3:35 PM

ALS and Motor Neuron Diseases #NANO59

McCormick Place: N427A, N427BC, N427D

Function Type: Nanosymposium

Estimated Attendance: 618

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Wednesday, October 9, 2024

1:00 PM- 3:50 PM

Computational Models #NANO63

McCormick Place: N227A, N227B

Function Type: Nanosymposium

Estimated Attendance: 499

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Wednesday, October 9, 2024

1:00 PM- 2:50 PM

In Vivo Voltage Imaging and Network Dynamics #NANO65

McCormick Place: S102A, S102BC, S102D

Function Type: Nanosymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 2 p.m.

Wednesday, October 9, 2024

1:00 PM- 3:20 PM

Mechanisms of Working Memory and Cognitive #NANO64

McCormick Place: N228

Function Type: Nanosymposium

Estimated Attendance: 466

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Wednesday, October 9, 2024

1:00 PM- 2:50 PM

Network Dynamics and Molecular Mechanisms in #NANO57

McCormick Place: N426A, N426B, N426C

Function Type: Nanosymposium

Estimated Attendance: 558

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Wednesday, October 9, 2024

1:00 PM- 3:05 PM

Opioid Addiction: From Neural Mechanisms to #NANO62

McCormick Place: S103A, S103BC, S103D

Function Type: Nanosymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Wednesday, October 9, 2024

1:00 PM- 3:20 PM

Spinal Cord Injury: From Transplantation to Recovery #NANO60

McCormick Place: S404A, S404BC, S404D

Function Type: Nanosymposium

Estimated Attendance: 565

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Wednesday, October 9, 2024

1:00 PM- 2:20 PM

Stress and the Brain: From Pregnancy to Adulthood #NANO61

McCormick Place: S401A, S401BC, S401D

Function Type: Nanosymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 12:00 PM

Note

As set Saturday, October 5 at 1 p.m.

Wednesday, October 9, 2024

2:00 PM- 4:30 PM

Biomarkers for Cerebrovascular Contributions to Neurodegeneration — Jane S. Paulsen #SYM19

McCormick Place: S100BC

Function Type: Symposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 2 p.m.

Wednesday, October 9, 2024

2:00 PM- 4:30 PM

Functions of Neuromodulatory Signaling During Sleep — Ada Eban-Rothschild #MIN32

McCormick Place: S100A

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 2 p.m.

Wednesday, October 9, 2024

2:00 PM- 4:30 PM

Glial Lipids and Metabolism — Holly K. Gildea #MIN33

McCormick Place: S105A, S105BC, S105D

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 2 p.m.

Wednesday, October 9, 2024

2:00 PM- 4:30 PM

Molecular and Functional Organization of the — Dionnet L. Bhatti Mazo #MIN34

McCormick Place: S406B

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 2 p.m.

Wednesday, October 9, 2024

2:00 PM- 3:00 PM

Special Lecture: The Functional Logic of a—Gaby Maimon #LEC24

McCormick Place: Hall B1

Function Type: Lecture

Estimated Attendance: 9000

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 10 a.m.

Wednesday, October 9, 2024

2:00 PM- 4:30 PM

The Dialogue Between the Cerebellum and the Rest: — Reza Shadmehr #MIN35

McCormick Place: S406A

Function Type: Minisymposium

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Sharon Bowles

Logistics

General Notes - SfN

Ready By:

Wednesday, October 9, 2024 @ 1:00 PM

Note

As set Saturday, October 5 at 2 p.m.

Wednesday, October 9, 2024- Thursday, October 10, 2024

5:15 PM- 10:00 PM

Decorator Move Out

McCormick Place: Hall A

Function Type: Exhibits

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Contacts

Contact: Allison Burns

Logistics

General Notes - The Expo Group (TEG)

Ready By:

Wednesday, October 9, 2024 @ 5:00 PM

Note

Note

Move-out schedule is as follows, per SfN's lease agreement:

- Wednesday, Oct. 9 (5:00pm) - Friday, Oct. 11 (11:59pm) - Halls A1-2 South
- Wednesday, Oct. 9 (5:00pm) - Thursday, Oct. 10 (11:59pm)
Halls B1 - 2 North, N429, S400 B, S400C, SA1 ABC, SA2 ABC, Grand Concourse Lobby, South Level 1 Center Lobby
- Wednesday, Oct. 9 (11:59pm) all meeting rooms